

MCHENRY COUNTY COUNCIL OF MAYORS MEETING MINUTES

Thursday, March 16, 2017

1:30 PM

Lake in the Hills' Village Hall building – Village Board Room
600 Harvest Gate, Lake in the Hills, IL

1. CALL TO ORDER

Chairman Mack called the meeting to order at 1:30 p.m.

A. Roll Call/Introductions (Sign-In Sheet)

The meeting had a quorum (minimum of 7 members).

Council Members Present:

1. Village of Algonquin - Bob Mitchard
2. City of Crystal Lake - Abby Wilgreen
3. Village of Huntley - Tim Farrell
4. Village of Lake in the Hills - Fred Mullard
5. Village of Lakewood - Shannon Andrews
6. City of Marengo - Josh Blakemore
7. City of McHenry - Jon Schmitt
8. Village of Ringwood - Rick Mack, President (Chairman of McCOM)
9. McHenry County - Jeff Young

Staff Present:

1. McHenry County Council of Mayors - Janell Jensen, Planning Liaison

Others Present:

1. Baxter & Woodman - Lou Hausmann
2. Bollinger, Lach & Associates - Jacob Thede
3. CMAP - Barbara Zubek
4. City of Crystal Lake - Jeff Mawdsley
5. City of McHenry - Troy Strange
6. HLR Engineering - Amy McSwane
7. HR Green - Akram Chaudhry
8. IDOT - Alex Househ
9. IDOT - Gerardo Fierro
10. IDOT - Katie Herdus
11. McHenry County DOT - Scott Hennings
12. McHenry County DOT - Susan Borucki
13. CMAP Board Representative - Carolyn Schofield

2. AGENDA APPROVAL

- B. Approval of the agenda for the March 16, 2017, McHenry County Council of Mayors meeting.

A motion was made by Mr. Young, seconded by Mr. Mullard, to approve the agenda as presented. The motion carried unanimously.

3. MINUTES APPROVAL

- A. Approval of the minutes for the January 19, 2017, McHenry County Council of Mayors meeting.

A motion was made by Mr. Mullard, seconded by Mr. Young, to approve the minutes as presented. The motion carried unanimously.

4. PROGRAM & AGENCY UPDATES

- A. IDOT Highway Report – Katie Herdus

Ms. Herdus indicated that IDOT is currently working on their Multi-Year Program. Ms. Herdus indicated that there were not too many changes to the handout (included in meeting packet).

Ms. Herdus indicated that there was a culvert replacement on IL 120 that got added and is on the January letting. Ms. Herdus indicated that IL 176 at Roberts Road got added and it's on the boarder (McHenry and Lake County).

- B. Pace Report – Mary Donner

Representative was not present.

- C. Metra Update – Rick Mack

Mr. Mack indicated that ridership in 2016 was the tenth highest in Metra's 30 plus history. Mr. Mack said they were down about one percent and attribute that to the lower fuel prices throughout the country.

Mr. Mack mentioned that they are working with the Village of Cary regarding their new station, which should be bid on later this year with construction early next year.

- D. RTA Update – Andy Plummer

Representative not present, but their report handout was passed out to council members during the meeting.

- E. McHenry County Division of Transportation Update – Jeff Young

Mr. Young mentioned that it will be a low-key summer construction season for them. Mr. Young indicated that their resurfacing program is robust.

Mr. Young indicated that they are currently working on updating their 5-year Transportation Program for FY 2017-2022, which should be released to the public in the next couple months.

F. Illinois Tollway Update – Vicky Zuprynski

Representative not present.

G. IDOT STP Local Program Update – Gerardo Fierro

Mr. Fierro handed out the Local Roads & Streets Status Sheet for Federal Aid Projects located in McHenry Regional Council.

H. CMAP Report – Barbara Zubek/Carolyn Schofield

Ms. Zubek indicated that 42 million dollars has been spent in STP-Local funds, with 35.5 million spent outside of Chicago (i.e. within suburban areas). Ms. Zubek indicated nearly 20 million dollars has been approved in advanced funding (AF) so far in federal fiscal year (FFY) 2017.

Ms. Zubek announced CMAP's upcoming Alternative Future Forums and provided details on them.

Ms. Zubek went over CMAP's Future Leaders in Planning (FLIP) program, which is for high schoolers. Ms. Zubek indicated that FLIP applications are due May 15, 2017.

Ms. Zubek went over CMAP's upcoming free workshop about the U.S. Census housing data on April 19, 2017, from 10:00 - 11:30 am at CMAP's office (233 S. Wacker Drive, Suite 800, Chicago, IL). Ms. Zubek indicated to RSVP to Jon Hallas of CMAP if interested in attending.

Ms. Zubek announced and went over the 2017 Technical Assistance Symposium for CMAP's Local Technical Assistance (LTA) and RTA's Community Planning programs on May 16, 2017, from 9:00 am - 4:00 pm.

Ms. Zubek provided her reaction to the March, 2017, GATA part 1 and part 2 webinar training and cited it would be more helpful to financial/grant staff of municipalities.

Mr. Mack introduce Carolyn Schofield and indicated that she is McHenry County area's CMAP Board representative. Ms. Schofield gave the council a background of her almost 4 year term on CMAP Board.

Ms. Schofield stated that when she started as CMAP Board representative it was during the vote of the Illiana Expressway project, which she and McHenry County were opposed it for several reasons: expense, lack of information provided, who would cover the cost, burden on the tax payers, no benefits to McHenry County and CMAP staff analysis/recommendation of the project.

Ms. Schofield indicated that she served on CMAP's Local Coordinating committee for three years.

Ms. Schofield work with McHenry County on several Local Technical Assistance (LTA) projects and encouraged them to submit as many as possible, in particular the Comprehensive Economic Development strategy.

Ms. Schofield indicated that she has worked with local watershed groups and reviewed the plans that have been done through the LTA program and continued to work on those.

Ms. Schofield indicated that she joined CMAP staff and CMAP Board members during their legislative visit to Springfield, IL last year.

Ms. Schofield gave her McHenry County board member background: chaired the Planning and Development Committee, chaired the Stormwater Commission, vice-chair of the Northwest Planning Alliance and chaired the 2030 and Beyond plan update.

Ms. Schofield indicated that she is also vice-chair of CMAP's Planning Committee, which oversees the development of the ON TO 2050 comprehensive regional plan.

Ms. Schofield indicated she sits on a Municipal Capacity Advisory group, which is a joint partnership between CMAP and Metropolitan Planning Council (MPC). Ms. Schofield mentioned that information from this group will be used by CMAP staff to write a strategy paper for the ON TO 2050 plan development.

Ms. Schofield indicated that about six months ago she was ask to be on CMAP Board Executive Committee.

I. Executive Council of Mayors Committee Report – Barbara Zubek

See agenda item 4.H.

5. PLANNING LIAISON CONTRACT

A. A Resolution Approving the Intent and Concurrence Regarding the Disposition of Federal Metropolitan Planning Funds and Professional Staff Assistance to the McHenry County Council of Mayors for State Fiscal Year 2018.

Mrs. Jensen indicated that this is an annual contract that all Planning Liaisons (PLs) enter into with CMAP for the Unified Work Program (UWP). Mrs. Jensen indicated that it is a grant fund for state fiscal year (SFY) 2018. Mrs. Jensen mentioned that the UWP is a different funding source than the council's STP funding.

Mrs. Jensen indicated that as in years past, the McHenry County Division of Transportation (McDOT) is the administrator of our council's PL program and they pay the twenty percent local match.

Mrs. Jensen indicated that this resolution is to reallocate the PL funds from the council to McDOT so McHenry County can enter into a contract/IGA with CMAP. Mrs. Jensen mentioned the amount is the same as last year.

There were no questions/comments from council members.

A motion was made by Mr. Farrell, seconded by Ms. Andrews, to approve the resolution as presented. The motion carried unanimously.

6. CMAP BOARD REPRESENTATIVE APPOINTMENT

- A. A Resolution Approving Reappointing Carolyn Schofield as McHenry County's Representation on the Chicago Metropolitan Agency for Planning Board

There were no questions/comments from council members.

A motion was made by Mr. Mullard, seconded by Ms. Andrews, to approve the resolution and appointment as presented. The motion carried unanimously.

Mrs. Jensen mentioned that the CMAP Board representative appointment is a four-year term.

7. MCHENRY COUNTY COUNCIL OF MAYORS SURFACE TRANSPORTATION PROGRAM

- A. FFY 2017-2021 Surface Transportation Program (STP) schedule

Mrs. Jensen indicated that there were not any schedule adjustments to the STP program. Mrs. Jensen mentioned that she updated the STP program to reflect the approval of the two Advance Funding (AF) requests (Bull Valley Road/Crystal Springs Rd and Barreville Road projects) and the updated project status of projects in FFY 2017 (Lake Avenue and Church Street).

There were no questions/comments from council members.

8. FUNCTIONAL CLASSIFICATION REVISIONS

- A. Status update on the approval of the County Wide Functional Classification Revisions by the Illinois Department of Transportation (IDOT) and the Federal Highway Administration (FHWA) - *Informational Item only.*

Mrs. Jensen indicated that IDOT submitted all of the council's recommended changes (per 9/22/2016 council meeting) to the Federal Highway Authority (FHWA) for their review and approval. Mrs. Jensen indicated that FHWA approved all of the council's recommended changes and there were no changes/additions to the version the council approved at the September 22, 2016, meeting. Mrs. Jensen mentioned that a copy of the approval was included in the meeting packet.

9. PLANNING LIAISON REPORT

Mrs. Jensen indicated that there are free GATA part 1 and part 2 webinars available outside of IDOT's group webinar, which you can view in your office.

Mrs. Jensen indicated that IDOT is anticipating using/incorporating the GATA process into their forms/agreements possibility starting for the September, 2017 letting. Mrs. Jensen mentioned

that there are other past webinars posted on the state's GATA website for specific topics that can be viewed, mainly applicable to finance/grant staff.

Mrs. Jensen went over the active call for project, Drive Clean Station Program. Mrs. Jensen indicated that the City of Chicago is accepting applications till July 31, 2017, on first come-first serve basis. Mrs. Jensen indicated that the program is for projects that are located in Cook, DuPage, Kane, Lake, McHenry, or Will counties. Mrs. Jensen indicated that the City of Chicago is accepting applications for projects installing and/or upgrading DC fast charging stations (i.e. for electric cars). Mrs. Jensen mentioned that this program has up to \$825,000 in grant funds and they reimburse up to thirty percent.

Mrs. Jensen went over the upcoming Call for Projects. Mrs. Jensen indicated that the Local Highway Safety Improvement Program (HSIP) is anticipated to be released by IDOT during this Spring/Summer. Mrs. Jensen indicated that the Local Technical Assistance Program (LTA) will be released by CMAP in conjunction with the RTA's Community Planning Program on May 5, 2017. Mrs. Jensen indicated that Truck Access Route Program (TARP) is planned to be released by IDOT this Fall. Mrs. Jensen mentioned that TARP helps upgrade roads to accommodate 80,000 pound truck loads. Mrs. Jensen indicated that Safe Routes to School (SRTS) is planned to be released by IDOT this Fall. Mrs. Jensen mentioned that SRTS is for sidewalks that facilitate children grades kindergarten through 8th walk to school.

10. OTHER BUSINESS / ANNOUNCEMENTS

11. NEXT MEETING DATE AND LOCATION

The next meeting will be on Thursday, May 18, 2017, at 2:00 pm at the McHenry County Division of Transportation office, main conference room, located at 16111 Nelson Road, Woodstock, IL.

Chairman Mack indicated that the meeting date will change to May 4, 2017, with the same meeting time and location to accommodate Mrs. Jensen's upcoming maternity leave.

12. ADJOURNMENT

A motion was made by Mr. Young and seconded by Ms. Andrews to adjourn. The motion carried unanimously. The meeting was adjourned at 1:56 pm.