

# MCHENRY COUNTY COUNCIL OF MAYORS

## AGENDA

Friday, January 19, 2024

McHenry County Division of Transportation

16111 Nelson Road, Woodstock IL 60098

9:00 AM

16111 Nelson Road  
Woodstock, IL 60098  
T: 815.334.4642

ALGONQUIN

BARRINGTON HILLS

BULL VALLEY

CARY

CRYSTAL LAKE

FOX RIVER GROVE

GREENWOOD

HARVARD

HEBRON

HOLIDAY HILLS

HUNTLEY

JOHNSBURG

LAKE IN THE HILLS

LAKEMOOR

LAKEWOOD

MARENGO

McCULLOM LAKE

McHENRY

OAKWOOD HILLS

PORT BARRINGTON

PRAIRIE GROVE

RICHMOND

RINGWOOD

SPRING GROVE

TROUT VALLEY

UNION

WONDER LAKE

WOODSTOCK

McHENRY COUNTY

1.

### CALL TO ORDER

A. Roll Call/Introductions (Sign-In Sheet)

B. Agenda Changes

2.

### APPROVAL OF MINUTES – November 17, 2023

3.

### PUBLIC COMMENT

4.

### AGENCY REPORTS

A. IDOT Highway Report – Katie Herdus

B. Pace Report – Edward Gallagher

C. Metra Update – Katie Dote

D. RTA Update – Zachary Braun

E. McHenry County Division of Transportation – Jazmin Vega

F. Illinois Tollway Update – Kelsey Passi

G. IDOT STP Local Program Update – Gerardo Fierro

H. CMAP Report – Sarah Stolpe

5.

### INFORMATION ITEMS

A. Cost Increase Request - Prospect Street (Marengo, 11-21-0003)

6.

### APPROVAL ITEMS

A. Cost Increase Request – Randall Road (McHenry County, 11-18-0005)

B. STP-L Active Program

C. MCCOM Resolution on PART Plan

D. Functional Classification Resolution for Sunset Road in the Village of Spring Grove

E. Functional Classification Resolution for English Prairie Road in the Village of Spring Grove

7.

### PLANNING LIAISON REPORT

A. Update on 2025-2029 Call for Projects

8.

### OTHER BUSINESS / ANNOUNCEMENTS

9.

### NEXT MEETING DATE AND LOCATION

March 15, 2024, 9:00 AM

Crystal Lake City Hall

100 W. Woodstock St

Crystal Lake, IL 60014

10.

### ADJOURNMENT

**MCHENRY COUNTY COUNCIL OF MAYORS**  
**MEETING MINUTES**

**Friday, November 17, 2023**

**McHenry County Division of Transportation**

**16111 Nelson Road, Woodstock, IL 60098**

**9:00 AM**

**1. CALL TO ORDER**

Chairman Mack called the meeting to order at 9:01 AM.

A. Roll Call/Introductions (Sign-In Sheet)

The meeting met a quorum (minimum of 7 members).

Council Members Present:

1. City of Crystal Lake – Abigail Wilgreen
2. City of Harvard – Lou Leone
3. Village of Huntley – Tim Farrell
4. City of McHenry – Greg Gruen
5. Village of Richmond – Jon Schmitt
6. Village of Ringwood - Rick Mack
7. McHenry County – Andrew Duffin

Others Present:

1. Eric Helm – City of Crystal Lake
2. Steve Wirch – City of McHenry
3. Troy Strange – HLR
4. Jeff Strzalka – HR Green
5. Chalen Daigle – McHenry County Council of Governments
6. Kristin Kalitowski – Civiltech
7. Katie Herdus – IDOT
8. Edward Gallagher – Pace
9. Rob Lamz - City of Harvard
10. Dan Schug – Baxter and Woodman

**2. APPROVAL OF MINUTES – September 20, 2023**

Approval of the minutes for the September 20, 2023, McHenry County Council of Mayors meeting. A motion was made by Mr. Leone (Harvard) and seconded by Mr. Farrell (Huntley) to

approve the minutes as presented. The motion carried unanimously.

### **3. PUBLIC COMMENT**

There were no public comments.

### **4. AGENCY REPORTS**

- A. IDOT Highway Report – Katie Herdus  
Ms. Herdus provided an update to the council.
- B. Pace Report – Edward Gallagher  
Mr. Gallagher provided an update to the council.
- C. Metra Update – Katie Dote  
No update was provided.
- D. RTA Update – Kendra Johnson  
Ms. Johnson was not present to give an update. An update was provided in the packet.
- E. McHenry County Division of Transportation – Scott Hennings  
Mr. Duffin stated that there were no updates from the Division of Transportation.
- F. Illinois Tollway Update – Kelsey Passi  
Ms. Passi was not present to give an update. An update was provided in the packet.
- G. IDOT STP Local Program Update – Alex Househ  
Mr. Househ was not present to give an update. An update was provided in the packet.
- H. CMAP Report – Sarah Stolpe  
Ms. Stolpe was not present to give an update. An update was provided in the packet.

### **5. APPROVAL ITEMS**

- A. Cost Increase Request – Diggins Street (Harvard, 11-20-0004)  
Mr. Duffin explained that the City of Harvard was requesting additional funds for their Diggins Street project which exceeded the 10% cost limit increase laid out in the Council's methodology. Since the request was greater than 10% of the initial award amount, the Council would need to vote on the request. Mr. Farrell (Huntley) moved to approve the request, seconded by Mr. Schmitt (Richmond). The motion passed unanimously.
- B. Funding Schedule Change Request – Barreville Road (Prairie Grove, McHenry, 11-22-0036)  
Mr. Duffin explained the nature of the request, which would move the funding for Phase 2 of the project from Federal Fiscal Year (FFY) 2026 to FFY 2025. Mr. Farrell (Huntley) moved to approve the request, seconded by Mr. Leone (Harvard). The motion passed

unanimously.

C. STP-L Active Program

Mr. Duffin explained the changes to the STP Program since the September meeting. Mr. Gruen (McHenry) moved to approve the program, seconded by Mr. Schmitt (Richmond). The motion passed unanimously.

D. Functional Classification Resolution for Broadway Street in Richmond, IL

Mr. Duffin introduced the item to the council, which was a resolution concurring with the Village of Richmond and requesting IDOT revise the functional classification of Broadway Street from a Local Road or Street to a Minor Collector. Mr. Leone (Harvard) made a motion to approve the resolution, seconded by Mr. Gruen (McHenry). The motion passed.

E. 2024 Council of Mayors Meeting Schedule

Mr. Duffin presented the proposed dates for the Council's 2024 meetings. He asked if any members were interested in hosting the March, July, and November meetings. Ms. Wilgreen (Crystal Lake) offered to host the March meeting. Mr. Leone (Harvard) offered to host the July meeting. Mr. Farrell (Huntley) offered to host the November meeting. Mr. Leone (Harvard) moved to approve the 2024 meeting calendar, seconded by Mr. Farrell (Huntley). The motion passed unanimously.

**6. PLANNING LIAISON REPORT**

There was no report from the Planning Liaison.

**7. OTHER BUSINESS/ANNOUNCEMENTS**

There was no other business, and there were no announcements.

**8. NEXT MEETING DATE AND LOCATION**

The next meeting will be held on:

Friday, January 19, 2024 at 9:00 A.M.  
McHenry County Division of Transportation  
16111 Nelson Road  
Woodstock, IL 60098

**9. ADJOURNMENT**

At 9:26 AM, Mr. Leone (Harvard) moved to adjourn the meeting, seconded by Ms. Wilgreen (Crystal Lake).



Approved as (presented/amended) on: \_\_\_\_\_

\_\_\_\_\_  
Richard Mack, Chair

\_\_\_\_\_  
Andrew Duffin, Secretary

DRAFT




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## Local Government Update

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175 W Jackson Blvd  
Suite 1550  
Chicago, IL 60604

312 913 3200  
rtachicago.org

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## January 2024 Update

### **2024 regional transit budget adopted**

The RTA Board of Directors voted to adopt the [2024 regional operating budget, two-year financial plan, and five-year capital program](#) at their December 2023 meeting. The combined budgets for CTA, Metra, and Pace contain \$3.924 billion in operating expenses and \$5.975 billion for the capital program. In addition to increasing service levels to meet growing post-pandemic demand, the 2024 budget creates a regionwide reduced fare pilot program for Metra riders experiencing low-incomes and makes progress on fare integration with new, affordable transit passes that can be used across the system.

### **State funding leads to continued progress on capital program**

RTA released the semi-annual [Project Management Oversight Report](#), detailing the service boards' efforts on implementing their capital programs. The report includes 84 projects representing over \$2.66 billion in state funding. Highlights include the completed track work on the [Blue Line Forest Park rebuild](#), [Metra Electric Line station rehabilitation](#), and a [Pace ADA transfer facility coming to the Northwest Transportation Center in Schaumburg](#). Details on these and other projects can be found in the report and online at [www.rtams.org](http://www.rtams.org).

### **People experiencing low incomes can now access reduced Metra fares**

A pilot program in 2024 will provide [reduced Metra fares to residents of the Chicago region experiencing low incomes](#). This 18-month pilot program would be offered to all Supplemental Nutrition Assistance Program (SNAP) recipient household members living within the six-county region. Depending on the availability of additional funding, the pilot will be expanded to CTA and Pace. Eligible households are able to apply at [fares.rtachicago.org](http://fares.rtachicago.org) beginning January 15, 2024. The pilot discount is not offered with other regional fare products and cannot be combined with other free or reduced fare discounts, student pricing, or group tickets.




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## Local Government Update

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175 W Jackson Blvd  
Suite 1550  
Chicago, IL 60604  
312 913 3200  
rtachicago.org

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## New transit legislation in effect Jan. 1

### Transit Benefit Fare Program expansion

A [new law](#) went into effect at the start of the New Year, expanding the pre-tax [Transportation Benefit Program](#) to more workplaces across the RTA service region. The program helps employers provide their workers the ability to set aside funds to pay for transit with pre-tax dollars, saving money on their commute throughout the year. All employers with 50 or more full-time employees and within one mile of fixed-route transit service are required to offer the program and can enroll either through RTA or their payroll service provider. RTA staff have published a [searchable map](#) of the coverage area, as required by the law, and developed a [communication toolkit](#) for state lawmakers, local officials, and business groups as part of an outreach campaign to promote the program.

### Ride Free program enhancements

RTA's Ride Free program offers people with disabilities and adults aged 65 or older and who qualify for the Illinois Department on Aging's Benefit Access Program (BAP) free fares on all transit services in the region. Now, after an initial eligibility determination, [riders who receive these benefits will see them automatically renewed every five years](#), rather than the current two-year renewal cycle. RTA has already implemented other enhancements to streamline the application and renewal processes for riders. Riders can submit forms online at [fares.rtachicago.org](https://fares.rtachicago.org) for enrollment, renewal, or replacement of a lost card.

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## CMAP News

The CMAP office is open daily and [staff](#) have established hybrid work schedules. All CMAP committee meetings are held in-person, and a quorum of committee members must be physically present. CMAP continues to provide options for non-member attendees to participate in meetings virtually. Meeting materials, webinar links, minutes, and recordings can be found on [CMAP's Legistar page](#). For general questions, complete our [contact form](#). Subscribe to updates from CMAP on transportation, the economy, climate and more [here](#).

## Job Opportunities

CMAP is hiring for several full-time positions: a [TIP Analyst](#) in the Research, Analysis, and Programming division; a [Senior Accountant](#) in the Finance division; an [Engagement Specialist](#) in the Communications and Engagement division; an [ADA Planner](#) in the Planning division. Visit CMAP's [Careers page](#) to discover more job opportunities.

The Kane County DOT is seeking a [Bicycle/Pedestrian Planner](#).

## Plan of Action for Regional Transit (PART)

At the direction of the CMAP Board and MPO Policy Committee, CMAP delivered the PART report to the Governor and Illinois General Assembly. The final PART report can be found [here](#) and a recording of the PART launch event can be found [here](#).

Next steps? The 132-page report includes legislative recommendations that the agency will distill for state legislators to guide their work for a responsive and sustainable public transit system for northeastern Illinois. CMAP will also share that legislative guide with county and municipal officials. CMAP will continue to provide updates about legislative initiatives related to the PART report and the future of public transit in northeastern Illinois. Please contact [Jane Grover](#) if you would like a briefing on the PART report.

## Program Status Updates

### Surface Transportation Program

The [STP Project Selection Committee](#) last met on November 2, 2023. The committee is scheduled to meet next on **February 15, 2024**, at 9:30 am. [Meeting Materials](#) are posted on CMAP's Legistar page one week in advance of the meetings. Program status reports for the STP Shared Fund, based on quarterly updates submitted by project sponsors and an accounting of available, programmed, and obligated funds for the region are available on CMAP's [STP web page](#).

Staff Contact: [Kama Dobbs](#) (312-386-8710)

### Congestion Mitigation and Air Quality (CMAQ), Carbon Reduction (CRP), and Transportation Alternatives (TAP-L)

The most recent CMAQ Project Selection Committee (PSC) meeting was held on November 2, 2023. The committee's next meeting is scheduled for **February 15, 2024**, at 11:00 am. [Meeting materials](#) are posted on CMAP's Legistar page one week in advance of the meetings. Information for submitting change requests for CMAQ, CRP, or TAP-L funded projects can be found on CMAP's [CMAQ web page](#).

Staff Contact: [Doug Ferguson](#) (312-386-8824)

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### **Safe Travel for All Roadmap (STAR)**

CMAP's STAR program continues to work to improve regional travel safety with assistance, resources and policy development. CMAP's Speed management paper is in the final stages of review to share with partners and the public. Our *Safe Streets and Roads for All* Regional Safety Action Plan program will kick off before the end of the year, with six county-led safety action plans across the region. The procurement process is nearing completion, with staff and county representatives reviewing 11 proposals for the 6 county safety action plans, hoping to align the responses with county needs and budgets. The Regional Equity and Engagement consultant responses are also under review.

Technical assistance work also includes:

- Glendale Heights Bicycle and Pedestrian Plan (Recommendations phase)
- Round Lake Beach Bicycle and Pedestrian Plan (Recommendations phase)
- Alsip Bicycle and Pedestrian Plan (anticipated start late October)
- Richmond Bicycle and Pedestrian Plan (anticipated start November)
- West Cook Bicycle and Pedestrian Plan (anticipated start November)
- Greater Ashburn Safety Action Plan (anticipated start November)

Staff Contact: [Lindsay Bayley](#) (312-386-8826)

### **CMAP Products and Data**

#### **Explore the CMAP Data Hub**

CMAP's [Data Hub](#) provides vetted and trustworthy information about northeastern Illinois so local governments, community organizations, academic researchers, businesses, and more can learn and make informed decisions about their communities. The Data Hub allows you to search or browse by categories and tags. You can find tables or shapefiles for transit routes and stops, greenhouse gas emissions, economically disconnected and disinvested areas, bikeway inventory system, and more!

#### **2023 Community Data Snapshots**

Updated CMAP [Community Data Snapshots](#) are now available. The annual snapshots provide data-driven profiles for every county, municipality, and Chicago Community Area (CCA) in our region. The snapshots include updated demographic, socioeconomic, and employment data from the American Community Survey (ACS) datasets, updated land use summaries using data from the [Land Use Inventory](#), and updated estimated vehicle miles traveled per household. Staff has also created a [toolkit](#) to help communities share this information.

#### **Improving Accessibility in the Region**

CMAP has launched a program to help communities in northeastern Illinois improve accessibility for their residents and visitors with disabilities. This [CMAP webpage](#) provides communities and partners with essential information about improving accessibility and complying with the Americans with Disabilities Act. Sign-up to receive the Accessible Communities newsletter by updating your subscriber preferences [here](#).

CMAP also conducts a series of free ADA trainings, which cover ADA and Title II requirements, completing a self-evaluation, the role of an ADA coordinator, and developing a transition plan. Training slides and recordings from these sessions are available on the [CMAP website](#).

January 8, 2024

Additionally, the U.S. Access Board has released a [series of videos](#) on Public Right-of-Way Accessibility Guidelines (PROWAG). These videos review the accessibility requirements to make sidewalks, crosswalks, shared use paths, on-street parking, and other pedestrian facilities accessible to people with disabilities.

### **IJJA Booklet and Resources for Communities**

CMAP has launched an [online resource](#) to provide communities and partners with the essential information they need to know about IJJA and its benefits to the region. This includes funding estimates for existing transportation programs as well as new programs that can make our regional transportation system stronger and more resilient for the next generation of users.

CMAP has also been working with partners and stakeholders to prioritize and achieve consensus around sustainable solutions to our region's transportation challenges. The highest priority projects for the region are reflected in the [IJJA booklet](#). These projects align with the [core principles](#) that guide IJJA and our region — inclusive growth, resilience, and prioritized investment.

## **From Our Partners**

### **IDOT 2022 Pavement and Structure Data**

Pavement and structure condition data, collected in 2022, is available on the IDOT website [here](#). At the bottom of the page, you can download a zip file, which contains Excel and GIS layer packages containing the data.

### **2022 Statewide Crash Data**

On June 20, 2023, IDOT released [Circular Letter 2023-18](#) regarding the 2022 statewide crash data and safety portal. The information can be accessed by logging into [IDOT's Safety Portal](#), which provides access to search and retrieve individual crash reports, view the location of a crash on a map, access the full 10-year retention period for historical and trend analysis purposes of sites and crashes, and generate standardized summary reports of crash data based on various input parameters. Additional crash data may be requested by contacting the Bureau of Data Collection at [DOT.DTS.DataRequests@illinois.gov](mailto:DOT.DTS.DataRequests@illinois.gov). Additionally, the 2021 Illinois [Crash Facts and Statistics Publications](#) are also available on the IDOT website.

### **Bicycle Facility Inventory System**

IDOT has launched the [Bicycle Facility Inventory System](#). Users have access to add new facilities, update existing facilities, and mark facilities as decommissioned. A recording of the April 5th [webinar](#) which demonstrates how to use the system is available. For questions and additional information please email: [DOT.BikePed@Illinois.gov](mailto:DOT.BikePed@Illinois.gov).

### **Vulnerable Road User Safety Assessment (VRUSA)**

The Illinois Department of Transportation is excited to announce that the [Vulnerable Road User Safety Assessment \(VRUSA\)](#) has been completed and is now available for download and use. The VRUSA contains the Department's efforts to help stakeholders identify programs and projects to address vulnerable road user safety through stakeholders' engagement and data analysis. It also outlines safety strategies based on the safe system approach with a profound consideration for equity principles. It is our intention for this document to be an important tool for stakeholders to continue to address the needs of VRU's in their communities.

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In the coming months IDOT will be developing tools that can assist our various partners with identification of safety trends and effective countermeasures to increase VRU safety. The final document, recordings to the webinars, and more information can be found in the link below to the VRU Webpage, the most current information will be posted [here](#).

### **IDOT BLRS Circular Letter 2023-32 ADA Title II Compliance Assessment**

On December 13, 2023, [Circular Letter 2023-32](#) was released, which highlights the collaboration between IDOT and CMAP to assist Local Public Agencies (LPAs) in complying with the Americans with Disabilities Act (ADA) requirements relating to Title II of the ADA and the development of an ADA Self-Evaluation & Transition Plan for areas within the public right-of-way. The initial goal of these programs is to understand the level of compliance with respect to the public right-of-way and to help agencies increase compliance with the ADA and Public Rights-of-Way Accessibility Guidelines (PROWAG) regulations. In the current Phase I of this initiative, IDOT is requesting municipalities complete this [survey](#) to inform future phases of work.

### **Funding Opportunities**

#### **IDOT BLRS Circular Letter 2023-34 Section 130 and Grade Crossing Protection Fund Programs**

On December 20, 2023, [Circular Letter 2023-34](#) announced two NOFOs for the federal Section 130 Program and the ICC CSIP Program for projects related to rail-highway safety. IDOT is accepting applications for Fiscal Year 2025 and 2026 Local Rail-Highway Grade Crossing Safety Program (Section 130 Funds), which is federally funded. Simultaneously, but separately, the Illinois Commerce Commission (ICC) is accepting applications for their FY 2025 - 2029 Crossing Safety Improvement Program (CSIP) funded through the Grade Crossing Protection Funds (GCPF). The scope and coverage of these programs is very similar, but please note the each are different in their submission requirements.

#### **IDOT Bureau of Safety Programs and Engineering (BSPE) Highway Safety Program NOFOs**

IDOT is seeking grant applications to reduce serious injuries and fatalities on Illinois roadways. Six (6) [NOFOs](#) and application information are available on the IDOT website. All NOFO applications will be submitted in the State of Illinois' new grant management system – [AmpliFund](#). Please see the information below for submission guidance on all NOFOs. To log in to the Amplifund system, please use your GATA credentials (grants.illinois.gov). All applications are due **February 17, 2024, at 4:00 pm**.

#### **Federal RAISE Grant Opportunity**

The U.S. Department of Transportation (USDOT) recently announced \$1.5 billion in [RAISE discretionary grant funding](#) available to help state and local governments complete locally and regionally important transportation projects. [Recently awarded projects](#) include planning and infrastructure to construct bike and pedestrian facilities, as well as first and last mile connections to transit.

The deadline for applications is **11:59 p.m. EST on February 28, 2024**, and selections will be announced no later than June 27, 2024.

### **Public Input Opportunities**

#### **Amtrak Chicago Union Station concourse improvement survey**

Amtrak is planning for the redesign of the concourse at Chicago's Union Station and has launched a [public survey](#) for feedback. The new concourse design will increase capacity and provide a higher level of service for both intercity and commuter passengers, while improving the state of the facility. Additionally, the renovation will incorporate contemporary thinking around sustainability, inclusivity, and universal design. It will improve safety, reduce severe congestion, create a more logical, customer

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friendly passenger flow, improve signage and wayfinding, expand restroom capacity, and create a spacious Amtrak waiting and boarding area — providing a more welcoming environment for both Amtrak and Metra customers.

## Training Opportunities

### **FHWA Learning Management System**

FHWA's National Highway Institute launched its [Blackboard Learning Management System \(LMS\)](#) to provide a more interactive and user-friendly platform, offering easier access to course information, simplified course registration, transcript viewing, and online management of profile information and passwords.



## **Federally-Funded Project Implementation and Active Program Management Reminders – January 2024**

- 1/5/2024: Pre-final plans due for projects targeting the June 2024 letting
- 1/15/2024: Final plans and draft agreements due for projects targeting the April 2024 letting
- 1/24/2024: ROW must be certified for the March 2024 letting

###

This information is compiled from these official sources:

- IDOT Bureau of Local Roads and Streets Region One Letting Schedule (latest version available from IDOT District 1 BLRS staff)
- CMAP's TIP Due Dates and Master Transportation Schedule (latest version posted [here](#))
- [STP Active Program Management Policies](#)
- CMAP's call for projects [web page](#) (Refreshed prior to each call)
- CMAP's [CMAQ and TAP-L Program Management and Resources web page](#)

***If there are any discrepancies in dates, the dates listed on the official sources above should be used. Consult with your planning liaison to resolve any questions or concerns.***

**From:** [Daniel J. Schug](#)  
**To:** [Andrew Duffin](#)  
**Cc:** [Laura Williamson](#); [Daniel Javed](#)  
**Subject:** [EXTERNAL] Prospect St funding request.  
**Date:** Friday, November 17, 2023 11:17:22 AM  
**Attachments:** [image002.png](#)

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Andrew,

Thanks for the discussion this morning. The City of Marengo is requesting an additional \$60k for phase III construction for the Prospect St reconstruction project for the current funding year. This will bring us back up to the \$1.5M maximum allowable per project. Please let me know if there are any questions.

Dan



direct: 815.444.4454 | mobile: 815.353.9679  
main: 815.459.1260  
email: [dschug@baxterwoodman.com](mailto:dschug@baxterwoodman.com)  
[www.baxterwoodman.com](http://www.baxterwoodman.com)  
8678 Ridgfield Rd., Crystal Lake, IL 60012

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## McHenry County Division of Transportation

Joseph R. Korpalski, Jr., P.E.  
Director of Transportation/County Engineer

December 11, 2023

Drew Duffin  
Planning Liaison  
McHenry County Council of Mayors

Dear Mr. Duffin,

The McHenry County Division of Transportation is writing to formally request additional STP-local funding for the County's Randall Road North project in FFY 2024.

The County currently has \$1,253,491 in STP-local programmed on this \$59,178,840 construction project. **We are requesting an increase in STP-local of \$140,525**, or 11.2%, bringing our new STP-local award to \$1,394,016. This request exceeds the Council's allowable cost increase amount by \$15,176.

Approving this request will bring the Randall Road project up to 80% federal funding, when combined with our other Federal awards of STU, STR, ITEP and an earmark.

Thank you for your consideration.

Sincerely,

*Scott Hennings*

Scott Hennings, AICP  
Assistant Director of Transportation  
McHenry County Division of Transportation

FFY 2024 - October 1, 2023 thru September 30, 2024										
TIP #	Project Name	Agency	Project Phase	Match Amount	Programmed STP	Phase Total	STP Funding Increase Request	Authorization Deadline	Target Letting/ Auth Date	Project Type
11-21-0004	Four Seasons Blvd/Sullivan Lake	Lakemoor	CON/CE	\$795,632	\$448,568	\$1,244,200	none	9/30/2024	9/2024	Roadway & Intersection
11-21-0004	Four Seasons Blvd/Sullivan Lake	Lakemoor	E1	\$55,800	\$43,000	\$98,800	none	9/30/2024	9/2024	Roadway & Intersection
11-21-0004	Four Season Blvd/Sullivan Lake	Lakemoor	E2	\$55,800	\$43,000	\$98,800	none	9/30/2024	9/2024	Roadway & Intersection
11-20-0014	Diggins Street	Harvard	CON/CE	\$61,382	\$552,440	\$613,822	none	4/30/2024	4/26/2024	Resurfacing
11-22-0037	Raffel Road	Woodstock	CON/CE	\$325,923	\$1,303,690	\$1,629,613	none	4/30/2024	3/8/2024	Resurfacing
11-22-0003	Three Oaks/Sands	Crystal Lake	CON/CE	\$1,250,000	\$1,500,000	\$2,750,000	none	4/30/2024	4/26/2024	Roadway & Intersection
11-21-0007	Green Street	McHenry	CON/CE	\$6,250	\$25,000	\$31,250	For unobligated funds in FY23	N/A	11/2022	Resurfacing
11-20-0015	Howe/Wonder Lake Road	Greenwood	CON/CE	\$24,037	\$216,329	\$240,366	none	9/30/2024	3/2024	Roadway & Intersection
11-21-0003	Prospect Street	Marengo	CON/CE	\$760,000	\$1,440,000	\$2,200,000	\$60,000	9/30/2024	3/2024	Resurfacing
11-21-0012	Winn Road	Spring Grove	CON/CE	\$332,500	\$1,330,000	\$1,662,500	none	9/30/2024	1/2024	Resurfacing
11-21-0009	Bull Valley Road	McHenry	CON/CE	\$65,535	\$262,139	\$327,674	none	9/30/2024	1/2024	Resurfacing
11-18-0005	Randall Road North	County of McHenry	CON/CE	\$50,000,000	\$1,253,491	\$51,253,491	\$140,525	9/30/2024	3/2024	Roadway & Intersection
CONTINGENCY	Miller Road	Lake in the Hills	CON/CE	\$895,840	\$0	\$1,119,840	\$ 895,840			
CONTINGENCY	Riverside Drive	McHenry	E1	\$12,000	\$0	\$24,000	\$ 12,000			
CONTINGENCY	Crystal Lake Road	Lake in the Hills	CON/CE	\$135,375	\$0	\$676,875	\$ 541,500			
TOTALS					\$8,417,657					
FFY24 Allotment:	\$5,521,886	Carryover from FY23:	\$3,274,930	FFY24 Mark:	\$8,796,816	Left Over \$:	\$379,159			

FFY 2025 - October 1, 2024 thru September 30, 2025										
TIP #	Project Name	Agency	Project Phase	Match Amount	Programmed STP	Phase Total	STP Funding Increase Request	Authorization Deadline	Target Letting/ Auth Date	Project Type
11-21-0010	Kreutzer Road	Huntley	CON/CE	\$4,770,000	\$1,500,000	\$6,270,000	N/A - maxed out	9/30/2025	11/2024	Roadway & Intersection
11-21-0011	Johnsburg Road	Johnsburg	CON/CE	\$375,000	\$1,500,000	\$1,875,000	N/A - maxed out	9/30/2025	4/2025	Resurfacing
11-22-0026	Marengo Road	Harvard	E2	\$72,000	\$90,000	\$162,000	none	9/30/2025	Q1, 2025	Resurfacing
11-22-0029	First Street	Cary	CON/CE	\$263,500	\$1,054,000	\$1,317,500	none	9/30/2025	Q1, 2025	Resurfacing
11-22-0036	Barreville Road	Prairie Grove, McHenry	E1	\$32,000	\$12,000	\$44,000	none	9/30/2025	Q1, 2025	Resurfacing
11-22-0036	Barreville Road	Prairie Grove, McHenry	E2	\$50,000	\$30,000	\$80,000	Request to move from FY26 to FY25	9/30/2025	Q1, 2026	Resurfacing
11-22-0034	West Wonder Lake Road	Wonder Lake	CON/CE	\$180,583	\$722,328	\$902,911	none	9/30/2025	Q1, 2025	Resurfacing
CONTINGENCY	Lakewood Road	McHenry County	CON/CE		\$0	\$16,298,700	\$ 1,500,000			
CONTINGENCY	Riverside Drive	McHenry	E2	\$25,000	\$0	\$50,000	\$ 25,000			
TOTALS					\$4,908,328					
FFY25 Allotment:	\$5,186,730	Carryover from FY24:	\$0	FFY25 Mark:	\$5,186,730	Left Over \$:	\$278,402			

FFY 2026 - October 1, 2025 thru September 30, 2026										
TIP #	Project Name	Agency	Project Phase	Match Amount	Programmed STP	Phase Total	STP Funding Increase Request	Authorization Deadline	Target Letting/ Auth Date	Project Type
11-22-0026	Marengo Road	Harvard	CON/CE	\$165,000	\$1,320,000	\$1,485,000	none	9/30/2026	9/2025	Resurfacing
11-22-0027	Ballard Road	Lakewood	CON/CE	\$267,468	\$1,023,946	\$1,291,414	decreased by \$45,927 due to smaller funding mark	9/30/2026	Q1, 2026	Resurfacing
11-22-0028	Queen Ann Road	Bull Valley	CON/CE	\$178,542	\$714,170	\$892,712	none	9/30/2026	Q1, 2026	Resurfacing
11-22-0031	Boyer Road	Algonquin	CON/CE	\$1,018,000	\$1,500,000	\$2,518,000	N/A - maxed out	9/30/2026	11/2025	Roadway & Intersection
11-22-0032	Maple Street	Marengo	E2	\$35,000	\$35,000	\$70,000	none	9/30/2026	Q1, 2026	Roadway & Intersection
11-22-0038	Winn Road/East Solon Road	Spring Grove	CON/CE	\$160,140	\$607,936	\$768,076	none	9/30/2026	Q1, 2026	Resurfacing
CONTINGENCY	County Line Road	Algonquin	CON/CE	\$1,360,800	\$0	\$1,701,000	\$ 136,800			
CONTINGENCY	Riverside Drive	McHenry	CON/CE	\$132,840	\$0	\$132,840	\$ 531,361			
TOTALS					\$5,201,052					
FFY26 Allotment:	\$5,276,979	Carryover from FY25:	\$0	FFY26 Mark:	\$5,201,052	Left Over \$:	\$0			

FFY 2027 - October 1, 2026 thru September 30, 2027										
TIP #	Project Name	Agency	Project Phase	Match Amount	Programmed STP	Phase Total	STP Funding Increase Request	Authorization Deadline	Target Letting/ Auth Date	Project Type
11-22-0032	Maple Street	Marengo	CON/CE	\$224,000	\$896,000	\$1,120,000	none	9/30/2027	Q1, 2027	Roadway & Intersection
11-22-0033	Ringwood Road/Fox Lake Road	Johnsburg	CON/CE	\$860,245	\$1,500,000	\$2,360,245	N/A - maxed out	9/30/2027	Q1, 2027	Resurfacing
11-22-0035	Frank Road	Lake in the Hills	CON/CE	\$667,000	\$1,500,000	\$2,167,000	N/A - maxed out	9/30/2027	Q1, 2027	Roadway & Intersection
11-22-0036	Barreville Road	Prairie Grove, McHenry	CON/CE	\$350,870	\$1,394,036	\$1,744,906	decreased by \$9,442 due to smaller funding mark	9/30/2027	Q1, 2027	Resurfacing
TOTALS					\$5,290,036					
FFY27 Allotment:	\$5,290,036	Carryover from FY26:	\$0	FFY27 Mark:	\$5,290,036	Left Over \$:	\$0			

## MCHENRY COUNTY COUNCIL OF MAYORS

**RESOLUTION NUMBER:** R24-001**APPROVED DATE:** January 19, 2024**A RESOLUTION EXPRESSING THE OPINION OF THE MCHENRY COUNTY COUNCIL OF MAYORS  
REGARDING RECOMMENDATIONS IN THE PLAN OF ACTION FOR REGIONAL TRANSIT (PART)**

**WHEREAS,** the McHenry County Council of Mayors are duly elected local officials as defined in the Federal Highway Acts of 1970, 1973, and 1976, the Surface Transportation Assistance Acts of 1978, 1982, 1987, the Intermodal Surface Transportation Efficiency Act of 1991, the Transportation Equity Act for the 21st Century of 1998, the Safe, Accountable, Flexible, Efficient, Transportation Equity Act: A Legacy for Users of 2005, Moving Ahead for Progress in the 21st Century Act of 2012 and Fixing America's Surface Transportation Act of 2015, the Infrastructure Investment and Jobs Act of 2021, and represent a total of twenty-nine local governments in McHenry County, being twenty-eight municipalities and the County of McHenry; and

**WHEREAS,** transit agencies in northeastern Illinois are facing an estimated \$730 million operating budget shortfall beginning in 2026 due to changes in travel behavior following the COVID-19 pandemic and the expiration of emergency federal assistance; and

**WHEREAS,** the Chicago Metropolitan Agency for Planning (CMAP) has developed legislative recommendations on the region's transit system; and

**WHEREAS,** CMAP has released a [draft Plan of Action for Regional Transit \(PART\) report](#), which contains recommendations in three subject areas – the system we want, how to pay for it, and how to implement it; and

**WHEREAS,** the McHenry County Council of Mayors expresses the following opinions.

**NOW, THEREFORE BE IT RESOLVED,** that the McHenry County Council of Mayors hereby supports all efforts to strengthen the region's transit system and understands that transit is crucial in addressing the region's goals of improving mobility, maintaining economic competitiveness, combating climate change, and building a more equitable region; and

**BE IT FURTHER RESOLVED,** that the McHenry County Council of Mayors opposes the integration of the RTA and the service boards into one regional transit entity. Instead, the Council requests that the current transit structure remain the same or be strengthened with additional local government representation from collar counties; and

**BE IT FURTHER RESOLVED,** that the McHenry County Council of Mayors also insists that any changes made to regional board appointments not dilute the voices of suburban residents who today feel underrepresented in regional transit decision-making; and

**BE IT FURTHER RESOLVED,** that if the service boards are combined into one board that

funding allocation will remain the same as it is under the current governance: CTA 58%, METRA 34% and Pace 8% and that a super majority vote will be required to pass any budget or funding for any City or suburban project.

**BE IT FURTHER RESOLVED**, that while the McHenry County Council of Mayors understands a combination of new tax revenues, fare increases and service cuts will be necessary to maintain the region's transit system and make targeted improvements in the future, our members insist that any new revenue generated from residents of McHenry County be directed to service improvements in areas of McHenry County currently underserved (or unserved) by transit; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to Governor JB Pritzker, General Assembly members, regional Councils of Governments, the Chicago Metropolitan Agency for Planning and the Metropolitan Mayors Caucus to make them aware of the opinions of the McHenry County Council of Mayors.

**APPROVED** this 19<sup>th</sup> day of January, 2024 in Woodstock, Illinois.

---

Richard Mack  
Chair, McHenry County Council of Mayors  
and  
Village President, Village of Ringwood

**MCHENRY COUNTY COUNCIL OF MAYORS****RESOLUTION NUMBER: 24-02****APPROVED DATE:** January 19, 2023

**WHEREAS**, the McHenry County Council of Mayors is a voluntary organization representing municipalities chartered with the States of Illinois and the County of McHenry; and

**WHEREAS**, Article VII, Section 10 of the Constitution of the State of Illinois and Chapter 127, paragraphs 741 through 748, of the Illinois Revised Statutes, authorizes and encourages intergovernmental associations and cooperation; and

**WHEREAS**, the public officials of the McHenry County Council of Mayors represent twenty nine {29} local government bodies; and

**WHEREAS**, the Village of Spring Grove submitted a Functional Classification Revision Request application, herein attached as Exhibit "A", to the Planning Liaison on January 15, 2024, requesting a functional classification revision for Sunset Road from a Local Road or Street to Minor Collector. The endpoints of said roadway are Spring Grove Road and U.S. Route 12.

**NOW, THEREFORE, BE IT RESOLVED** that the McHenry County Council of Mayors concurs with the village and requests that the Illinois Department of Transportation revise Sunset Road's functional classification from Local Road or Street to Minor Collector upon final approval from the Federal Highway Administration.

**APPROVED** the 19<sup>th</sup> day of January, A.D., 2024 at Woodstock, Illinois.

Attest:

---

Richard Mack, Chairman

McHenry County Council of Mayors

**EXHIBIT "A"****Functional Classification Revision Request Application**

Document attached in the following pages.





# Village of Spring Grove

7401 Meyer Road Spring Grove, Illinois 60081  
Telephone 815-675-2121 | Facsimile 815-675-6053  
[www.springgrovevillage.com](http://www.springgrovevillage.com) | [info@springgrovevillage.com](mailto:info@springgrovevillage.com)

*Mark R. Eisenberg*  
*Village President*

December 5, 2023

*Sandi Rusher*  
*Village Clerk*

Mr. Andrew Duffin  
Planning Liaison  
McHenry County Council of Mayors  
16111 Nelson Road  
Woodstock, Illinois 60098

*Tina Witt*  
*Village Treasurer*

*Trustees*  
*Katie Fitzgerald*  
*Mike Gajewski*  
*Michael Lee*  
*Jeffrey Letzter*  
*Patrick Mazzanti*  
*Bob McMahon*

Dear Mr. Duffin:

Please accept the enclosed Functional Classification Revision Request for the Village of Spring Grove's Sunset Road between Spring Grove Road and US Route 12. The request proposes to revise the existing functional classification of Sunset Road from a Local Road to a Minor Collector.

Sunset Road is an east-west collector roadway that delivers a significant connection between two (2) existing Federal Aid routes, and provides access to the very popular agrotourism destination of Stade's Farm. Sunset Road also provides access to expansive residential subdivisions in Spring Grove.

As you may know, Stade's Farm is a well-known and hugely popular agrotourism destination within McHenry County bringing hundreds of thousands of visitors to Spring Grove and the surrounding area annually. Therefore, the reclassification of Sunset Road will help ensure regional mobility and safety for these visitors as well as our own residents.

We greatly appreciate your consideration and support of this Functional Classification Revision Request. Through our collective efforts and commitments, we can ensure that Sunset Road will support the viability, relevancy, and livability of our community for years to come. We are hopeful you can prepare a resolution supporting the Village's request to be presented at the next available council meeting.

Please let us know if you have any questions or need additional information. Thank you for your assistance and consideration of this request.

Sincerely,

Mark Eisenberg  
Village President

# Appendix A

## Functional Classification Revision Request Template

1. Name(s) of proposed roadway to be reclassified:

Sunset Road

2. Name of agency requesting revision (roadway jurisdiction):

*(An agency should not request reclassification of a roadway that is not under its own jurisdiction without the support of the maintaining jurisdiction. For a township-maintained street within a municipality, the township should agree to the change prior to Council of Mayors consideration.)*

Village of Spring Grove

3. Contact information (name, title, address, phone and email):

Mark Eisenberg, Village President  
7401 Meyer Road  
Spring Grove, IL 60081  
815-675-2121 meisenberg@springgrovevillage.com

4. Council(s) of Mayors:

McHenry County Council of Mayors

5. County(ies) containing roadway proposed to be reclassified:

McHenry County

6. Township(s) containing roadway proposed to be reclassified:

Burton Township

7. Additional roadway jurisdiction(s), if any, containing the roadway proposed to be reclassified:

Burton Township

8. Current functional classification for this roadway, as classified by IDOT:

7 - Local Street



9. Proposed functional classification for this roadway:

**6 - Minor Collector**

10. The IDOT [key route designation](#) number for this roadway:

*(This number is available on the IDOT [Getting Around Illinois](#) website. The key route designation number is the Key Route Type, a hyphen, and the Key Route Number from the map.)*

**7-0057**

11. Endpoints of proposed roadway to be reclassified

- North or West endpoint:

**Spring Grove Road**

- North or West endpoint road's functional classification:

**Major Collector (5-0157)**

- South or East endpoint:

**US Route 12**

- South or East endpoint road's functional classification:

**Other Principal Arterial (3-0334)**

12. Length of proposed roadway to be reclassified:

**1.82 mi. (9,610 feet)**

13. Current Average Annual Daily Traffic (AADT):

**965 vehicles per day  
2023 traffic counts attached**

*(Provide AADT by segment if the AADT is not consistent along the entire route. Indicate the source and year of the AADT. Some AADT values are available on the IDOT [Getting Around Illinois](#) website. If the AADT is not from a published source, supply raw field data and provide the date(s), the day(s) of week, the hours of collection, and the type of equipment used to collect the traffic data. HI-STAR or equivalent technology is preferred.)*



## 14. Spacing:

- Provide the name of and distance to the next adjacent roadway (to the north or east) with the same classification as the subject road's proposed functional classification:

West Solon Road (FAU 0165) is a minor collector approximately 2.12 miles northwest of Sunset Road.

- Provide the name of and distance to the next adjacent roadway (to the south or west) with the same classification as the subject road's proposed functional classification:

Broadway Street (FAU 0146) is a minor collector approximately 1.0 miles south of Sunset Road.

## 15. Indicate whether the proposed revision also requires a change (downgrade) to the functional classification of any adjacent roadways to accommodate the spacing requirements for this proposed functional classification revision:

No changes required.

*(Provide [key route designation](#) number and endpoints as well as road name and proposed change.)*

## 16. Access Management:

- How does the municipality or other jurisdiction plan to manage access along the road? Examples would be an access management ordinance, subdivision ordinance, or planned development ordinance.

Planned development ordinance.

- How many driveways now exist along the right-of-way?

10 private entrances and 2 field entrances

- Are left-turns controlled by raised or barrier-protected medians?

Sunset Road is a two-lane collector road with centerline and edge line pavement markings. There are no turn lanes along Sunset Road.



17. Provide current and planned Traffic Signalization along proposed route:  
*(Mark locations on the map with a rectangle with three circles inside it, or similar; use the same symbol and write "future" by planned signals.)*

There are no existing or future planned traffic signals along Sunset Road.

18. Provide current and planned Stop Sign Control on proposed route and on the cross-streets:  
*(Mark locations on the map with an octagon or similar; use the same symbols and write "future" by planned signs.)*

Sunset Road is stop controlled at Spring Grove Road, Wilmot Road and US Route 12. Meyer Road and Applewood Lane are cross-streets stop controlled at Sunset Road.

19. Major Traffic Generators along the proposed reclassified route:  
 Sunset Road is used by regional motorists coming from eastern and southern McHenry County and Lake County to visit the hugely popular agrotourism destination of Stade's Farm. The Village is also actively marketing agricultural land at the intersection with Meyer Road for future development.

20. Justification for the proposed revision based on definitions, characteristics and spacing guidance provided:

The Spring Grove area is growing and experiences a robust increase in traffic volumes during the weekend from motorists visiting popular agrotourism destinations. It is this growth and influx of traffic that is contributing to the Village's needs to address safety, and relieve congestion. Additionally Sunset Road connects US Route 12 (Other Principal Arterial, 3-0334) to Spring Grove Road (Major Collector, 5-0157).

*("To establish federal funding eligibility" is NOT a justification.)*

21. Provide any additional (optional) information or justification:

The addition of Sunset Road as a minor collector will enhance the connectivity within the Village of Spring Grove. In addition to the traffic generators listed above, Sunset Road is less than one mile south of the Village's main commercial corridor along US 12 and serves motorist access to destinations consisting of several restaurants, Jewel-Osco, Walgreens, and several office and industrial businesses.

22. Attach Support Resolutions & Letters:

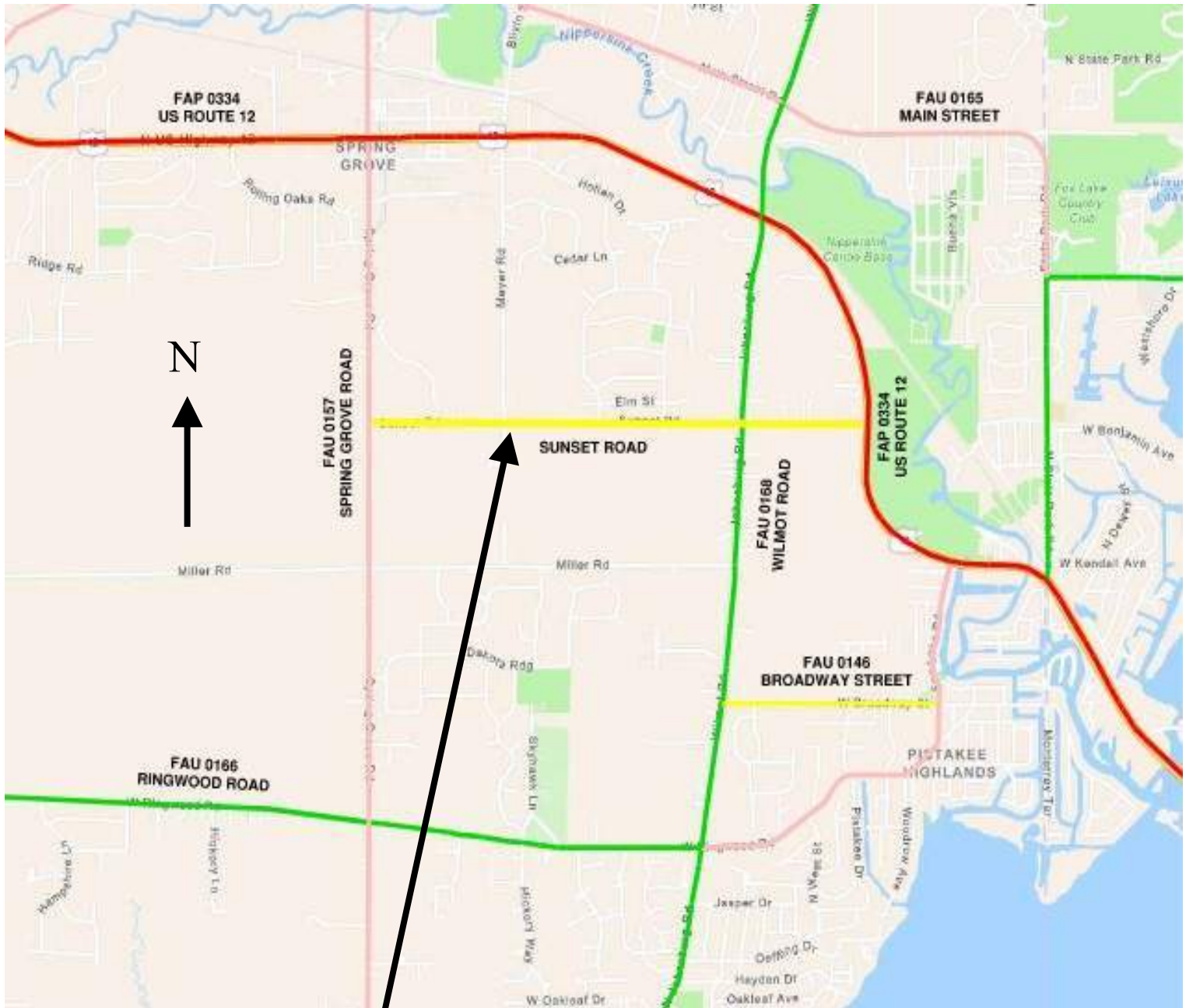
1. Local Council(s) of Mayors resolution(s) of support (required)
2. Affected neighboring jurisdictions' letters of support (required)
3. Requesting municipality's resolution of request (optional)



# **VILLAGE OF SPRING GROVE**

## **SUNSET ROAD (US 12 TO SPRING GROVE ROAD)**

### **IDOT ROADWAY FUNCTIONAL CLASSIFICATION MAP**



**ROADWAY LOCATION  
(SUNSET ROAD)**





ROUTE 12 COMMERCIAL DISTRICT

US ROUTE 12

SPRING GROVE ROAD

MEYER ROAD

SUNSET ROAD

WILMOT ROAD

US ROUTE 12

AERIAL LOCATION MAP  
VILLAGE OF SPRING GROVE  
SUNSET ROAD

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All information is provided 'as-is' with no  
guarantee of accuracy, completeness, or currency.



## RESOLUTION NO. 2023-21

A RESOLUTION REQUESTING THE DESIGNATION OF  
SUNSET ROAD FROM SPRING GROVE ROAD TO ROUTE 12  
AS A FEDERAL AID URBAN ROUTE

ADOPTED BY THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE  
VILLAGE OF SPRING GROVE  
THIS 19<sup>th</sup> DAY OF DECEMBER, 2023

*Published in pamphlet form  
by the authority of the President  
and Board of Trustees of the  
Village of Spring Grove,  
McHenry County, Illinois  
this 20<sup>th</sup> day of December, 2023.*



## RESOLUTION NO. 2023-21

### A RESOLUTION REQUESTING THE DESIGNATION OF SUNSET ROAD FROM SPRING GROVE ROAD TO ROUTE 12 AS A FEDERAL AID URBAN ROUTE

---

WHEREAS, the Village of Spring Grove (the "Village"), is a municipal cooperation granted the authority to study public transportation problems and developments; and to conduct, in cooperation with other public and private agencies, such studies; and

WHEREAS, the Village of Spring Grove (the "Village"), understands that transportation issues are multimodal in nature, and that the livability and sustainability of the community is based upon a functional transportation network, which supports these various modes; and

WHEREAS, the Village of Spring Grove (the "Village"), supports the enhancement of the transportation system through preservation of visual and cultural resources and improvement of the quality of life for members of the communities; and

WHEREAS, Spring Grove Road (FAU 0157) and Route 12 (FAP 0334) are designated as Federal Aid Routes; and

WHEREAS, Sunset Road connects to FAU 0157 (Spring Grove Road) and FAP 0334 (Route 12); and

WHEREAS, the McHenry County Council of Mayors has adopted policies for the implementation of Surface Transportation Program (STP), subject to the approval by the Illinois Department of Transportation (IDOT) and concurrence from the Federal Highway Administration (FHWA) in accordance with MAP-21 Act of 2012 and any successor programs; and

WHEREAS, the MAP-21 Act of 2012 has adopted criteria to functionally classify a roadway, including analysis of the operational characteristics, location, and connection to existing functionally classified roadways; and

WHEREAS, the functional classification request demonstrates that Sunset Road between Spring Grove Road and Route 12 satisfies the functional classification criteria of a Minor Collector; and

NOW THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Spring Grove, McHenry County, as follows:

SECTION 1: The Village of Spring Grove ("Village") hereby submits its application for functional classification of Sunset Road from Spring Grove Road to Route 12 as a Minor Collector Road, located within the limits of the Village of Spring Grove, and otherwise qualifying for said designation under the standards of the Illinois Department of Transportation, and respectfully requests approval of said application.

SECTION 2: The Village President and Village Clerk are authorized to execute this application and any other documents necessary to effectuate the intentions of this Resolution.

SECTION 3: This Resolution shall be in full force and effect from and after passage and approval.

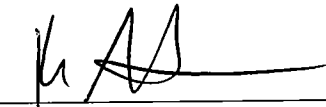
PASSED and APPROVED this 19<sup>th</sup> day of December, 2023.

VILLAGE OF SPRING GROVE



Mark R. Eisenberg, Village President

ATTEST: \_\_\_\_\_



Kelly Popelka, Village Clerk

STATE OF ILLINOIS                    )  
   ) ss  
 COUNTY OF McHENRY                )

## CERTIFICATION

I, Kelly Popelka, certify that I am the duly appointed Village Clerk of the Village of Spring Grove, McHenry County, Illinois.

I further certify that on December 19, 2023 the Corporate Authorities of such Village passed and approved

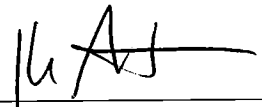
### A RESOLUTION REQUESTING THE DESIGNATION OF SUNSET ROAD FROM SPRING GROVE ROAD TO ROUTE 12 AS A FEDERAL AID URBAN ROUTE

which provided by its terms that it should be published in pamphlet form.

A copy of this Resolution is also available for public inspection upon request in the office of the Village Clerk.

Dated at Spring Grove, Illinois, this 20<sup>th</sup> day of December, 2023.



  
 \_\_\_\_\_  
 Kelly Popelka, Village Clerk

[REDACTED]

Burton Township  
PO Box 353  
Spring Grove, IL 60081

Mr. Andrew Duffin  
Planning Liaison  
McHenry County Council of Mayors  
16111 Nelson Road  
Woodstock, Illinois 60098

Dear Mr. Duffin:

Please accept this letter of support for the Village of Spring Grove's Functional Classification Revision Request of Sunset Road between Spring Grove Road and US Route 12. The request proposes to revise the existing functional classification of Sunset Road from a Local Road to a Minor Collector.

Sunset Road is an east-west collector roadway that delivers a significant connection between two (2) existing Federal Aid routes, and access from the heavily traveled State Route (US 12) to the very popular agrotourism destination of Stade's Farm. Sunset Road also provides access to expansive residential subdivisions in Spring Grove.

Sunset Road is an important route that links the McHenry-Lake-Kenosha County region, and beyond, to significant traffic generators. On behalf of the Burton Township Highway Department, we greatly appreciate your consideration and support of this request.

Sincerely,



Dan Sutton

Highway Commissioner

WEEKLY SUMMARY FOR ALL LANES  
Starting: 10/20/2023

Page: 1

Station #: 000000026040  
 Site ID: 000000026040  
 Location: Sunset Road  
 Direction: ROAD TOTAL

File: D1020001.prn  
 City: Spring Grove, IL  
 County: McHenry

TIME	MON	TUE	WED	THU	FRI 20	WKDAY AVG	SAT 21	SUN 22	WEEK AVG	TOTAL
01:00						0	10	11	10	21
02:00						0	3	2	2	5
03:00						0	4	2	3	6
04:00						0	2	0	1	2
05:00						0	5	3	4	8
06:00						0	11	7	9	18
07:00						0	2	9	6	11
08:00						0	33	17	25	50
09:00						0	50	22	36	72
10:00						0	66	59	62	125
11:00						0	80	95	88	175
12:00					15	15	95	95	68	205
13:00					87	87	122	127	112	336
14:00					80	80	120	98	99	298
15:00					68	68	116	103	96	287
16:00					108	108	97	115	107	320
17:00					113	113	100	89	101	302
18:00					93	93	76	90	86	259
19:00					51	51	48	69	56	168
20:00					48	48	33	33	38	114
21:00					23	23	29	27	26	79
22:00					25	25	31	15	24	71
23:00					13	13	10	8	10	31
24:00					12	12	4	1	6	17
TOTALS					736		1147	1097	1075	2980
% AVG WKDY					100.0		155.8	149.0		
% AVG WEEK					68.5		106.7	102.0		
AM Times					12:00	12:00	12:00	11:00	11:00	
AM Peaks					15	15	95	95	88	
PM Times					17:00	17:00	13:00	13:00	13:00	
PM Peaks					113	113	122	127	112	

WEEKLY SUMMARY FOR ALL LANES  
Starting: 10/23/2023

Page: 2

Station #: 000000026040  
 Site ID: 000000026040  
 Location: Sunset Road  
 Direction: ROAD TOTAL

File: D1020001.prn  
 City: Spring Grove, IL  
 County: McHenry

TIME	MON 23	TUE 24	WED 25	THU 26	FRI 27	WKDAY AVG	SAT	SUN	WEEK AVG	TOTAL
01:00	0	2	6	2	1	2			2	11
02:00	3	1	2	1	0	1			1	7
03:00	2	4	1	2	3	2			2	12
04:00	2	5	4	2	2	3			3	15
05:00	17	17	15	21	15	17			17	85
06:00	21	22	29	25	22	24			24	119
07:00	50	48	52	51	44	49			49	245
08:00	66	56	70	67	74	67			67	333
09:00	54	54	52	59	55	55			55	274
10:00	47	34	51	36	46	43			43	214
11:00	40	51	48	44	56	48			48	239
12:00	63	43	44	33	64	49			49	247
13:00	48	68	58	53	82	62			62	309
14:00	62	52	49	51		54			54	214
15:00	60	70	73	51		64			64	254
16:00	82	71	53	56		66			66	262
17:00	71	103	75	67		79			79	316
18:00	100	103	77	83		91			91	363
19:00	55	50	52	61		54			54	218
20:00	31	28	33	26		30			30	118
21:00	21	19	29	25		24			24	94
22:00	17	12	12	16		14			14	57
23:00	12	8	14	9		11			11	43
24:00	4	4	10	6		6			6	24
TOTALS	928	925	909	847	464	915			915	4073
% AVG WKDY	101.4	101.1	99.3	92.6	50.7					
% AVG WEEK	101.4	101.1	99.3	92.6	50.7					
AM Times	08:00	08:00	08:00	08:00	08:00	08:00			08:00	
AM Peaks	66	56	70	67	74	67			67	
PM Times	18:00	17:00	18:00	18:00	13:00	18:00			18:00	
PM Peaks	100	103	77	83	82	91			91	

**MCHENRY COUNTY COUNCIL OF MAYORS****RESOLUTION NUMBER: 24-03****APPROVED DATE: January 19, 2023**

**WHEREAS**, the McHenry County Council of Mayors is a voluntary organization representing municipalities chartered with the States of Illinois and the County of McHenry; and

**WHEREAS**, Article VII, Section 10 of the Constitution of the State of Illinois and Chapter 127, paragraphs 741 through 748, of the Illinois Revised Statutes, authorizes and encourages intergovernmental associations and cooperation; and

**WHEREAS**, the public officials of the McHenry County Council of Mayors represent twenty nine {29} local government bodies; and

**WHEREAS**, the Village of Spring Grove submitted a Functional Classification Revision Request application, herein attached as Exhibit "A", to the Planning Liaison on January 15, 2024, requesting a functional classification revision for English Prairie Road from a Local Road or Street to Minor Collector. The endpoints of said roadway are Winn Road and Wilmot Road.

**NOW, THEREFORE, BE IT RESOLVED** that the McHenry County Council of Mayors concurs with the village and requests that the Illinois Department of Transportation revise English Prairie Road's functional classification from Local Road or Street to Minor Collector upon final approval from the Federal Highway Administration.

**APPROVED** the 19<sup>th</sup> day of January, A.D., 2024 at Woodstock, Illinois.

Attest:

---

Richard Mack, Chairman

McHenry County Council of Mayors

**EXHIBIT "A"****Functional Classification Revision Request Application**

Document attached in the following pages.





# Village of Spring Grove

7401 Meyer Road Spring Grove, Illinois 60081  
Telephone 815-675-2121 | Facsimile 815-675-6053  
[www.springgrovevillage.com](http://www.springgrovevillage.com) | [info@springgrovevillage.com](mailto:info@springgrovevillage.com)

*Mark R. Eisenberg*  
Village President

December 5, 2023

*Sandi Rusher*  
Village Clerk

Mr. Andrew Duffin  
Planning Liaison  
McHenry County Council of Mayors  
16111 Nelson Road  
Woodstock, Illinois 60098

*Tina Witt*  
Village Treasurer

*Trustees*  
*Katie Fitzgerald*  
*Mike Gajewski*  
*Michael Lee*  
*Jeffrey Letzter*  
*Patrick Mazzanti*  
*Bob McMahon*

Dear Mr. Duffin:

Please accept the enclosed Functional Classification Revision Request for the Village of Spring Grove's English Prairie Road between Winn Road and Wilmot Road. The request proposes to revise the existing functional classification of English Prairie Road from a Local Road to a Minor Collector.

English Prairie Road is an east-west collector roadway that delivers a significant connection between two (2) existing Federal Aid routes, and direct access to the very popular agrotourism destination of Richardson's Adventure Farm. English Prairie Road also provides bicycle lanes and direct access to several expansive residential subdivisions in Spring Grove.

As you may know, Richardson's Adventure Farm is a well-known and hugely popular agrotourism destination within McHenry County bringing hundreds of thousands of visitors to Spring Grove and the surrounding area annually. Therefore, the reclassification of English Prairie Road will help ensure regional mobility and safety for these visitors as well as our own residents.

We greatly appreciate your consideration and support of this Functional Classification Revision Request. Through our collective efforts and commitments, we can ensure that English Prairie Road will support the viability, relevancy, and livability of our community for years to come. We are hopeful you can prepare a resolution supporting the Village's request to be presented at the next available council meeting.

Please let us know if you have any questions or need additional information. Thank you for your assistance and consideration of this request.

Sincerely,

Mark Eisenberg  
Village President

# Appendix A

## Functional Classification Revision Request Template

1. Name(s) of proposed roadway to be reclassified:  
English Prairie Road
2. Name of agency requesting revision (roadway jurisdiction):  
*(An agency should not request reclassification of a roadway that is not under its own jurisdiction without the support of the maintaining jurisdiction. For a township-maintained street within a municipality, the township should agree to the change prior to Council of Mayors consideration.)*  
Village of Spring Grove
3. Contact information (name, title, address, phone and email):  
Mark Eisenberg, Village President  
7401 Meyer Road  
Spring Grove, IL 60081  
815-675-2121 meisenberg@springgrovevillage.com
4. Council(s) of Mayors:  
McHenry County Council of Mayors
5. County(ies) containing roadway proposed to be reclassified:  
McHenry County
6. Township(s) containing roadway proposed to be reclassified:  
Burton Township
7. Additional roadway jurisdiction(s), if any, containing the roadway proposed to be reclassified:  
Burton Township  
Village of Fox Lake
8. Current functional classification for this roadway, as classified by IDOT:  
7 - Local Street



9. Proposed functional classification for this roadway:

**6 - Minor Collector**

10. The IDOT [key route designation](#) number for this roadway:

*(This number is available on the IDOT [Getting Around Illinois](#) website. The key route designation number is the Key Route Type, a hyphen, and the Key Route Number from the map.)*

**7 - 0015**

11. Endpoints of proposed roadway to be reclassified

- North or West endpoint:

**Winn Road**

- North or West endpoint road's functional classification:

**Major Collector (5-0157)**

- South or East endpoint:

**Wilmot Road**

- South or East endpoint road's functional classification:

**Minor Arterial (4-0168)**

12. Length of proposed roadway to be reclassified:

**2.07 mi. (10,925 feet)**

13. Current Average Annual Daily Traffic (AADT):

**2,768 vehicles per day  
2023 traffic counts attached**

*(Provide AADT by segment if the AADT is not consistent along the entire route. Indicate the source and year of the AADT. Some AADT values are available on the IDOT [Getting Around Illinois](#) website. If the AADT is not from a published source, supply raw field data and provide the date(s), the day(s) of week, the hours of collection, and the type of equipment used to collect the traffic data. HI-STAR or equivalent technology is preferred.)*



## 14. Spacing:

- Provide the name of and distance to the next adjacent roadway (to the north or east) with the same classification as the subject road's proposed functional classification:

Commercial Street (FAU 3696) is a minor collector  
approximately 3.1 miles northwest of English Prairie Road.

- Provide the name of and distance to the next adjacent roadway (to the south or west) with the same classification as the subject road's proposed functional classification:

West Solon Road (FAU 0165) is a minor collector  
approximately 2.72 miles southwest of English Prairie Road.

## 15. Indicate whether the proposed revision also requires a change (downgrade) to the functional classification of any adjacent roadways to accommodate the spacing requirements for this proposed functional classification revision:

No changes required.

*(Provide **key route designation** number and endpoints as well as road name and proposed change.)*

## 16. Access Management:

- How does the municipality or other jurisdiction plan to manage access along the road? Examples would be an access management ordinance, subdivision ordinance, or planned development ordinance.

Planned development ordinance.

- How many driveways now exist along the right-of-way?

21 private entrances, 1 commercial entrance and 5 field entrances.

- Are left-turns controlled by raised or barrier-protected medians?

English Prairie Road is a two-lane collector road with centerline and edge line pavement markings. There are no turn lanes along English Prairie Road.



17. Provide current and planned Traffic Signalization along proposed route:  
*(Mark locations on the map with a rectangle with three circles inside it, or similar; use the same symbol and write "future" by planned signals.)*

There are no existing or future planned traffic signals along English Prairie Road.

18. Provide current and planned Stop Sign Control on proposed route and on the cross-streets:  
*(Mark locations on the map with an octagon or similar; use the same symbols and write "future" by planned signs.)*

English Prairie Road is stop controlled at Richardson Road, Winn Road and Wilmot Road. Fox Bluff Lane, Meadowdale Circle, Spring Dale Drive and Wintergreen Drive are cross-streets stop controlled at English Prairie Road.

19. Major Traffic Generators along the proposed reclassified route:

English Prairie Road serves the main entrance to Richardson's Adventure Farm and Corn Maze. Richardson's is a hugely popular agrotourism destination in McHenry County. English Prairie Road also provides direct access to several expansive residential neighborhoods in Spring Grove.

20. Justification for the proposed revision based on definitions, characteristics and spacing guidance provided:

The Spring Grove area is growing and experiences a robust increase in traffic volumes during the weekend from motorists visiting popular agrotourism destinations. It is this growth and influx of traffic that is contributing to the Village's needs to address safety, and relieve congestion. Additionally English Prairie Road connects Wilmot Road (Minor Arterial, 4-0168) to Winn Road (Major Collector, 5-0157).

*("To establish federal funding eligibility" is NOT a justification.)*

21. Provide any additional (optional) information or justification:

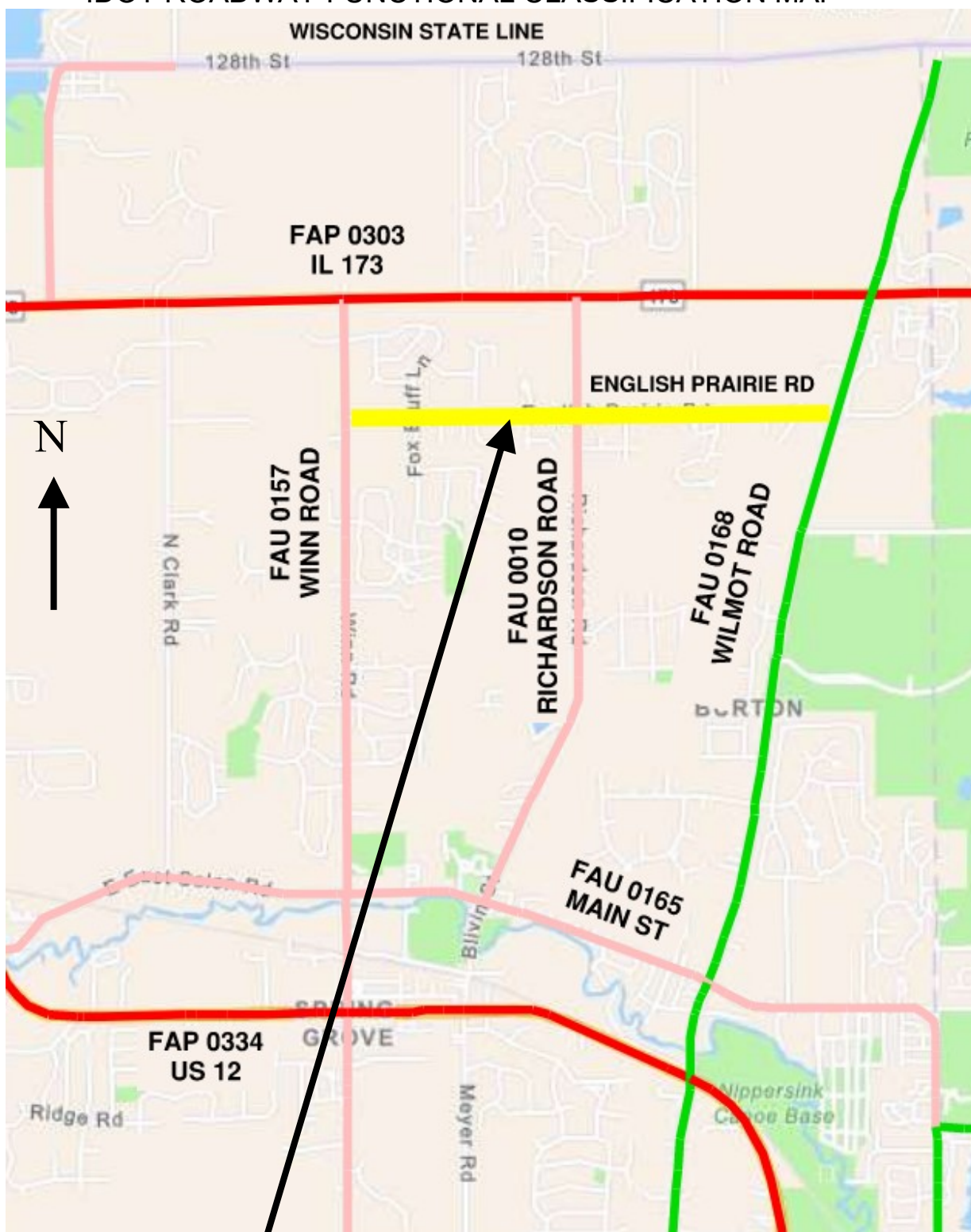
The addition of English Prairie Road as a minor collector will enhance the connectivity within the Village of Spring Grove. In addition to east-west motorized traffic, English Prairie Road also consists of on-street bicycle lanes. The bicycle lanes connect area residents, and visitors to Richardson's Adventure Farm to several miles of bike path along Winn Road.

22. Attach Support Resolutions & Letters:

1. Local Council(s) of Mayors resolution(s) of support (required)
2. Affected neighboring jurisdictions' letters of support (required)
3. Requesting municipality's resolution of request (optional)



**VILLAGE OF SPRING GROVE**  
**ENGLISH PRAIRIE ROAD (WINN ROAD TO WILMOT ROAD)**  
**IDOT ROADWAY FUNCTIONAL CLASSIFICATION MAP**



**ROADWAY LOCATION**  
**(ENGLISH PRAIRIE ROAD)**



**AERIAL LOCATION MAP  
VILLAGE OF SPRING GROVE  
ENGLISH PRAIRIE ROAD**

**IL ROUTE 173**

43



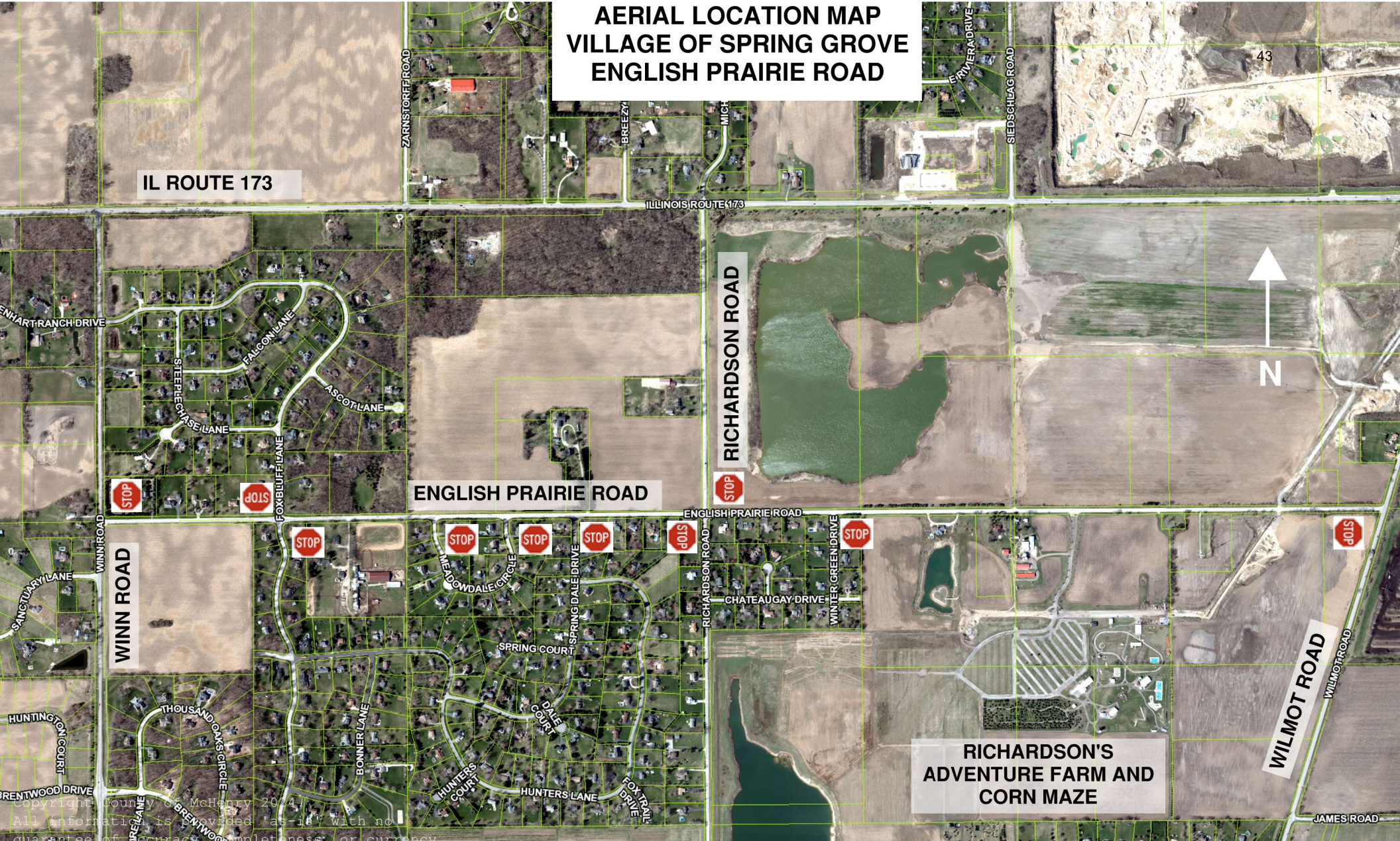
**RICHARDSON ROAD**

**ENGLISH PRAIRIE ROAD**

**RICHARDSON'S  
ADVENTURE FARM AND  
CORN MAZE**

**WILMOT ROAD**

**WINN ROAD**





## RESOLUTION NO. 2023-22

A RESOLUTION REQUESTING THE DESIGNATION OF  
ENGLISH PRAIRIE ROAD FROM WINN ROAD TO WILMOT  
ROAD AS A FEDERAL AID URBAN ROUTE

ADOPTED BY THE  
PRESIDENT AND BOARD OF TRUSTEES  
OF THE  
VILLAGE OF SPRING GROVE  
THIS 19<sup>th</sup> DAY OF DECEMBER, 2023

*Published in pamphlet form  
by the authority of the President  
and Board of Trustees of the  
Village of Spring Grove,  
McHenry County, Illinois  
this 20<sup>th</sup> day of December, 2023.*



## RESOLUTION NO. 2023-22

### A RESOLUTION REQUESTING THE DESIGNATION OF ENGLISH PRAIRIE ROAD FROM WINN ROAD TO WILMOT ROAD AS A FEDERAL AID URBAN ROUTE

---

WHEREAS, the Village of Spring Grove (the "Village"), is a municipal corporation granted the authority to study public transportation problems and developments; and to conduct, in cooperation with other public and private agencies, such studies; and

WHEREAS, the Village of Spring Grove (the "Village"), understands that transportation issues are multimodal in nature, and that the livability and sustainability of the community is based upon a functional transportation network, which supports these various modes; and

WHEREAS, the Village of Spring Grove (the "Village"), supports the enhancement of the transportation system through preservation of visual and cultural resources and improvement of the quality of life for members of the communities; and

WHEREAS, Winn Road (FAU 0157) and Wilmot Road (FAU 0168) are designated as Federal Aid Routes; and

WHEREAS, English Prairie Road Connects to FAU 0157 (Winn Road) and FAU 0168 (Wilmot Road); and

WHEREAS, the McHenry County Council of Mayors has adopted policies for the implementation of Surface Transportation Program (STP), subject to the approval by the Illinois Department of Transportation (IDOT) and concurrence from the Federal Highway Administration (FHWA) in accordance with MAP-21 Act of 2012 and any successor programs; and

WHEREAS, the MAP-21 Act of 2012 has adopted criteria to functionally classify a roadway, including analysis of the operational characteristics, location, and connection to existing functionally classified roadways; and

WHEREAS, the functional classification request demonstrates that English Prairie Road between Winn Road and Wilmot Road satisfies the functional classification criteria of a Minor Collector; and

NOW THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Spring Grove, McHenry County, as follows:

SECTION 1: The Village of Spring Grove ("Village") hereby submits its application for functional classification of English Prairie Road from Winn Road to Wilmot Road as a Minor Collector Road, located within the limits of the Village of Spring Grove, and otherwise qualifying for said designation under the standards of the Illinois Department of Transportation, and respectfully requests approval of said application.

SECTION 2: The Village President and Village Clerk are authorized to execute this application and any other documents necessary to effectuate the intentions of this Resolution.

SECTION 3: This Resolution shall be in full force and effect from and after passage and approval.

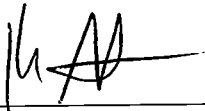
PASSED and APPROVED this 19<sup>th</sup> day of December, 2023.

VILLAGE OF SPRING GROVE



Mark R. Eisenberg, Village President

ATTEST:



Kelly Popelka, Village Clerk

STATE OF ILLINOIS                    )  
   ) ss  
 COUNTY OF McHENRY                )

## CERTIFICATION

I, Kelly Popelka, certify that I am the duly appointed Village Clerk of the Village of Spring Grove, McHenry County, Illinois.

I further certify that on December 19, 2023 the Corporate Authorities of such Village passed and approved

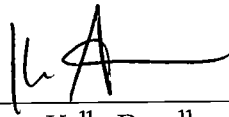
### A RESOLUTION REQUESTING THE DESIGNATION OF ENGLISH PRAIRIE ROAD FROM WINN ROAD TO WILMOT ROAD AS A FEDERAL AID URBAN ROUTE

which provided by its terms that it should be published in pamphlet form.

A copy of this Resolution is also available for public inspection upon request in the office of the Village Clerk.

Dated at Spring Grove, Illinois, this 20<sup>th</sup> day of December, 2023.



  
 \_\_\_\_\_  
 Kelly Popelka, Village Clerk

[REDACTED]

Burton Township  
PO Box 353  
Spring Grove, IL 60081

Mr. Andrew Duffin  
Planning Liaison  
McHenry County Council of Mayors  
16111 Nelson Road  
Woodstock, Illinois 60098

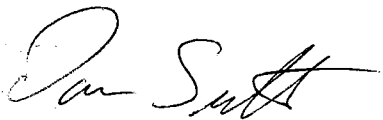
Dear Mr. Duffin:

Please accept this letter of support for the Village of Spring Grove's Functional Classification Revision Request of English Prairie Road between Winn Road and Wilmot Road. The request proposes to revise the existing functional classification of English Prairie Road from a Local Road to a Minor Collector.

English Prairie Road is an east-west collector roadway that delivers a significant connection between two (2) existing Federal Aid routes, and direct access to the very popular agrotourism destination of Richardson's Adventure Farm. English Prairie Road also provides bicycle lanes and direct access to several expansive residential subdivisions in Spring Grove.

English Prairie Road is an important route that links the McHenry-Lake-Kenosha County region, and beyond, to significant traffic generators. On behalf of the Burton Township Highway Department, we greatly appreciate your consideration and support of this request.

Sincerely,



Dan Sutton

Highway Commissioner



December 6, 2023

Mr. Andrew Duffin  
Planning Liaison  
McHenry County Council of Mayors  
16111 Nelson Road  
Woodstock, Illinois 60098

Dear Mr. Duffin:

Please accept this letter of support for the Village of Spring Grove's Functional Classification Revision Request of English Prairie Road between Winn Road and Wilmot Road. The request proposes to revise the existing functional classification of English Prairie Road from a Local Road to a Minor Collector.

English Prairie Road is an east-west collector roadway that delivers a significant connection between two (2) existing Federal Aid routes, and direct access to the very popular agrotourism destination of Richardson's Adventure Farm. English Prairie Road also provides bicycle lanes and direct access to several expansive residential subdivisions in Spring Grove.

English Prairie Road is an important route that links the McHenry-Lake-Kenosha County region, and beyond, to significant traffic generators. On behalf of the Burton Township Highway Department, we greatly appreciate your consideration and support of this request.

Sincerely,

Donny Schmit

Mayor

WEEKLY SUMMARY FOR ALL LANES  
Starting: 10/20/2023

Page: 1

Station #: 000000026220  
 Site ID: 000000026220  
 Location: English Prairie  
 Direction: ROAD TOTAL

File: D1020002.prn  
 City: Spring Grove IL  
 County: McHenry

TIME	MON	TUE	WED	THU	FRI 20	WKDAY AVG	SAT 21	SUN 22	WEEK AVG	TOTAL
01:00					0		7	9	8	16
02:00					0		2	9	6	11
03:00					0		3	2	2	5
04:00					0		3	1	2	4
05:00					0		1	1	1	2
06:00					0		7	3	5	10
07:00					0		11	1	6	12
08:00					0		15	10	12	25
09:00					0		26	24	25	50
10:00					0		90	32	61	122
11:00					0		270	54	162	324
12:00					0		385	236	310	621
13:00					141	141	460	731	444	1332
14:00					194	194	700	601	498	1495
15:00					214	214	816	752	594	1782
16:00					196	196	843	731	590	1770
17:00					242	242	772	715	576	1729
18:00					283	283	753	672	569	1708
19:00					379	379	633	610	541	1622
20:00					370	370	590	418	459	1378
21:00					271	271	531	376	393	1178
22:00					280	280	419	211	303	910
23:00					307	307	424	12	248	743
24:00					119	119	165	3	96	287
TOTALS					2996		7926	6214	5911	17136
% AVG WKDY					100.0		264.6	207.4		
% AVG WEEK					50.7		134.1	105.1		
AM Times							12:00	12:00	12:00	
AM Peaks							385	236	310	
PM Times					19:00	19:00	16:00	15:00	15:00	
PM Peaks					379	379	843	752	594	

WEEKLY SUMMARY FOR ALL LANES  
Starting: 10/23/2023

Page: 2

Station #: 000000026220  
 Site ID: 000000026220  
 Location: English Prairie  
 Direction: ROAD TOTAL

File: D1020002.prn  
 City: Spring Grove IL  
 County: McHenry

TIME	MON 23	TUE 24	WED 25	THU 26	FRI 27	WKDAY AVG	SAT	SUN	WEEK AVG	TOTAL
01:00	0	1	3	2	1	1			1	7
02:00	0	0	2	0	2	1			1	4
03:00	0	1	0	1	3	1			1	5
04:00	2	1	1	1	2	1			1	7
05:00	4	8	9	7	6	7			7	34
06:00	15	13	13	13	8	12			12	62
07:00	28	30	29	26	35	30			30	148
08:00	33	27	34	25	26	29			29	145
09:00	29	19	63	28	32	34			34	171
10:00	31	20	32	22	35	28			28	140
11:00	21	23	31	30	77	36			36	182
12:00	28	28	49	16	89	42			42	210
13:00	35	42	31	33	102	49			49	243
14:00	30	33	31	24	28	29			29	146
15:00	32	43	30	36		35			35	141
16:00	41	34	49	55		45			45	179
17:00	48	45	42	58		48			48	193
18:00	27	46	21	73		42			42	167
19:00	27	35	27	84		43			43	173
20:00	10	19	10	52		23			23	91
21:00	10	17	13	44		21			21	84
22:00	7	5	7	35		14			14	54
23:00	2	2	3	6		3			3	13
24:00	1	3	3	5		3			3	12
TOTALS	461	495	533	676	446	577			577	2611
% AVG WKDY	79.9	85.8	92.4	117.2	77.3					
% AVG WEEK	79.9	85.8	92.4	117.2	77.3					
AM Times	08:00	07:00	09:00	11:00	12:00	12:00			12:00	
AM Peaks	33	30	63	30	89	42			42	
PM Times	17:00	18:00	16:00	19:00	13:00	13:00			13:00	
PM Peaks	48	46	49	84	102	49			49	