

MCHENRY COUNTY COUNCIL OF MAYORS
MEETING MINUTES

DRAFT

Thursday, July 19, 2018

2:00 PM

Crystal Lake City Hall

100 W Woodstock Street, Crystal Lake, IL 60014

1. CALL TO ORDER

Chairman Mack called the meeting to order at 2:00 P.M.

A. Roll Call/Introductions (Sign-In Sheet)

The meeting had a quorum (minimum of 7 members).

Council Members Present:

1. Village of Bull Valley – Emily Berendt
2. Village of Cary – Erik Morimoto
3. City of Crystal Lake – Abigail Wilgreen
4. Village of Johnsburg – Claudett Peters
5. City of McHenry – Jon Schmitt
6. Village of Ringwood – Rick Mack, President (Chairman of MCCOM)
7. City of Woodstock – Jeff Van Landuyt & Ryan Livingston
8. McHenry County – Jeff Young

Staff Present:

1. McHenry County Council of Mayors – Scott Hennings, Principal Transportation Planner
2. McHenry County Council of Mayors – Cody Sheriff, Planning Liaison

Others Present:

1. IDOT- Gerardo Fierrao
2. IDOT – Mohammed Kenosh
3. Pace – Mary Donner
4. CMAP – Elizabeth Irvin
5. HLR Engineering – Amy McSwane
6. Baxter & Woodman – Jason Fluhr

2. AGENDA APPROVAL

A. Approval of the agenda for the July 19, 2018, McHenry County Council of Mayors meeting

A motion was made and seconded to approve the agenda as presented.

The motion carried unanimously.

3. MINUTES APPROVAL

- A. Approval of the minutes for the May 17, 2018, McHenry County Council of Mayors meeting. A motion was made and seconded to approve the minutes as presented. The motion carried unanimously.

4. PROGRAM & AGENCY UPDATES

- A. IDOT Highway Report – Katie Herdus
Ms. Herdus not present. Mr. Sheriff provided IDOT's updated status sheet to the council in the packet.

- B. Pace Report – Mary Donner
Ms. Donner provided an update on the Pulse Express Bus, also known as Arterial Rapid Transit. Pulse Express stations are upgraded with heat. Ms. Donner said it should be in service in the near future. There's a restructure on the North Shore Line which has received pushback from Evanston Residents in regards to the moving of bus stops and some services removed. Barrington Station is almost finished. Pace is seeking permission to use elevators in the tunnel for customers - providing access to Rosemont and the Northwest Transit Center. They are looking for a new location for their Northwest route due to capacity issues. Ms. Donner commented that there is some confusion in regards to the Zagster bike share in Chicago but they are calling the program Pace which has no relation to Pace Suburban bus.

- C. Metra Update – Rick Mack
Chairman Mack provided an update on Metra's Fare Update initiative. Mr. Mack explained Metra predicts the lowered prices in the outer zones of Harvard, Woodstock, and McHenry will increase ridership. Mr. Mack explained it will be essential for cities to work with Metra to help inform residents of the lowered fares. The Village of Cary Station is under construction. Metra is working with Crystal Lake to begin rehabilitation efforts on the more than 20 year old Pingree Rd. station. They are seeking an intergovernmental agreement with the city to take over the maintenance and operations of the station. They are also working with the City of Woodstock to provide maintenance to the Woodstock Station.

- D. RTA Update – Andy Plummer
Not present. Mr. Sheriff provided an update on the RTA Access to Transit call and explained applications are due soon and if the Council has any questions to contact him or Andy Plummer.

- E. McHenry County Division of Transportation Update – Jeff Young

Mr. Young explained the County DOT is wrapping up its summer paving – over 5,000,000 worth. Two bridge projects, Bay and Chapel Hill, are going to be done earlier than anticipated. Randall Rd. will have a preconstruction meeting coming up in next few weeks. Mr. Young also commented the area will start seeing utility relocation work being done in the fall. Also, there is a website (randallroad.info) that has an interactive info map that works on cell phones for the public to see. Mr. Mack asked about when the Chapel Hill Bridge is expected to be completed. Mr. Young explained they should be wrapping up in the end of July or early August.

F. Illinois Tollway Update – Vicky Zuprynski
Not present, no report.

G. IDOT STP Local Program Update – Gerardo Fierro
Mr. Fierro commented on the STP Status Sheets explaining if the Council has any questions on any of the projects to contact him after the meeting. Mr. Fierro informed the Council that the BLR 09150 form does not require the LPA signature and to leave it blank.

H. CMAP Report – Elizabeth Irvin
Ms. Irvin updated the Council on CMAQ obligations (65 million, 50% of goal). Reminded that cost, schedule, and scope changes for CMAQ projects are due August 2, 2018. The next Call for Projects will be in January 2019 for the Shared Fund. STP-L obligations for FY2018 will be robust due to the transition to the new program in FY2020. STP funded projects must provide all updates sooner rather than later due to fiscal constraint. Access to Transit program deadline is August 31, 2018. The last ONTO 2050 workshop is tonight but comments for the draft plan will go on through August 18, 2018. Official adoption will be the MPO policy & Board meeting on October 10, 2018. Municipal survey is out, August 15 LED workshop was provided in the Circular Letter.

I. Executive Council of Mayors Committee Report – Elizabeth Irvin
Updated provided under Agenda item 4.H.

J. CMAP Board Report - Carolyn Schofield
Ms. Schofield was not present, no report.

5. CMAP – STP SHARED FUND & ACTIVE PROGRAM MANAGEMENT PRESENTATION

Ms. Irvin provided a presentation on the changes to the STP-L program which include both the new draft Active Program management Policy and the Shared Fund. In regards to the Shared Fund, Mr. Mack commented that Transit Station Reconstruction should be a broader category to include additional improvements such as pedestrian elements that increase access. Ms. Irvin

responded she will bring the recommendation back to staff. In regards to Active Program Management, Mr. Mack commented that it will be difficult to account for Right-of-Way delays in projects because of the unpredictability and could last as long as 10 years. Mr. Mack also commented that he understands the reasoning behind aggressive deadlines. Ms. Irvin reiterated Mr. Mack's comments that the goal is to make sure the region is moving projects forward and spending down the money.

6. MCHENRY COUNTY COUNCIL OF MAYORS SURFACE TRANSPORTATION PROGRAM

Mr. Sheriff explained the STP-L program for the Council is winding down with only several projects remaining. The Woodstock roundabout project is currently requesting to move their letting date back to the September 2019 letting due to the discovery the city will need to remediate underground storage tanks next to the project site.

7. PLANNING LIAISON REPORT

Mr. Sheriff commented that if council members need any assistance with the application process for the Access to Transit Program to let him know. He also thanked the council members for their help in completing CMAP's 2018 Biennial survey and that he will follow up with those who have not. Mr. Sheriff also told the Council to look to the ON TO 2050 plan if looking to update their city's comprehensive plan.

8. OTHER BUSINESS / ANNOUNCEMENTS

Mr. Young commented on the IDOT Circular Letter (CL2018-08) and the new requirements on invoice submittals to IDOT within the first 6 months after an agreement is executed and funding obligated. Mr. Young explained the County DOT submitted an agreement for Chapel Hill Rd Bridge back in December and to date has not heard back from IDOT. Mr. Gregorio responded, explaining to Contact Temi Latinwo at IDOT for processing agreements.

9. NEXT MEETING DATE AND LOCATION

Thursday, September 20, 2018
Time: 2:00 p.m.
Location: McHenry County Division of Transportation
Room: Large Conference Room
Address: 16111 Nelson Road, Woodstock, IL 60098

10. ADJOURNMENT

The meeting concluded at 2:57 p.m.