

MCHENRY COUNTY COUNCIL OF MAYORS MEETING MINUTES

Thursday, March 19, 2015

9:00 AM

Crystal Lake City Hall building – Council Chambers
100 W. Woodstock Street, Crystal Lake, IL 60014

1. CALL TO ORDER

Chairman Mack called the meeting to order at 9:05 a.m.

A. Roll Call/Introductions (Sign-In Sheet)

The meeting had a quorum (minimum of 7 members).

Council Members Present:

1. Village of Algonquin - Michele Zimmerman, Assistant Public Works Director
2. Village of Bull Valley - Ron Parrish, President
3. Village of Cary - Erik Morimoto, Public Works Director
4. Village of Crystal Lake - Abigail Wilgreen, City Engineer
5. Village of Fox River Grove - Robert Nunamaker (Vice Chairman of McCOM)
6. Village of Johnsburg - Claudett Peters, Village Administrator
7. Village of Lake in the Hills - Gerald Sagona, Village Administrator
8. Village of Lakewood - Shannon Andrews, Deputy Village Manager
9. City of McHenry - Jon Schmitt, Director of Public Works
10. Village of Prairie Grove, Jeannine Smith, Village Administrator
11. Village of Ringwood - Rick Mack, President (Chairman of McCOM)
12. City of Woodstock - Paul Ruscko, Public Works Director

Staff Present:

1. McHenry County Council of Mayors - Janell Jensen, Planning Liaison

Others Present:

1. Baxter & Woodman - Jonathan Miller
2. Baxter & Woodman - Michael Plant
3. CBBEL - Lee Fell
4. City of Crystal Lake - Jeff Mawdsley
5. Ciorba Group - Joe Attanaseo
6. CivilTech - Gary Blazer
7. CMAP - Kama Dobbs
8. HLR, Inc. - Candi Thomas
9. HR Green - Akram Chaudhry
10. HR Green - Dave Van Camp
11. IDOT - Alex Househ, Field Engineer
12. IDOT - Gerardo Fierro, Assistant Field Engineer
13. IDOT - Sue Palmer

14. Illinois Tollway - Bunny Anderson
15. McHenry County DOT - Scott Hennings
16. McHenry County DOT - Kirsten Mellem
17. Pace - Mary L. Donner
18. Village of Bull Valley - Emily Berendt, Trustee
19. Village of Bull Valley - Rich Vance
20. Village of Lake in the Hills - Fred Mullard, Public Works Director
21. Village of Lakewood - Shannon Andrews, Deputy Village Manager

2. AGENDA APPROVAL

- A. Approval of the agenda for the March 19, 2015, McHenry County Council of Mayors meeting.

A motion was made by Mr. Nunamaker, seconded by Mr. Sagona, to approve the agenda as presented. The motion carried unanimously.

3. MINUTES APPROVAL

- A. Approval of the minutes for the January 15, 2015, McHenry County Council of Mayors meeting.

A motion was made by Mr. Nunamaker, seconded by Mr. Sagona, to approve the minutes as presented. The motion carried unanimously.

4. PROGRAM & AGENCY UPDATES

- A. IDOT Highway Report – Sue Palmer

Ms. Palmer provided the updated IDOT Transportation Improvement Program status sheets, which she mentioned does not have many changes from the last one. Ms. Palmer indicated they are putting final touches on the next 2015-2016 Multi-Year Program, which should be released by the Governor's office this spring.

- B. Pace Report – Mary Donner

Ms. Donner went over the new fixed route #809 and passed out a handout. Ms. Donner said it goes from the Village of Richmond to the Fox Lake Metra. Ms. Donner said its part of McHenry County's 2040 Transportation Plan. Ms. Donner indicated that it's been running for a week and they've had 3-4 riders and that's a good start. Ms. Donner said Richmond and Spring Grove have both been informed and they have all the information. Ms. Donner indicated that they will be presenting to Richmond tonight. Ms. Donner mentioned the possibility of adding ad shelters along the new route.

Ms. Donner went over MCRide's newly expanded service into City of Harvard, City of Marengo, Village of Huntley, Village of Johnsburg, Village of Ringwood, Grafton Township and Marengo Township. Ms. Donner said this allows people to ride for \$2.00 for first 5 miles and 25 cents per mile after that. Ms. Donner said it will also include for seniors in Grafton Township.

Ms. Donner mentioned this afternoon she will be meeting with the planning team regarding RTA Ice Fund (Innovation, Coordination and Enhancement Fund) money available. Ms. Donner indicated this money will be used to improve the Route 550 extension from the Elgin's Metra station/Big Timber up to Crystal Lake, which will be an all-day service.

Ms. Donner went over concerns on Governor Rauner's proposed budget cuts, highlighting ADA Paratransit service/budget cuts.

Mr. Nunamaker asked how much money Pace receives that is at risk.

Ms. Donner said ADA service is 8.5 million that they are talking about sweeping and a considerable amount for free rides and the reduced fares. Ms. Donner went over the different forms that people need to fill out to qualify for free rides and reduced fares.

C. Metra Update – Rick Mack

Chairman Mack handed out Metra's monthly On-Track update. Chairman Mack said regarding the Governor's budget proposal, Metra also is receiving some proposed cuts and we are currently working with the RTA and CTA to analyze what that would be. Chairman Mack said we should know very shortly what that number will be. Chairman Mack the reason why we need to do some analyzing is because there are different pots of money that CTA and Metra get and depends on where the cuts are coming from as to what our share of the cuts will be. Chairman Mack said RTA, CTA, Metra and Pace are working closely together. Chairman Mack mentioned that we should know more within the week or so.

D. RTA Update – Andy Plummer

The RTA Report was handed out, since Mr. Plummer was not present due to RTA Board meeting.

E. McHenry County Division of Transportation Update – Jeff Young

A report was not given, since Mr. Young was not present.

F. Illinois Tollway Update – Bunny Anderson

Ms. Anderson passed out handouts. Ms. Anderson said this is a major construction year for the Illinois Tollway. Ms. Anderson said their Board gave approval of 1.63 billion dollar for capital construction.

Ms. Anderson said of that 1.63 billion, 839 million is allocated to the I-90 eastern segment. Ms. Anderson said I-90 western segment has been reconstructed and widened of 37 miles. Ms. Anderson said so now after 2 years we're bringing our attention to the eastern segment of the Elgin toll plaza to I-294, that's a 22 mile

segment. Ms. Anderson mentioned their partnership with Pace in building 3 park-n-ride locations, where bus transit will be allowed on the I-90 corridor.

Ms. Anderson mentioned the rebuilding of the Fox River bridge on the I-90 corridor and allocate 95 million for this bridge.

Ms. Anderson indicated that our other corridors, I-355 and I-88, will be have resurfacing work and bridge repairs. Ms. Anderson said on the north Tri-State they will be finishing up their work of rebuilding the Grand Avenue interchange, by Gurnee Mills, Keylime Cove and Great America.

Ms. Anderson said one of the major projects that has been brought before our Tollway Board for consideration is the potential building of the IL Route 53 and 120. Ms. Anderson handed out a press release on the IL Route 53 and 120 project. Ms. Anderson said two years ago we formed an advisory committee for this project and last week this committee brought to our Tollway Board a list of recommendations for funding of this project.

Ms. Anderson said it's been estimated by engineers that it will cost 2.3 billion dollars to build and some of the revenue to we can use for tolling will help build it, but we can't bridge the gap of 1 billion dollars. Ms. Anderson said we asked the partners in this advisory committee to come up with funding options that could possibility fill that gap.

Ms. Anderson said the press release itemizes the options and will be presented to our board for review and consideration. Ms. Anderson said this project is not within our current capital project program, so that is why we are looking for a variety of options in funding it if it is to be included in a future capital program.

Ms. Anderson went over the press release on their proposed land policies - Land policy and Annexation policy. Ms. Anderson mentioned that they are asking for feedback from the municipalities during the 60 day public comment period. Ms. Anderson indicated if there are any questions to please contact her.

G. IDOT STP Local Program Update - Gerardo Fierro

Gerardo Fierro handed out the Local Roads & Streets Status Sheet for Federal Aid Projects located in McHenry Regional Council. Mr. Fierro went over project updates.

H. CMAP Report – CMAP staff

Ms. Dobbs passed out the STP Expenditure report handout. Ms. Dobbs indicated that it summarizes the expenditures in the first quarter of Federal Fiscal Year 2015. Ms. Dobbs said the region has obligated just under 34 million, which is 11 percent of the regions mark.

Ms. Dobbs said 2014 was not a banner year with the suburban councils adding just over 30 million to the unobligated balance leading to 2015 having the highest mark of the region, ever. Ms. Dobbs said we encourage councils to enact and implement active program management strategies to ensure spending of funds. Ms. Dobbs said with a federal reauthorization possible it is important to show the needs of local communities in Northeastern Illinois.

Ms. Dobbs said the call for projects for CMAQ and TAP has closed. Ms. Dobbs said CMAP received 120 applications requesting just under 600 million in federal funds to complete just over 1.1 billion of projects. Ms. Dobbs said at this time we anticipate approximately 250 million to be available.

Ms. Dobbs said over the coming months, CMAP staff will analyze the projects then present them to the focus groups for review. Ms. Dobbs said in mid-June the staff rankings and staff proposed program will be released, after consideration from the CMAQ project selection committee in late June, the proposed program will be released for public comment with anticipated approval of the proposed CMAQ and TAP program in October 2015.

Ms. Dobbs passed out CMAQ obligation report, which provides an update on currently programmed CMAQ projects. Ms. Dobbs said in this fiscal year we have obligated nearly 40 percent of our 162 million obligation goal with nine months remaining in the fiscal year. Ms. Dobbs said the councils account for 4.4 million of those obligations, which is almost 3 percent of the total obligations to date.

Ms. Dobbs provided a reminder that CMAQ funds have strict accomplishment deadlines and if a project phase is not accomplished within that accomplishment deadline, it will be considered deferred and can only move back into the program if certain accomplishment milestones have been reached and funding is available.

Ms. Dobbs said CMAP anticipates announcing a LTA call for projects in May of this year. Ms. Dobbs said the LTA program directs resources to communities to pursue planning work that helps to implement GO TO 2040.

Ms. Dobbs said CMAP has created a Homes for a Changing Region toolkit in partnership with the Metropolitan Mayors Caucus and the Metropolitan Planning

Council. Ms. Dobbs indicated that the tool offers local government officials guidance on the process of developing a Homes for a Changing Region plan, data and analysis guides for municipalities and an outreach guide. Ms. Dobbs mentioned to visit CMAP's website for more information.

Ms. Dobbs said an analysis of the governor's budget proposal is posted on the CMAP Policy Updates webpage. Ms. Dobbs said the 99th General Assembly has been hard at work, filing more than 4,000 bills through February 18, 2015. Ms. Dobbs said as always, CMAP will monitor all legislation of interest to CMAP and our planning partners and report back to you periodically throughout the session.

Ms. Dobbs said the CMAP Board approved our federal legislative agenda at its February 11, 2015, meeting. Ms. Dobbs said the State Legislative Framework and Legislative Principles for 2015 were approved in January, 2015. Ms. Dobbs said indicated that all three documents are available on CMAP's website.

Ms. Smith asked if a project were to fall off of our program, how does that impact/affect our advance funding balance.

Ms. Dobbs said the Council of Mayors policy allows to advance fund up to your 5-year mark. Ms. Dobbs said right now federal fiscal year 2019 was recently added, so the council has about 2.5 million available out in FFY 2019. Ms. Dobbs said that much could be added to your program before you would affect other council's balances. Ms. Dobbs said any more than that gets added to your advance funding would have to reduce marks of all the other regional councils.

Ms. Dobbs said for example, if we exceeded by about 5 million, more than proposed, that would be about an 8 percent effect on other councils so their marks would be reduced by 8 percent. Mrs. Jensen said but it's not a permeant reduction for all the years, it's just for that specific project. Ms. Dobbs said that's correct. Ms. Dobbs said every time new money gets added to each FFY, the marks would go back up.

Ms. Smith said we have a project in here, we pull the project because it's not going to happen and it was advanced funded. Ms. Smith asked how does that affect the overall. Ms. Dobbs indicated that it would reduce our advance funding amount dependent on the project amount.

I. Executive Council of Mayors Committee Report – CMAP staff

5. FUNCTIONAL CLASSIFICATION REVISIONS

If approved, the next action on the below items would be IDOT review.

- A. A Resolution Approving the Functional Classification Revision Request for Boyer Road in Algonquin, Illinois by the Village of Algonquin.
- B. A Resolution Approving the Functional Classification Revision Request for Corporate Parkway in Algonquin, Illinois by the Village of Algonquin.
- C. A Resolution Approving the Functional Classification Revision Request for County Line Road in Algonquin, Illinois by the Village of Algonquin.
- D. A Resolution Approving the Functional Classification Revision Request for Tanglewood Drive in Algonquin, Illinois by the Village of Algonquin.

Mrs. Jensen said the requests are by the Village of Algonquin and they have all the required letters of support with their applications. Mrs. Jensen said if the council approved any of these requests, they would be forwarded to IDOT for their consideration and if they agreed with the council's decision they would be sent to the Federal Highway Authority for their final decision.

Ms. Smith asked if any of the termini to these roads are FAU routes. Mr. Fell said yes. The Council further discussed the requests.

Mr. Schmitt motion, seconded by Mr. Sagona, to approve all the requests. The motion carried unanimously.

6. MCHENRY COUNTY COUNCIL OF MAYORS SURFACE TRANSPORTATION PROGRAM

- A. FFY 2015-2019 Surface Transportation Program (STP)
 - i. STP Schedule for FFY 2015-2019 - Updated
See item numbers 6.A.ii. and 6.A.iii.
 - ii. Special Project Update presentation for the Lake Shore Drive project by the City of Woodstock (TIP # 11-00-0013).
Mr. Mack said we have two updates that we requested for projects that have been on the list for quite a while. Mr. Mack said we received an update this morning from the City of Woodstock indicating that they will be withdrawing their project. *See item number 6.A.iii. for council's vote.*
 - iii. Special Project Update presentation for the Miller Rd/Ackman Rd project by the Village of Lake in the Hills (TIP # 11-10-0007).

Mr. Nelson gave an update on Lake in the Hill's Miller Rd/Ackman Road project and went over handouts.

Ms. Smith asked if this has been in the STP since 2010. Mr. Nelson said correct. Ms. Smith asked when Phase 1 approval would be. Mr. Nelson said Phase 1 approval June 2017.

Ms. Smith discussed the council's methodology's sunset provisions regarding Phase 1 approval timeframes.

Mr. Sagona said the village is either going to commit to the funding by the schedule, whether developer/village, and if we don't we will definitely let the council know and have this project removed by early 2016. Mr. Sagona said we will either move forward or not, with/without developer.

Mr. Sagona indicated that this also is tied into the Ackman Road, which is a major thoroughfare. Mr. Sagona said the 47 corridor is going to be a hot corridor in the county. Mr. Sagona said this a major intersection, there's an existing road there, it's commercial, and takes county and local village traffic and gets it out to 47. Mr. Sagona said that's why we're serious about getting this project moving forward.

Mr. Sagona said developer committed, things were different back then, and now the village is going to make this happen. Jerry said if there isn't funding in the budget, I'll let the council know in December that we respectfully ask for this to be removed and we're not going to get it done. Mr. Sagona said they are just looking for 6-8 months ability to get our ducks in a row and make it happen. The council indicated agreement with the extension.

Mr. Mack indicated that the council should now take action on the City of Woodstock's removal request. Mr. Nunamaker motion, seconded by Mr. Sagona, to approve the City of Woodstock's request to remove their Lake Shore Drive project from the council's programmed Surface Transportation Program. The motion carried unanimously.

Mrs. Jensen went over the handout showing the council's current STP program and the MYB List projects. Mrs. Jensen indicated that the MYB projects are the "runners-up" from the last Call for STP Projects.

Mrs. Jensen explained that if any funding becomes available in the council's STP program (i.e. programmed project removal), that an MYB project(s) could be moved up into the scheduled program based on the highest ranking.

Mrs. Jensen said with Woodstock's project being removed, the next highest ranking MYB project (Johnsburg's Church Street project) would be moved into the program if that is the Council's desire.

Mrs. Jensen went over the council's anticipated balances for each Federal Fiscal Year (FFY). Mrs. Jensen said to keep in mind that the STP mark for this FFY 2015 went down from previous year, so our mark can go up and down.

Mrs. Jensen went over the STP Max Amount figure on the handout and indicated that if everyone were to ask for a 10 percent increase, our council

would be in the negative in FFY 2018. Mrs. Jensen cautioned the council on the effect of approving future funding increases.

Mr. Nunamaker asked if the recommendation is to move Johnsburg's project onto the program since Woodstock's project was removed. Mr. Mack said they would be the next in line.

Mr. Mack said the next question would be is project readiness. Mrs. Jensen said another option the council has is if there is an MYB project listed that has a higher phase complete status, they can request to be moved before the other ones.

Ms. Smith asked when that request should happen. Mrs. Jensen said that should happen now, since the council is looking at moving project(s) onto the scheduled program.

Mrs. Jensen mentioned that the council can wait to decide until they've reviewed these issues further.

Ms. Smith said that Janell is aware of this, I've requested that my project be moved up to a status that would allow me to request advance funding. Ms. Smith said we have completed Phase 2 and have money set aside if STP funding is approved for this project. Ms. Smith said we can let as soon as we get on the list and is requesting that the council consider this request.

Ms. Peters made a request for additional information and to table this issue until the next meeting.

Ms. Smith motion, seconded by Mr. Sagona, to move the Village of Prairie Grove's MYB listed project, Barreville Road, onto the council's programmed Surface Transportation Program. *The motion was tabled to the next meeting.*

Ms. Peters motion, seconded by Mr. Sagona, requesting additional information and to table this MYB issue until the next meeting. The motion carried unanimously. The council decided to have project status updates for all the MYB projects be presented at the next meeting, with written material included in the meeting packet.

7. PLANNING LIAISON REPORT

Mrs. Jensen indicated the upcoming Call for LTA Projects is anticipated to be released by CMAP in May of this year. Mrs. Jensen mentioned that the Future Leaders in Planning Program (FLIP) has been restructured to a week-long summer leadership development program. Ms. Jensen indicated that the FLIP applications will be available in March 2015 and is a great program for students.

8. DISCUSSION

- A. Discuss the projects/priorities that the McHenry County area is focused on working towards that aligns with the Major Capital Projects in CMAP's GO TO 2040 plan.

The council decided to use McHenry County Council of Government's list of projects for the May Council of Mayors Executive Committee meeting.

9. OTHER BUSINESS / ANNOUNCEMENTS

- A. Elections for the McHenry County Council of Mayors' Chairman and Vice-Chairman will occur during the May 21, 2015, meeting.

10. NEXT MEETING DATE AND LOCATION

Thursday, May 21, 2015, at 2:00 p.m. at the McHenry County Administration building, Conference Room A (2nd floor), in Woodstock, IL.

11. ADJOURNMENT

A motion to adjourn was made by Mr. Nunamaker and seconded by Mr. Ruscko. The meeting was adjourned at 9:56 a.m. The motion carried.