

MCHENRY COUNTY COUNCIL OF MAYORS MEETING MINUTES

Thursday, January 19, 2017

2:00 PM

McHenry County Division of Transportation office – Main Conference Room
16111 Nelson Road, Woodstock, IL

1. CALL TO ORDER

Chairman Mack called the meeting to order at 2:00 p.m.

A. Roll Call/Introductions (Sign-In Sheet)

The meeting had a quorum (minimum of 7 members).

Council Members Present:

1. Village of Algonquin - Bob Mitchard
2. Village of Bull Valley - Emily Berendt
3. Village of Cary - Erik Morimoto
4. City of Crystal Lake - Abby Wilgreen
5. City of Harvard - Dave Nelson
6. Village of Huntley - Tim Farrell
7. Village of Johnsburg - Claudett Peters
8. Village of Lake in the Hills - Fred Mullard
9. City of Marengo - Josh Blakemore
10. City of McHenry - Jon Schmitt
11. Village of Ringwood - Rick Mack, President (Chairman of McCOM)
12. City of Woodstock - Jeff Van Landuyt
13. McHenry County - Jeff Young

Staff Present:

1. McHenry County Council of Mayors - Janell Jensen, Planning Liaison

Others Present:

1. Baxter & Woodman - Jason Fluhr
2. Bollinger, Lach & Associates - Jacob Thede
3. CMAP - Barbara Zubek
4. CivilTech Engineering, Inc - Jon Vana
5. City of Crystal Lake - Jeff Mawdsley
6. City of Crystal Lake - Lauren Blayney
7. City of McHenry - Troy Strange
8. Ciorba Group - Joe Attanaseo
9. HLR Engineering - Amy McSwane
10. HR Green - Akram Chaudhry
11. IDOT - Alex Househ
12. IDOT - Gerardo Fierro

13. Illinois House of Representative, District 63 - Steve Reick
14. McHenry County DOT - Ben Redding
15. McHenry County DOT - Scott Hennings
16. McHenry County DOT - Susan Borucki
17. Pace - Mary Donner
18. Patrick Engineering - Jarroo Cebulski
19. RTA - Andy Plummer
20. Village of Bull Valley - Richard Vance

2. AGENDA APPROVAL

- B. Approval of the agenda for the January 19, 2017, McHenry County Council of Mayors meeting.

A motion was made by Mr. Young, seconded by Mr. Mitchard, to approve the agenda as presented. The motion carried unanimously.

3. MINUTES APPROVAL

- A. Approval of the minutes for the November 17, 2016, McHenry County Council of Mayors meeting.

A motion was made by Ms. Berendt, seconded by Mr. Mullard, to approve the minutes as presented. The motion carried unanimously.

4. PROGRAM & AGENCY UPDATES

- A. IDOT Highway Report – Brian Carlson

Representative was not present, but their handout was passed out to council members during the meeting.

- B. Pace Report – Mary Donner

Ms. Donner indicated that previously Mrs. Jensen sent out information on the I-90 Pace Express to council members, but she also has handouts if anyone needs them. Ms. Donner indicated that Pace Express started on December 19, 2016.

Ms. Donner indicated that there is a new Randall Road park-n-ride at I-90. Ms. Donner mentioned that there are 18 cars there every day and people take the 605 bus route to the Rosemount transit center and then make their transfers.

Ms. Donner mentioned that this year the Tollway is working on two new park-n-rides at Route 25 and I-90 and at Barrington Road and I-90.

Ms. Donner indicated that Pace Routes 605 and 607 are still a little short, people are still have to get the idea that there's a park-n-ride.

C. Metra Update – Rick Mack

Mr. Mack indicated that the Metra Board signed an agreement with Uber for the first and last mile, which is already in effect. Mr. Mack mentioned that Metra is already receiving calls from communities about setting up stations for parking, which will be similar to if you were to take a taxi.

Mr. Mack mentioned that Metra has continued to meet their on-time performance and have exceeded it by 96.1 percent overall in the system.

D. RTA Update – Andy Plummer

Mr. Plummer went over the RTA Access to Transit Improvement Program. Mr. Plummer mentioned that there has not been any participants in the program in the last 3 years from the McHenry County area. Mr. Plummer indicated that in the future he will be speaking more about the program to increase participation in it.

Mr. Plummer passed out RTA's subregional transit maps and indicated to contact him/Mrs. Jensen if your community wants copies of it. Mr. Plummer mentioned that an updated map will be printed this spring, 2017.

Mr. Plummer went over the RTA's Community Planning Transit Oriented Development Program. Mr. Plummer indicated that the program has been successful with over 100 communities participating. Mr. Plummer passed out the "Making an Impact: 2016 RTA Community Planning Program Implementation Report", which gives a history and guide.

E. McHenry County Division of Transportation Update – Jeff Young

Mr. Young indicated that they are currently working on updating their 5-year Transportation Program for FY 2017-2022.

F. Illinois Tollway Update – Vicky Zuprynski

Representative not present.

G. IDOT STP Local Program Update – Gerardo Fierro

Mr. Fierro handed out the Local Roads & Streets Status Sheet for Federal Aid Projects located in McHenry Regional Council.

H. CMAP Report – Barbara Zubek

Ms. Zubek indicated that so far in Federal Fiscal Year (FFY) 2017 the region spent about \$7.34 million in CMAQ funds.

Ms. Zubek mentioned the STP-Local programming mark is \$261 million and so far in FFY 2017 the region has spent \$22 million and 14 million in advanced funding has been approved.

Ms. Zubek indicated that applications for the current CMAQ and TAP Call for Projects are due March 3, 2017, and applications need to be turned into your Planning Liaison (Janell Jensen) by February 17, 2017. Ms. Zubek mentioned that applications are done online via the eTIP website, which is new this year.

Ms. Zubek indicated that as of December 16, 2016, there was a new federal rule for MPO consolidation, which CMAP did a memo on it that can be found on CMAP's website. Ms. Zubek went over the new rulemaking and mentioned that it takes effect 2 years after the next decennial census, likely in 2024. Ms. Zubek indicated that CMAP is already working on possible next steps, such as submitting a waiver request (joint with Wisconsin and Indiana) legislative options, administrative action, or legal action. Ms. Zubek indicated that CMAP is currently working on drafting a letter for all the mayors to sign.

Ms. Zubek mentioned that next ON TO 2050 Big Ideas Forum - Closer to Home: Creating a Balanced Regional Housing Supply will be held on Tuesday, February 28, 2017, from 9:00 - 10:30 am at Metropolitan Planning Council, 140 S. Dearborn Street, Suite 1400, Chicago, IL.

Ms. Zubek mentioned to let CMAP know of possible high volume locations to set-up their I-Pad kiosks to get public feedback on CMAP's Alternative Futures for the development of the next ON TO 2050 regional comprehensive plan.

Ms. Zubek went over CMAP's upcoming free workshop about the U.S. Census geographic data and maps on February 15, 2017, from 10:00 - 11:30 am at CMAP's office (233 S. Wacker Drive, Suite 800, Chicago, IL). Ms. Zubek indicated to RSVP to Jon Hallas of CMAP if interested in attending.

I. Executive Council of Mayors Committee Report – Barbara Zubek

See agenda item 4.H.

5. MCHENRY COUNTY COUNCIL OF MAYORS SURFACE TRANSPORTATION PROGRAM

A. Approval of the FFY 2017-2021 Surface Transportation Program (STP) schedule

Mrs. Jensen explained the proposed five-year STP program for federal fiscal years (FFY) 2017-2021. Mrs. Jensen indicated that for programming purposes we use our current year's allotment amount (\$3,958,003) and forecast that amount throughout the life of our 5-year STP program.

Mrs. Jensen mentioned that she used the Project Status Update Reports to assist in drafting the proposed STP schedule, along with taking other factors into consideration (i.e. municipality actively working on project, prior project delays, ect). Mrs. Jensen expressed that her goal was to accommodate every project's requested letting date. Mrs. Jensen indicated that due to our limited funding, not every project's requested letting date could be accommodated. Mrs. Jensen indicated that the available program balance as of January 10, 2017, is \$5,134,004, which is what can be programmed within

this 5-year STP program (excludes the projects that have advance funding approved already in FFY 2017). Mrs. Jensen mentioned that she keeps in mind project's 10 percent overage guarantee amount for program scheduling.

Mrs. Jensen indicated that project costs could change over the year and the STP schedule can be updated throughout the year as needed.

There were no questions or comments from the council members on the proposed STP schedule.

A motion was made by Mr. Mitchard, seconded by Mr. Mullard, to approve the FFY 2017-2021 STP schedule as presented. The motion carried unanimously.

i. Annual Project Status Updates - Informational item

Each municipality provided a Project Status Update Reports for their project on the council's STP schedule and were included in the meeting packet for reference purposes. See agenda item 5.A.

B. Call for Projects Release Determination

Mrs. Jensen indicated that per the council's new Project Selection and Programming Procedures, she would make a determination every year about whether the council should release a call for STP projects.

Mrs. Jensen indicated that this past spring (March 17, 2016) the council approved moving all the remaining Multi-Year B-List (MYB) projects onto the council's five-year STP programmed schedule in lieu of releasing a call for projects. Mrs. Jensen indicated that it's anticipated that we'll get a 2-3 percent increase in STP allotment each year.

Mrs. Jensen mentioned that she's comfortable with releasing a call for STP projects in the spring of 2018. Mrs. Jensen indicated that we would have a Review Committee for the call for project's scoring and application this late fall/winter.

Mrs. Jensen indicated that at that time (fall/winter and spring), the council will take official action on whether to convene a Review Committee and release a call for STP projects.

There were no questions or comments from the council members on the call for projects release determination.

6. PLANNING LIAISON REPORT

Mrs. Jensen indicated to contact her if council members have any questions on the CMAQ and TAP call for projects. Mrs. Jensen offered to enter municipality's CMAQ/TAP applications into eTIP if that is easier for them.

Mrs. Jensen mentioned the state's new GATA process, which municipalities need to follow and applies to CMAQ/TAP applications. Mrs. Jensen indicated that IDOT will be

modifying their current processes to fit with GATA. Mrs. Jensen will update council members once more information becomes available on IDOT's GATA changes.

Mrs. Jensen went over the I-Fit Pilot Projects Request information that she sent out to council members a few weeks ago. Mrs. Jensen indicated it's the Illinois Department of Transportation (IDOT) new hot-mix asphalt (HMA) performance test called Illinois Flexibility Index Test (I-FIT). Mrs. Jensen indicated that if interested in participating, please submit their project details to IDOT by March 1, 2017.

Mrs. Jensen asked if there's interest from municipalities in a County hosted Transportation/Health/Land Use forum this Summer/Fall during the morning/day. Mr. Young expanded on the forum topic. Ms. Berendt expressed interest in it.

7. OTHER BUSINESS / ANNOUNCEMENTS

- A. McHenry County staff will be gathering municipal input on McHenry County's draft Bicycle Map immediately following this Council of Mayors meeting in the same meeting location.

8. NEXT MEETING DATE AND LOCATION

The next meeting will be on Thursday, March 16, 2017, at 2:00 pm at the Lake in the Hills Village Hall building, Village Board room, located at 600 Harvest Gate, Lake in the Hills, IL.

9. ADJOURNMENT

A motion to adjourn was made and seconded. The motion carried unanimously. The meeting was adjourned at 2:25 pm.