

**MCHENRY COUNTY COUNCIL OF MAYORS  
MEETING MINUTES**

**DRAFT**

Thursday, January 18, 2018

2:00 PM

McHenry County Division of Transportation Building – Large Conference Room  
16111 Nelson Road

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**1. CALL TO ORDER**

Chairman Mack called the meeting to order at 2:02 P.M.

A. Roll Call/Introductions (Sign-In Sheet)

The meeting had a quorum (minimum of 7 members).

Council Members Present:

1. Village of Algonquin – Michele Zimmerman
2. Village of Bull Valley – Emily Berendt
3. City of Cary – Erik Morimoto
4. City of Harvard – Dave Nelson
5. Village of Huntley – Tim Farrell
6. Village of Lake in the Hills – Dan Kaup
7. City of McHenry – Jon Schmitt
8. Village of Ringwood – Rick Mack, President (Chairman of MCCOM)
9. McHenry County – Jeff Young

Staff Present:

1. McHenry County Council of Mayors – Scott Hennings, Principal Transportation Planner
2. McHenry County Council of Mayors – Cody Sheriff, Planning Liaison

Others Present:

1. Pace – Mary L Donner
2. Bollinger Lach & Associates – Jacob Thede
3. RTA – Andy Plummer
4. Civictech – Jon Vand
5. City of McHenry – Troy Strange
6. IDOT – Alex Househ
7. CMAP – Doug Ferguson
8. Baxter & Woodman – Dan Schug
9. City of Crystal Lake – Jeff Mawulsky
10. MCDOT – Susan Boruchi
11. MCDOT – Rebecca Brazas

## **2. AGENDA APPROVAL**

- A. Approval of the agenda for the January 18, 2018, McHenry County Council of Mayors meeting  
A motion was made and seconded to approve the agenda as presented.  
The motion carried unanimously.

## **3. MINUTES APPROVAL**

- A. Approval of the minutes for the November 16, 2017, McHenry County Council of Mayors meeting.  
A motion was made and seconded to approve the minutes as presented.  
The motion carried unanimously.

## **4. PROGRAM & AGENCY UPDATES**

- A. IDOT Highway Report – Katie Herdus  
Ms. Herdus was not present, no report.
- B. Pace Report – Mary Donner  
Ms. Donner provided a brief update on park and ride services stating they were performing well and informed the Council of the status of several stations. Ms. Donner stated she would have the information provided forwarded to the Mr. Sheriff to disseminate in the next newsletter.
- C. Metra Update – Rick Mack  
Mr. Mack said Metra is looking to provide an updated Zone Fair System and is analyzing if the current system is still appropriate. The next public meeting for input will be on February 5, 2018 from 4:00 p.m. to 7:00 p.m. at Crystal Lake City Hall. Metra is also working with the Village of Cary for a new station to be located on the outbound side of the track.
- D. RTA Update – Andy Plummer  
Mr. Plummer provided a brief update on the RTA's 2018 Budget. Mr. Plummer explained the RTA is experiencing a 10% decrease in funding from the state and the RTA board is analyzing how to deliver the same if not better services with less funding.
- E. McHenry County Division of Transportation Update – Jeff Young  
Mr. Young provided a brief update on the upcoming April letting for the roundabout project at River and Dowell. Mr. Young provided an update of the draft 2018-2022 Transportation Plan which also received UWP grant funding.
- F. Illinois Tollway Update – Vicky Zuprynski  
Ms. Zuprynski was not present, no report.

G. IDOT STP Local Program Update – Gerardo Fierro/Alex Househ  
Mr. Househ handed out an updated project schedule and informed the Council if they have any questions to speak with him after the meeting.

H. CMAP Report – Barbara Zubek  
Mr. Ferguson spoke in lieu of Ms. Zubek who was not present. He gave an update on the Call for Projects – Pavement Management Plan and provided information to the Council on upcoming webinar as well as the final day to submit applications. Mr. Ferguson also provided a brief update of CMAP’s proposed shared regional fund and shared the status of how much funding was obligated for the CMAQ fund.

I. Executive Council of Mayors Committee Report – Barbara Zubek  
Ms. Zubek was not present, no report.

J. CMAP Board Report - Carolyn Schofield  
Ms. Schofield was not present, no report.

**5. MCHENRY COUNTY COUNCIL OF MAYORS SURFACE TRANSPORTATION PROGRAM**

A. FFY 2017-2021 Surface Transportation Program (STP) schedule for FFY 2018-2020

**6. STP REGIONAL FUND**

A. Overview and Discussion

Mr. Sheriff explained the STP Regional Fund that was newly created and would have councils select regionally significant projects for funding. Chairman Mack explained during this time while CMAP switches to a performance measure based allocation system for STP funds, the Council needs to switch from an administrative function to a planning and leadership role.

B. Creation of an STP Regional Fund Subcommittee

Chairman Mack explained the Council will need to create a STP Regional Fund Subcommittee to analyze potential projects to apply for the STP shared regional fund. Mr. Mack explained he believes 3 to 5 members should be enough to help prioritize projects. Chair Mack also asked members to email Mr. Sheriff any projects of regional significance to begin discussion at the next meeting.

**7. 2018 COUNCIL OF MAYORS TOPIC: TRANSPORTATION SAFETY**

Mr. Young provided a brief update on the HSIP fund and encouraged other council members to apply. Mr. Young also provided examples of how funds can

be used including sample projects such as Algonquin's street arrow upgrades. He hopes to have the MCCOM host a workshop on how to apply.

**8. PLANNING LIAISON REPORT**

Mr. Sheriff provided a brief update on the STP Project Selection Committee that recently met. He explained the committee had not formally selected an option and nothing is off the committee's table to develop an Active Program Management System for STP projects. Mr. Sheriff also explained he would email a survey sometime before next meeting to see if the newsletters was still providing relevant information.

**9. OTHER BUSINESS / ANNOUNCEMENTS**

No other business or announcements were discussed.

**10. NEXT MEETING DATE AND LOCATION**

Thursday, March 15, 2018

Time: 2:00 p.m.

Location: Village of Johnsburg

Room: Village Hall Board Room

Address: 1515 Channel Beach Avenue, Johnsburg

**11. ADJOURNMENT**