

**MCHENRY COUNTY COUNCIL OF MAYORS
MEETING MINUTES**

DRAFT

Thursday, September 21, 2017

2:00 PM

McHenry County Division of Transportation – Main Conference Room
16111 Nelson Road, Woodstock, IL

1. CALL TO ORDER

Chairman Mack called the meeting to order at 2:00 PM.

A. Roll Call/Introductions (Sign-In Sheet)

The meeting had a quorum (minimum of 7 members).

Council Members Present:

1. Village of Algonquin - Bob Mitchard
2. Village of Bull Valley – Emily Berendt
3. City of Cary – Erik Morimoto
4. City of Crystal Lake - Abby Wilgreen
5. Village of Huntley - Tim Farrell
6. Village of Lake in the Hills - Fred Mullard
7. City of Marengo - Josh Blakemore
8. City of McHenry - Jon Schmitt
9. Village of Ringwood - Rick Mack, President (Chairman of McCOM)
10. City of Woodstock – Jeff Van Landuyt
11. McHenry County - Jeff Young

Staff Present:

1. McHenry County Council of Mayors – Scott Hennings, Principal Transportation Planner

Others Present:

1. HR Green – Chad Pieper
2. HR Green – Jeff Strzalka
3. IDOT - Alex Househ
4. IDOT - Gerardo Fierro
5. McHenry County DOT - Susan Borucki
6. Civiltech Engineering – Derek Mall
7. IDOT - Katie Herdus
8. Resident (Woodstock, IL) – Andrew Gelentano
9. TCC – B. Phlym
10. City of McHenry - Troy Strange
11. Baxter & Woodman – Dan Schug
12. CMAP – Tom Murtha
13. City of Crystal Lake - Jeff Mawdsley
14. Chastain & Associates – Steve Frerichs

2. AGENDA APPROVAL

- A. Approval of the agenda for the September 21, 2017, McHenry County Council of Mayors meeting.

A motion was made, seconded, to approve the agenda as presented. The motion carried unanimously.

3. MINUTES APPROVAL

- A. Approval of the minutes for the May 4, 2017, McHenry County Council of Mayors meeting.

A motion was made, seconded, to approve the minutes as presented. The motion carried unanimously.

4. PROGRAM & AGENCY UPDATES

A. IDOT Highway Report – Katie Herdus

Ms. Herdus indicated that IDOT has recently awarded some new projects and is hoping IDOT's annual program will be out by the end of the month. (*McHenry Council of Mayors Management Monitoring Schedule FY 2018-2023 Proposed Highway Improvement Program* handout distributed.)

B. Pace Report – Mary Donner

Representative was not present.

C. Metra Update – Rick Mack

Mr. Mack said that the Metra Board has selected James Derwinski to be Metra's new Executive Director/CEO. Mr. Derwinski has a long history with Metra will replace Don Orseno who is retiring at the end of 2017. (Press Release included in the packet.)

Mr. Mack also stated that the Board is currently considering the 2018 budget and will make a decision at the October 6th meeting. After that meeting, the budget will go out for public comment and there will be public hearings. Because of reductions in funding from the state, this year Metra's operating budget is being affected and not just the capital budget; this could result in fare increases and changes to the reduced fare policy.

D. RTA Update – Andy Plummer

Representative not present, but the RTA report was distributed to Council members during the meeting.

E. McHenry County Division of Transportation Update – Jeff Young

Mr. Young said that the roundabout at Charles Rd. and Raffel Rd. opened to traffic on September 1, 2017. The time lapse video is available on the MCDOT website.

MR. You mentioned that MCRide MOUs, for municipalities and townships currently not participating in the program, were mailed out in August. Jurisdictions interested in

joining for 2018 need to send their signed MOU back to the DOT by the end of September, 2017.

Mr. Young indicated that the DOT is releasing the draft 2018-2022 Transportation Program this week. Although the 2017-2022 Program was just approved in June, the new, updated document will be more in line with the County Fiscal Year and budget. The Program includes additional bike and safety projects, including some recently awarded funds from the Highway Safety Improvement Program (HSIP).

F. Illinois Tollway Update – Vicky Zuprynski

Representative not present.

G. IDOT STP Local Program Update – Gerardo Fierro

Mr. Fierro handed out the Local Roads & Streets Status Sheet for Federal Aid Projects located in McHenry Regional Council.

H. CMAP Report – Tom Murtha

Mr. Murtha provided an update on program status and the amount of funds that have been spent. The Project Selection Committee recommended the Proposed CMAQ/TAP projects on September 29, 2017 Transportation Committee and these will go to the Board on October 11. He reminded representatives to keep projects on track and complete all GATA requirements. Status updates will need to be sent in early October.

Long range plan snapshots are available on the CMAP website. Transportation Investment Generating Economic Recovery (TIGER) grant funding applications are open through October 16, 2017 for projects between \$5-25 million.

Save the date for a two part GATA training: dates and times available online at <https://www.illinois.gov/sites/GATA/Pages/default.aspx>

I. Executive Council of Mayors Committee Report – Tom Murtha

J. CMAP Board Report – Carolyn Schofield

Representative not present.

5. MCHENRY COUNTY COUNCIL OF MAYORS SURFACE TRANSPORTATION PROGRAM

A. FFY 2017-2021 Surface Transportation Program (STP) schedule

- i. Approval of a Project Scope Change for the Village of Algonquin’s Main Street project (TIP # 11-13-0007).**

Mr. Hennings explained that the Village of Algonquin is requesting a change to scope for their STP funded project, moving the focus to the Main Street Bridge over Crystal Creek. Because the bridge is within the boundaries of the original

project scope, this change adheres to the MCCOM programming manual. (Memo and map provided in packet.)

There were no questions/comments from council members.

A motion to approve the resolution as presented was made by Mr. Schmitt, second by Mr. Mullard. The motion carried unanimously.

- ii. Approval of a cost increase exceeding 10% for the Village of Lake in the Hills' Acorn Lane project (TIP # 11-13-0006).

Mr. Hennings explained that because the Village of Lake in the Hills is requesting additional funds beyond 10%, the request needs to be approved by the Council. He said that the Program can accommodate this amount. (Memo and Project Status Report included in the packet.)

There were no questions/comments from council members.

A motion to approve the resolution as presented was made by Mr. Farrell, second by Mr. Mitchard. The motion carried unanimously.

6. PLANNING LIAISON REPORT

Mr. Hennings said that the Illinois Transportation Enhancement Program (ITEP) has a call for projects opening on October 2, 2017 and closing on December 1, 2017. In order to apply for ITEP funds, applicants must be registered through the GATA portal.

7. REGIONAL HIGHWAY TRAFFIC SIGNAL INVENTORY

Mr. Murtha (CMAP) explained that CMAP is updating the locally owned traffic signal inventory, which was last done in 2011. He said that they will be asking for municipal data and shared a list of all municipalities that, according to their records, have at least one signal.

8. REGIONAL EXPRESSWAY VISION

Mr. Murtha presented on the Regional Expressway Vision that CMAP is undertaking at IDOT's request. The concept will reimagine how expressways in the region work and can be modernized. Anticipated public comment period will be approximately April, 2018 and will be coordinated with ON TO 2050. Mr. Murtha said the PowerPoint is not posted online but can be emailed upon request.

9. OTHER BUSINESS / ANNOUNCEMENTS

Mr. Mack said that discussions on the STP programming changes are still ongoing and the structure for regional set-aside selection committee is almost decided. This committee will need a super majority to allocate those regional funds to projects. MCCOM needs strong representation to promote our projects to the committee. Mr. Hennings added that there have also been some small changes to the regional fund ramp up percentages.

10. NEXT MEETING DATE AND LOCATION

The next meeting will be on Thursday, November 16, 2017, at 2:00 pm at the Village of Huntley Municipal Complex, Village Board Room, located at 10987 Main Street, Huntley, IL.

11. ADJOURNMENT

A motion for adjournment was made by Mr. Young and seconded by Mr. Mullard. The motion carried unanimously. The meeting was adjourned at 2:45 PM.

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