

# MCHENRY COUNTY COUNCIL OF MAYORS MEETING MINUTES

Thursday, March 17, 2016

2:00 PM

Cary Village Hall Building – Village Board Room (lower level)

655 Village Hall Drive, Cary, IL

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## 1. CALL TO ORDER

Chairman Mack called the meeting to order at 2:00 p.m.

### A. Roll Call/Introductions (Sign-In Sheet)

The meeting had a quorum (minimum of 7 members).

#### Council Members Present:

1. Village of Algonquin - Bob Mitchard
2. Village of Bull Valley - Emily Berendt
3. Village of Cary - Erik Morimoto
4. City of Crystal Lake - Abby Wilgreen
5. Village of Fox River Grove - Robert Nunamaker
6. Village of Harvard - Dave Nelson
7. Village of Huntley - Tim Farrell
8. Village of Lake in the Hills - Fred Mullard
9. City of Marengo - Gary Boden
10. City of McHenry - Jon Schmitt
11. Village of Prairie Grove - Stan Duda
12. Village of Ringwood - Rick Mack, President (Chairman of MCCOM)
13. Village of Spring Grove - Jeff Letzter
14. City of Woodstock - Jeff Van Landuyt
15. McHenry County - Jeff Young

#### Staff Present:

1. McHenry County Council of Mayors - Scott Hennings, COM Executive Director

#### Others Present:

1. Baxter & Woodman - Lou Hausmann
2. B. Plun
3. CMAP - Kama Dobbs
4. City of Crystal Lake - Jeff Mawdsley
5. City of McHenry - Scott Schweda
6. Ciorba Group - Joe Attanaseo
7. HLR, Inc. - Amy McSwane
8. HR Green - Akram Chandhry
9. HR Green - Chad Pieper
10. IDOT - Marnie Hooghkirk

11. McHenry County DOT - Sidney Kenyon
12. Trotter & Associates - Steve Cieslica
13. US Senator Mark Kirk's Office - Chris Kichka
14. Village of Bull Valley - Richard Vance
15. Village of Oakwood Hills - Mike Riley
16. Village of Prairie Grove - Tim Carone
17. Woodstock Transportation Commission - Andrew Celentano

**1. AGENDA APPROVAL**

- B. Approval of the agenda for the March 17, 2016, McHenry County Council of Mayors meeting.

A motion was made by Mr. Nunamaker, seconded by Mr. Nelson, to approve the agenda as presented. Ms. Berendt asked for clarification about agenda item 5C - *Discussion and action on the council releasing a Call for STP Projects*. Chairman Mack confirmed that related to this item there would also be a discussion about advancing projects from the MYB list into the program.

The motion carried unanimously.

**2. MINUTES APPROVAL**

- A. Approval of the minutes for the January 7, 2016, McHenry County Council of Mayors meeting.

A motion was made by Mr. Nunamaker, seconded by Mr. Duda, to approve the minutes as presented. The motion carried unanimously.

**3. PROGRAM & AGENCY UPDATES**

Due to the meeting agenda, verbal presentations were not given during the meeting. Instead, written reports were provided in the meeting packet.

**4. MCHENRY COUNTY COUNCIL OF MAYORS SURFACE TRANSPORTATION PROGRAM**

- A. Updated FFY 2016-2020 Surface Transportation Program (STP)

An updated FFY 2016-2020 Surface Transportation Program (STP) was provided to the Council in their packets. The council did not have any questions.

- B. Discussion and possible action on sunset projects:

Chairman Mack gave a summary of previous discussions/action on this agenda item. Chairman expressed that the goal is not to kick off projects, but to keep them moving forward.

- i. Special Project Update presentation for the Miller Road/Ackman Road project by the Village of Lake in the Hills (TIP # 11-10-0007). Discussion tabled from the December 10, 2015, and January, 7, 2016, meetings.*

Mr. Mullard stated that this project continues to be on hold. Mr. Mullard indicated that money for this project is coming from the developer, which the developer does not have the money at this time. A council member asked if this project was removed from the scheduled program, would it go on the MYB list.

Mr. Hennings replied that it would be up to the discretion of the council. Mr. Hennings said his first inclination would be to drop it from the program and not add it to the MYB list, but it's up to the council on how they want to proceed.

Chairman Mack mentioned that Lake in the Hills could reapply during future call for STP projects when they think the project is ready to go.

A motion was made by Mr. Nelson to remove the project from the STP scheduled program and seconded by Mr. Nunamaker. Mr. Young motion an amendment to the motion to move the project to the MYB list. The council discussed the proposed amended motion. Mr. Mullard expressed that he'd like to move this project to MYB list vs complete removal. Ms. Berendt indicated that there is nothing in the council's methodology that allows that. There was no second to the amended motion. The original motion carried.

- ii. Special Project Update presentation for the Acorn Lane project by the Village of Lake in the Hills (TIP # 11-13-0006).

Mr. Mullard said this is a project we are moving forward with. Mr. Mullard said Phase 1 has gone forward. Mr. Mullard indicated that it's a resurfacing project that was moved back because they were doing watermain work in that area. Mr. Mullard mentioned it would have made no sense to resurface the road and later tear it up for the watermain work.

A motion was made and seconded to keep the project on the STP scheduled program. The motion carried unanimously.

- iii. Special Project Update presentation for the Main Street project by the Village of Algonquin (TIP # 11-13-0007).

Mr. Mitchard indicated that this project was mainly on hold due to the construction of the Algonquin By-Pass. Mr. Mitchard mentioned that the village did not get jurisdictional transfer of Main Street (formerly Route 31) until last August/September timeframe.

Mr. Mitchard mentioned that once the village knew the impacts of the by-pass they went ahead on a concept plan for their downtown (included in packet). Mr. Mitchard said this Tuesday, the Committee of the Whole will be considering the Phase I Engineering proposal by Christopher Burke. Mr. Mitchard said they are moving forward with Phase I and still feel like they are on-track to meet the timeframe.

A motion was made and seconded to keep the project on the STP scheduled program. Council discussion ensued. Ms. Berendt motion to amend the motion to leave the project on the program and revisit it at the council's May meeting. Council discussion ensued. Ms. Berendt amended her motion to leave the project on the program and revisit it at the council's May meeting if the engineering does not get village board approval. The motion carried unanimously.

- iv. Special Project Update presentation for the Lake/South/Madison Roundabout project by the City of Woodstock (TIP # 11-13-0002).

Mr. Van Landuyt indicated the city council determined that this was a priority project. Mr. Van Landuyt said city council approved Phase I, Phase II, land acquisition and engineering services on February 2, 2016. Mr. Van Landuyt is hoping construction can take place in 2018/2019.

A motion was made and seconded to keep the project on the STP scheduled program. The motion carried unanimously.

- C. Discussion and action on the council releasing a Call for STP Projects.

Chairman Mack said that Mrs. Jensen indicated that there is about seven million dollars available for a two-year call for projects. Chairman Mack said how we left it at the last meeting, we have two options, have a call for projects or fund some or all the MYB list projects.

Mr. Schmitt quoted the methodology section that MYB projects are moved into the scheduled program when funding becomes available throughout the year. Council discussion ensued. Mr. Nunamaker expressed that it's a long time to not have another call for projects (if MYB list projects were funded instead).

Ms. Berendt indicated that there is an expectation that MYB projects will get funded once funding becomes available. Ms. Berendt added that local agency money typically is expended to further advance these MYB projects. A council member agreed.

A council member expressed wanting a new call for projects, than the list will be as current as possible.

Chairman Mack indicated that you can do a combination of moving up some MYB list projects and doing a new call for projects. Chairman Mack indicated that there are about nine million dollars' worth of MYB list projects and seven

million dollars for a new call for projects, so it's really an either or, can't do both. Council discussion ensued.

A motion was made by Ms. Berendt to move the MYB list projects onto the STP scheduled program and was seconded. The motion carried.

D. Discussion and action on council's next Methodology review.

Chairman Mack indicated to let Mrs. Jensen know if you're interested in serving on the Methodology Review Committee. Chairman Mack will work with Mrs. Jensen on scheduling the committee meeting. Council members were ok with the Chairman's direction.

**5. PLANNING LIAISON REPORT**

Mr. Hennings handed out information regarding CMAP's proposed local dues. Mr. Hennings went out the proposed local dues that will assist CMAP in staying operational.

**6. OTHER BUSINESS / ANNOUNCEMENTS**

A. Approving a letter of support for Kane County Division of Transportation's TIGER VIII grant application for the Longmeadow Parkway Fox River Bridge Corridor project.

A motion was made and was seconded. The motion carried unanimously.

B. Discussion on logo design options for McHenry County Council of Mayors.

Discussion was tabled to the May 19, 2016, meeting.

**7. NEXT MEETING DATE AND LOCATION**

The next meeting will be Thursday, May 19, 2016, at 2:00 p.m. at the McHenry County Division of Transportation office, main conference room, 16111 Nelson Road, Woodstock, IL.

**8. ADJOURNMENT**

A motion to adjourn was made by Mr. Duda and seconded by Mr. Nunamaker. The meeting was adjourned at 3:07 p.m. The motion carried.