



MEMORANDUM

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TO: McHenry County Council of Mayors members

FROM: Cody Sheriff, Planning Liaison

DATE: May 11, 2018

RE: Agenda Item 5.A. – PL Contract

ALGONQUIN

BARRINGTON HILLS

BULL VALLEY

CARY

CRYSTAL LAKE

FOX RIVER GROVE

GREENWOOD

HARVARD

HEBRON

HOLIDAY HILLS

HUNTLEY

JOHNSBURG

LAKE IN THE HILLS

LAKEMOOR

LAKESWOOD

MARENGO

McCULLOM LAKE

McHENRY

OAKWOOD HILLS

PORT BARRINGTON

PRAIRIE GROVE

RICHMOND

RINGWOOD

SPRING GROVE

TROUT VALLEY

UNION

WONDER LAKE

WOODSTOCK

McHENRY COUNTY

SUBJECT:

A resolution for the Planning Liaison Scope of Services and re-allocating the council’s anticipated Unified Work Program (UWP) funds (\$126,771.06) to the McHenry County Division of Transportation for the continued administration of the Planning Liaison program.

BACKGROUND:

The region’s Council of Mayors were successful in obtaining a six (6) percent increase in Unified Work Program (UWP) grant funds for continuing the Planning Liaison Program in State Fiscal Year 2019 (SFY 2019), which is administered by CMAP. This is the first increase in 5 years, with the most recent increase received for the Planning Liaison Program in State Fiscal Year 2014 – a 2.7% increase. The UWP is a different funding source than the council’s STP funding.

As in previous years, McHenry County enters into an annual Intergovernmental Agreement (IGA) with CMAP to provide transportation planning activities/services for the Council of Mayors program. McHenry County Division of Transportation will be responsible for the 20 percent local match (\$25,354.21) for this program.

Following your action, the IGA will be presented to the McHenry County Transportation Committee on Wednesday, May 30, 2018, for their approval. The McHenry County Board will take final action on the IGA at their June 19, 2018, meeting.

DISCUSSION:

The Planning Liaison Scope of Services received significant revisions to reflect existing responsibilities and services provided by the Planning Liaison such as technical assistance, CMAP communications/coordination efforts, and new Active Program Management System. The UWP funding level for McHenry County Council of Mayors is anticipated to increase \$7,175.72 from the previous fiscal year to a total of \$126,771.06 – a six (6) percent increase.

RECOMMENDED COUNCIL ACTION:

Staff recommends APPROVAL of a Resolution of Intent and Concurrence Regarding the Disposition of Federal Metropolitan Planning Funds and Professional Staff Assistance to the McHenry County Council of Mayors for State Fiscal Year 2019.

ATTACHMENTS:

- Resolution Number R18-001
- Planning Liaison Scope of Services - SFY 2019
- Planning Liaison Scope of Services – SFY 2019 with mark ups