



MCHENRY COUNTY COUNCIL OF MAYORS

AGENDA

16111 Nelson Road
Woodstock, IL 60098
T: 815.334.4642

Thursday, January 17, 2019
2:00 PM

Large Conference Room, McHenry County Division of Transportation
16111 Nelson Road, Woodstock, IL

ALGONQUIN

BARRINGTON HILLS

BULL VALLEY

CARY

CRYSTAL LAKE

FOX RIVER GROVE

GREENWOOD

HARVARD

HEBRON

HOLIDAY HILLS

HUNTLEY

JOHNSBURG

LAKE IN THE HILLS

LAKEMOOR

LAKESWOOD

MARENGO

McCULLOM LAKE

MCHENRY

OAKWOOD HILLS

PORT BARRINGTON

PRAIRIE GROVE

RICHMOND

RINGWOOD

SPRING GROVE

TROUT VALLEY

UNION

WONDER LAKE

WOODSTOCK

MCHENRY COUNTY

1. CALL TO ORDER

- A. Roll Call/Introductions (Sign-In Sheet)

2. AGENDA APPROVAL

- A. Approval of the agenda for the January 17, 2019 McHenry County Council of Mayors meeting.

3. MINUTES APPROVAL

- A. Approval of the minutes for the November 15, 2018 McHenry County Council of Mayors meeting.

4. PROGRAM & AGENCY UPDATES

- A. IDOT Highway Report – Katie Herdus
- B. Pace Report – Mary Donner
- C. Metra Update – Rick Mack
- D. RTA Update – Andy Plummer
- E. McHenry County Division of Transportation Update – Jeff Young
- F. Illinois Tollway Update – Vicky Zuprynski
- G. IDOT STP Local Program Update – Gerardo Fierro/Alex Househ
- H. CMAP Report – CMAP Staff
- I. Executive Council of Mayors Committee Report – Barbara Zubek

5. METRA RESOLUTION IN SUPPORT OF A STATE OF ILLINOIS CAPITAL BILL

- A. Approval of the Metra Resolution in Support of an Illinois Capital Bill.

6. FHWA - SMALL TOWN AND RURAL MULTIMODAL NETWORKS

- A. Presentation.

7. PROGRAMMING AND PROCEDURES REVIEW COMMITTEE

- A. Committee Timeline & Membership

8. MCHENRY COUNTY COUNCIL OF MAYORS SURFACE TRANSPORTATION PROGRAM

- A. Surface Transportation Program (STP) schedule for FFY 2018-2022.

9. PLANNING LIAISON REPORT

10. OTHER BUSINESS / ANNOUNCEMENTS

11. NEXT MEETING DATE AND LOCATION

Thursday, March 14, 2019

Time: 2:00 p.m.

Location: Cary Village Hall

Room: Board Room

Address: 655 Village Hall Drive, Cary, IL

12. ADJOURNMENT

MCHENRY COUNTY COUNCIL OF MAYORS MEETING MINUTES

Thursday, November 15, 2018

2:00 PM

Huntley Village Hall

10987 Main St., Huntley, IL 60142

1. CALL TO ORDER

Chairman Mack called the meeting to order at 2:00 P.M.

A. Roll Call/Introductions (Sign-In Sheet)

The meeting had a quorum (minimum of 7 members).

Council Members Present:

1. Village of Algonquin – Bob Mitchard
2. Village of Cary – Erik Morimoto
3. City of Crystal Lake – Abigail Wilgreen
4. City of Harvard – Dave Nelson
5. Village of Huntley – Tim Farrell
6. Village of Lakewood – Jeannine Smith
7. Village of Ringwood – Rick Mack, Chairman
8. City of Woodstock – Ryan Livingston
9. McHenry County – Jeff Young

Staff Present:

1. McHenry County Council of Mayors – Scott Hennings, Principal Transportation Planner
2. McHenry County Council of Mayors – Cody Sheriff, Planning Liaison

Others Present:

1. Metra - Katie Renteria
2. IDOT – Katie Herdus
3. IDOT- Gerardo Fierro
4. Manhard Consulting – Bill Blecke
5. IDOT – Alex Househ
6. CMAP – Russel Pietrowiak
7. Tollway – Vicky Czuprynski
8. Tollway - Rich Bossert
9. Tollway – Reed Panther
10. Baxter & Woodman – Jason Fluhr
11. RTA – Andy Plummer
12. Ciorba – Tim Hever

13. Chastain Engineers - Steve Frerichs
14. Pace – Mary Donner
15. Patrick Engineering – Jeff Pisha

2. AGENDA APPROVAL

- A. Approval of the agenda for the November 15, 2018, McHenry County Council of Mayors meeting.
A motion was made and seconded to approve the agenda as presented.
The motion carried unanimously.

3. MINUTES APPROVAL

- A. Approval of the minutes for the July 19, 2018, McHenry County Council of Mayors meeting. A motion was made and seconded to approve the minutes as presented. The motion carried unanimously.

4. MEETING SCHEDULE

- A. Approval of the 2019 Meeting Schedule for the McHenry County Council of Mayors. A motion was made and seconded to approve the schedule. The motion carried unanimously.

5. PROGRAM & AGENCY UPDATES

- A. IDOT Highway Report – Katie Herdus
Ms. Herdus provided an update on the McHenry County Management Monitoring Schedule and various projects throughout McHenry County.
- B. Pace Report – Mary Donner
Ms. Donner provided an update on the Pulse Express Bus, also known as Arterial Rapid Transit. Ms. Donner provided an update on the public outreach for the 809 Richmond – Fox Lake Metra Station service.
- C. Metra Update – Rick Mack
Chairman Mack provided an update on the Cary Station improvements and explained the project is actively moving forward. He added that Metra recently marked the completion of the installation phase of Positive Train Control Technology which is an unfunded mandated by the Federal Government. Chairman Mack provided an update on Metra’s capital improvement needs. He explained Metra’s Board would not raise rates for 2019 but instead will lobby the State for additional funding. Without additional funding, service cuts may need to be considered.
- D. RTA Update – Andy Plummer
Andy Plummer gave an update on the Access to Transit Program call for projects. The RTA has received several applications from McHenry County municipalities.

- E. McHenry County Division of Transportation Update – Jeff Young
Mr. Young explained the County Transportation Committee will have new members starting in January 2019. Mr. Young gave an update on various County projects.
- F. Illinois Tollway Update – Vicky Czuprynski
Ms. Zuprynski provided an update on various Tollway projects.
- G. IDOT STP Local Program Update – Gerardo Fierro
Mr. Fierro commented on the STP Status Sheets explaining if the Council has any questions to contact him after the meeting.
- H. CMAP Report – Russel Pietrowiak
Mr. Pietrowiak provided an update on the request that CMAP is making to the state for additional funding for the STP program to meet the need for the January and March lettings. Both lettings have seen a large increase in the number of projects due to the closing out of the current STP program as the region transitions to the new system. He added that FFY 18 obligations were at record levels and that FFY 19 is expected to be similar. Mr. Pietrowiak stressed the importance of providing timely and accurate updates to the Planning Liaison.
- I. Executive Council of Mayors Committee Report
Mr. Pietrowiak provided an update on the latest Executive Council of Mayors Committee meeting. Members are looking to make changes to how members serve on the STP Project Selection Committee after the end of the current cycle in November of 2019 which may include a rotating membership.
- J. CMAP Board Report - Carolyn Schofield
Ms. Schofield was not present, no report.

6. MCDOT FIVE YEAR TRANSPORTATION PROGRAM (2019-2023)

Mr. Hennings provided an update on the County's Five Year Transportation Program that was recently approved. He added if anyone has any questions about the program to speak with him after the meeting.

7. TRI-COUNTY ACCESS PROJECT UPDATE

Staff from the Tri-County Access Project provided an update and overview of the Tri-County Access project. Information about the program and updates are available on their website project.tricountyaccess.org.

8. IDOT COST SHARING AGREEMENTS

Mr. Hennings spoke about the recent development of the project on State Route 47 in regards to the funding of bicycle facilities. He explained that members may not be aware that the County is interested and willing to consider partnering to fund bicycle facilities on state routes in circumstances where gaps in multiuse paths are present due to location specific issues and local funding is unable to meet the need. This is in part due to the County's recently passed Active Transportation Policy. The County has an interest in assuring all users are accommodated in transportation projects where appropriate and creating a connected multimodal network.

9. MCHENRY COUNTY COUNCIL OF MAYORS SURFACE TRANSPORTATION PROGRAM

Mr. Sheriff provided an update on projects that are moving forward in the January 2019 letting. He added if anyone has any questions to speak with him after the meeting.

10. PLANNING LIAISON REPORT

Mr. Sheriff updated the council on the most recent MCCOM STP Project Selection subcommittee meeting. Several projects were selected to apply for the Shared Fund which included parts of IL 47 and 31. Mr. Sheriff provided an update to the council regarding next year's projects which included adopting a new STP Project Selection Methodology that incorporates Active Program Management. He added he will be contacting members to update representative designations for 2019 as well as for project status updates in December. He was also pleased to announce that several municipalities have applied for SRTS funding and hopes their projects are selected. Mr. Sheriff also commented on the most recent IDOT Circular Letter regarding the new GATA quarterly reporting requirement. He explained that state MFT revenue is also required to be reported quarterly but there is a pending challenge to this rule. Mr. Sheriff will keep the Council updated as information becomes available.

11. OTHER BUSINESS / ANNOUNCEMENTS

There were no announcements.

12. NEXT MEETING DATE AND LOCATION

Thursday, January 17, 2019

Time: 2:00 p.m.

Location: McHenry County Division of Transportation

Room: Large Conference Room

Address: 16111 Nelson Road, Woodstock, IL 60098

13. ADJOURNMENT

The meeting concluded at 3:00 p.m.

McHenry County Council of Mayors

16111 Nelson Road
Woodstock, IL 60098
T: (815) 334-4642
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MEMORANDUM

- ALGONQUIN
- BARRINGTON HILLS
- BULL VALLEY
- CARY
- CRYSTAL LAKE
- FOX RIVER GROVE
- GREENWOOD
- HARVARD
- HEBRON
- HOLIDAY HILLS
- HUNTLEY
- JOHNSBURG
- LAKE IN THE HILLS
- LAKEMOOR
- LAKESWOOD
- MARENGO
- McCULLOM LAKE
- McHENRY
- OAKWOOD HILLS
- PORT BARRINGTON
- PRAIRIE GROVE
- RICHMOND
- RINGWOOD
- SPRING GROVE
- TROUT VALLEY
- UNION
- WONDER LAKE
- WOODSTOCK
- McHENRY COUNTY

TO: McHenry County Council of Mayors members

FROM: Cody Sheriff, Planning Liaison

DATE: January 17, 2019

RE: Agenda Item 5.A. – Metra Resolution in Support of a State of Illinois Capital Bill

BACKGROUND

It’s well known Metra provides a vital transportation service for thousands of McHenry County residents. Metra has raised its fares over the past four years to meet its operating and capital needs. Even with the increases in fares, the lack of State funding has not allowed Metra to bring its existing system into a State of Good Repair. The Metra Board recently announced it would not raise fares for 2019 but warned they risk cutting services if a capital bill is not approved by State lawmakers soon – the most recent capital bill was approved by the State in 2009.

REQUEST

Metra is seeking approval from the Council for a resolution in support of a State of Illinois capital bill.

RECOMMENDED ACTION

Approval.

MCHENRY COUNTY COUNCIL OF MAYORS

RESOLUTION NUMBER: R19-001

APPROVED DATE: January 17, 2019

A RESOLUTION IN SUPPORT OF A STATE OF ILLINOIS CAPITAL BILL TO FUND METRA RAIL

WHEREAS, the State of Illinois has a critical need of a Capital Bill to fund transportation and infrastructure projects; and

WHEREAS, the State of Illinois has not had a Capital Bill since the FY 2010 Illinois Jobs Now! Capital Bill; and

WHEREAS, Metra operates 686 revenue trains every weekday on 11 lines through the six-county area, has 242 stations, nearly 500 route miles, and nearly 1,200 track miles; and

WHEREAS, Metra provides nearly 290,000 passenger trips each weekday; and 75.9 million trips projected annually; and

WHEREAS, Metra benefits citizens of Illinois by removing millions of automobile trips from arterial roads and expressways, thus reducing congestion and maintenance costs of the existing roadways and eliminating the need for the construction and maintenance of up to 27 additional expressway lanes and arterial roads; and

WHEREAS, Metra's economic model determined 40 years ago is no longer sustainable due to decline in sales tax growth as a result of changing macroeconomics factors, budget cuts, the burden of funding increasing ADA transportation costs and largely unfunded federal mandates; and

WHEREAS, Metra has the oldest fleet and more than 800 bridges, over half of which are 100 or more years old resulting in a minimum need of \$5 billion over the next five to seven years to buy new passenger cars; improve, rehabilitate or replace stations, adding warming shelters, locomotives and bridges; and to provide service enhancements on various existing Metra lines; and

WHEREAS, transit agencies have stressed to the General Assembly that funding is needed to keep their existing system in the State of Good Repair; and

WHEREAS, a significant way to relieve the financial needs of transit agencies and ensure that the transit system in the State of Illinois does not deteriorate further, a fully-funded capital bill dedicated to annual transportation funding is needed.

NOW, THEREFORE, BE IT RESOLVED that the McHenry County Council of Mayors supports requesting the Governor of Illinois and the General Assembly work together to dedicate funding for a transportation capital bill in FY 2019.

AND, BE IT FURTHER RESOLVED that the McHenry County Council of Mayors will support all efforts of the Governor of Illinois and the General Assembly to approve a transportation capital bill.

APPROVED and **ADOPTED** by the McHenry County Council of Mayors at Woodstock, Illinois this 17th day of January, 2019.

Attest:

Bob Nunamaker, Vice Chairman
McHenry County Council of Mayors

Cody Sheriff, Planning Liaison
McHenry County Council of Mayors

McHenry County Council of Mayors

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McHENRY COUNTY

TO: McHenry County Council of Mayors members
FROM: Scott Hennings, Principal Transportation Planner
DATE: January 17, 2019
RE: Agenda Item 6.A. FHWA – Small Town and Rural Multimodal Networks Presentation

BACKGROUND

In December 2016, The Federal Highway Administration (FHWA) published its [“Small Town and Rural Multimodal Networks”](#) guide for planning and design engineering guidance on various bicycle and pedestrian facilities for smaller/rural municipalities. Tim Gustafson, AICP from Epstein will provide the Council with an overview of the guide.

RECOMMENDED ACTION

Information.

McHenry County Council of Mayors

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 McHENRY COUNTY

TO: McHenry County Council of Mayors members
FROM: Cody Sheriff, Planning Liaison
DATE: January 17, 2019
RE: Agenda Item 7.A. – STP Project Selection and Programming Procedures Committee

BACKGROUND

As part of the agreement between the Council and the Chicago Metropolitan Agency for Planning (CMAP) for the distribution of local Surface Transportation Program (STP) funding, the Council will need to update its current STP Project Selection and Programming Procedures to comply with recent mandates by the Federal Highway Administration. Provided below is a tentative schedule.

MCCOM Review Committee Timeline	
Thursday, January 17, 2019	Request volunteers to serve on the Committee
February	<ul style="list-style-type: none"> Review existing STP project selection and programming procedures Select ON TO 2050 performance measures (25% of points) Incorporate Active Program Management into procedures Address local use of Transportation Development Credits (TDC) Gather input from committee members to formulate a draft
Thursday, March 14, 2019	Committee update provided to Council
April	Return to committee with draft methodology and forms
Thursday, May 16, 2019	Present draft methodology and forms to Council
June	Committee meets if needed, members provide PL comments
Thursday, July 18, 2019	Present revised draft methodology to approve with member comments
August	Committee meets if necessary
Thursday, September 19, 2019	Final month to approve if applicable
October	Outreach to members regarding new methodology
Thursday, November 14, 2019	Review Local Program, and Active Program Management

REQUEST

Staff is seeking 4-5 members to serve on the STP Project Selection and Programming Procedures Committee to revise the existing methodology.

RECOMMENDED ACTION

Information.

**MCHENRY COUNTY COUNCIL OF MAYORS
SURFACE TRANSPORTATION PROGRAM
FFY 2018-2020**

FFY 2019 - October 1, 2018 thru September 30, 2019

TIP #	Project Name	Agency	Total Construction Cost	Programmed STP	Potential STP Max Amount	STP Funding Increase Request	AF Request Approved	Letting Date	Stage Completed	Project Type	Notes
11-16-0015	Three Oaks Rd	Cary	\$2,100,000	\$1,500,000	\$1,500,000	N/A - maxed out	\$0	1/18/2019	None	Traffic Signal modernization, intersection improvements, bike lanes, sidewalks & resurfacing	Phase I kick-off meeting on 7/9/2015. Phase I has been initiated. Phase I Draft Report submitted to IDOT on 8/18/2017. Received HSIP funds.
11-10-0006	Crystal Lake Av/Main St	Crystal Lake	\$2,515,000	\$1,500,000	\$1,500,000	N/A - maxed out	\$0	8/2/2019	None	Intersection Improvements	Phase I kick-off meeting on 1/11/2013. Phase I has been initiated. Phase I & II occurring concurrently. Phase I submitted to IDOT. Project moved from March to August 2019 letting. Need updated PPI.
11-13-0002	Lake/South/Madison Roundabout	Woodstock	\$1,250,000	\$1,000,000	\$1,100,000	None	\$0	9/20/2019	None	Roundabout	Had Phase I kick-off meeting on 3/24/2016. Phase 1 has been initiated and is underway. Due to ROW acquisition, it's likely that this project may instead hit the November 9, 2018, letting (FFY 2019). Project moved letting date from November 2018 to September 2019.
TOTALS			\$4,615,000	\$3,000,000	\$3,000,000		\$0				
FFY 2019 Mark =		\$0	Left over \$ =								

FFY 2020 - October 1, 2019 thru September 30, 2020

TIP #	Project Name	Agency	Total Construction Cost	Programmed STP	Potential STP Max Amount	STP Funding Increase Request	AF Request Approved	Letting Date	Stage Completed	Project Type	Notes
11-13-0016	N. Main St	Crystal Lake	\$2,733,246	\$1,500,000	\$1,500,000	N/A - maxed out	\$0	September 2020	None	Intersection Improvements & Resurfacing	Phase I kick-off meeting on 11/16/2015. Phase I has been initiated and is underway. Public meeting held on 11/7/2017. Need Updated PPI
TOTALS			\$2,733,246	\$1,500,000	\$1,500,000		\$0				
FFY 2020 Mark =		\$0	Left over \$ =								

SUMMARY of STP PROGRAM - FFY 2018-2022	
Number of STP Projects =	7
STP Allotment Total for FFY 2018 =	\$3,958,003
Total Advance Funding Request Amount =	n/a
Approved Advance Funding Amount =	n/a
Available Program Balance as of 2/21/2017 =	n/a

- Notes**
1. Council cannot spend/program past the 5-year mark (FFY 2017-2021).
 2. FFY = Federal Fiscal Year, which is October 1st through September 30th.
 3. STP Max Amount = 10% over the STP application's original federal cost. Capped at \$1,500,000
 4. Contract Awards typically occur within 90 days after letting date.
 5. City of Woodstock's Lake Shore Drive project (TIP # 11-00-0013) was permanently removed from the Council's STP scheduled program on March 19, 2015.
 6. Village of Johnsburg's Church Street project (TIP # 11-15-0007) was moved onto 5-year program from MYB list on May 28, 2015.
 7. Village of Lake in the Hills' Miller Road/Ackman Road project (TIP #11-10-0007) was permanently removed from the Council's STP scheduled program on March 17, 2016.
 8. Remaining 6 MYB projects were moved onto 5-year program from MYB list on March 17, 2016.
 9. All local STP Programs frozen on October 11, 2017 until the next call for projects in 2020

**Approved:
Revised 1/11/19**

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