

MCHENRY COUNTY COUNCIL OF MAYORS MEETING MINUTES

Thursday, July 28, 2016

2:00 PM

Crystal Lake City Hall building – Council Chambers Room

100 W. Woodstock Street, Crystal Lake, IL 60014

1. CALL TO ORDER

Chairman Mack called the meeting to order at 2:03 p.m.

A. Roll Call/Introductions (Sign-In Sheet)

The meeting had a quorum (minimum of 7 members).

Council Members Present:

1. Village of Algonquin - Bob Mitchard
2. City of Crystal Lake - Abby Wilgreen
3. City of Harvard - Dave Nelson
4. Village of Huntley - Tim Farrell
5. Village of Johnsburg - Claudett Peters
6. Village of Lake in the Hills - Fred Mullard
7. City of Marengo - Josh Blakemore
8. City of McHenry - Jon Schmitt
9. Village of Ringwood - Rick Mack, President (Chairman of McCOM)
10. City of Woodstock - Jeff Van Landuyt
11. McHenry County - Benjamin Redding

Staff Present:

1. McHenry County Council of Mayors - Janell Jensen, Planning Liaison

Others Present:

1. Baxter & Woodman - Dan Schug
2. CMAP - Kama Dobbs
3. City of Crystal Lake - Jeff Mawdsley
4. HR Green - Chad Pieper
5. HR Green - Akram Chaudhry
6. IDOT - Alex Househ
7. IDOT - Marnie Hooghkirk
8. IDOT - Gerardo Fierro
9. McHenry County DOT - Sidney Kenyon
10. Pace - Mary Donner
11. TranSystems - Todd Bright
12. Tollway - Vicky Czuprynski

2. AGENDA APPROVAL

- B. Approval of the agenda for the July 28, 2016, McHenry County Council of Mayors meeting.
A motion was made by Mr. Blakemore, seconded by Mr. Nelson, to approve the agenda as presented. The motion carried unanimously.

3. MINUTES APPROVAL

- A. Approval of the minutes for the May 19, 2016, McHenry County Council of Mayors meeting.
A motion was made by Ms. Peters, seconded by Mr. Mitchard, to approve the minutes as presented. The motion carried unanimously.

4. PROGRAM & AGENCY UPDATES

- A. IDOT Highway Report – Marnie Hooghkirk
Ms. Hooghkirk provided the updated IDOT Transportation Improvement Program status sheets and indicated the changes are highlighted in bold. Ms. Hooghkirk indicated that there are no projects scheduled for the June, July or August lettings in our county.

- B. Pace Report – Mary Donner
Ms. Donner spoke about the State’s stopgap budget that was passed, which provided 7.6 million dollars over eighteen months for Americans with Disabilities Act (ADA) transit services.

Ms. Donner indicated that overall ridership is increasing and on-time performance is very strong, in the 70th percentile.

Ms. Donner mentioned that Pace’s budget hearing will be held on October 28, 2016, from 4:30 - 5:30 pm at Crystal Lake City Hall building in the council chambers.

- C. Metra Update – Rick Mack
Mr. Mack indicated that Metra is beginning the process of reviewing their budget, which they will be proposing around the middle of October, 2016. Mr. Mack mentioned that Metra typically has public hearings the first week in November, but they have not be scheduled yet.

- D. RTA Update – Andy Plummer
Representative not present, agency report was handed out.

- E. McHenry County Division of Transportation Update – Jeff Young
Representative not present, agency report was handed out.

F. Illinois Tollway Update

Ms. Czuprynski gave an update on I-90. Ms. Czuprynski indicated that on July 5, 2016, cashless tolling began on IL-390. Ms. Czuprynski mentioned that installation is ongoing with smart road by incorporating active traffic management and is scheduled to go live Spring, 2017.

Ms. Czuprynski indicated the Tollway is continuing to work on the master plan for the Central Tri-State. Ms. Czuprynski mentioned that the Tollway will be rolling out a new website this year for the I-PASS customers.

G. IDOT STP Local Program Update – Gerardo Fierro

Gerardo Fierro handed out the Local Roads & Streets Status Sheet for Federal Aid Projects located in McHenry Regional Council.

H. CMAP Report – Kama Dobbs

Ms. Dobbs indicated that as of June 16, 2016, the region has spent 13 percent of the Congestion Mitigation and Air Quality (CMAQ) funding allotment. Ms. Dobbs mentioned that CMAQ projects are falling a bit behind.

Ms. Dobbs mentioned that as of June 16, 2016, the region has spent 52 percent of the Surface Transportation Program (STP) funding mark for the year. Ms. Dobbs indicated that we spent 108 percent of the new allotment and are spending into the unobligated allotment, which is great.

Ms. Dobbs went over that the Council of Mayors Executive Committee had started to talk about some changes to the Methodology to try to continue to spend into the unobligated balance, but the talks were put on hold and will resume this Fall/early Winter.

Ms. Dobbs went over the active Call for Projects: Local Rail/Highway Grade Crossing Safety Programs (IDOT), Major Bridge Program (IDOT), Truck Access Route Program - TARP (IDOT), and Access to Transit Improvement Program (RTA).

Ms. Dobbs gave an update on ON TO 2050, CMAP's long-range regional plan. Ms. Dobbs indicated that they are continuing to schedule more workshops.

Ms. Dobbs added that the Illinois stopgap budget gave IDOT complete money for FY 2016 and 2017, which included funding for CMAP.

I. Executive Council of Mayors Committee Report – Kama Dobbs

See agenda item 4.H.

5. MCHENRY COUNTY COUNCIL OF MAYORS SURFACE TRANSPORTATION PROGRAM

- A. Surface Transportation Program (STP) schedule for FFY 2016-2020.
 - i. Approving moving the Village of Johnsburg’s Church Street project from FFY 2016 to FFY 2017 on the STP 5-year program (TIP # 11-15-0007).

A motion was made by Mr. Schmitt, seconded by Mr. Mitchard, to approve the requested FFY change. The motion carried unanimously.

6. FUNCTIONAL CLASSIFICATION REVISIONS

- A. Discussion on the Illinois Department of Transportation’s proposed County Wide Functional Classification Revisions.

Mrs. Jensen went over the Illinois Department of Transportation’s (IDOT) proposed County Wide Functional Classification Revisions and indicated that they happen every ten years due to the US Census. Mrs. Jensen indicated that IDOT will next be looking at all the counties roadways after the 2020 census. Mrs. Jensen mentioned that communities can still submit individual Functional Classification Revision requests in the future.

The Village of Lake in the Hills, City of Marengo, Village of Richmond and Village of Wonder Lake submitted letters prior to today’s meeting indicating their suggested revisions/additions to IDOT’s proposal. The Village of Cary submitted their comments via email prior today’s meeting.

Mrs. Jensen indicated that she has spoken with the IDOT representative regarding the municipality’s comments that were submitted. Mrs. Jensen will continue to work with the municipalities on submitting additional justifications to IDOT for their proposed changes.

Mrs. Jensen went over IDOT’s proposed changes, which there is a total of 93 changes. Mrs. Jensen mentioned that a roadway with “local road” designation would not be eligible for federal funding. Mrs. Jensen reminded the Council that Functional Classification Revision justification cannot be based on wanting federal funding.

Mrs. Jensen indicated that IDOT wants the Council to pass a resolution approved their proposed Functional Classification Revisions, which they will include when they submit to the Federal Highway Authority (FHWA).

Mrs. Jensen indicated that the Council is just discussing the changes today. Mrs. Jensen will submit any Council comments she received with additional data to IDOT for their review. Mrs. Jensen indicated that it’s anticipated that the Council will take action on the FC Revisions during our September meeting. Mrs. Jensen mentioned that IDOT ideality wants this all completed by the end of this year, since they still need to submit to FHWA and have their close-out data by this February.

Mrs. Jensen went over when IDOT does their traffic counts, which was last done by their consultant in 2013. Mrs. Jensen mentioned that the Council has two sets of traffic

counter, MioVision Scout, that she offered for community's use. Mrs. Jensen recently set-up the traffic counters in the Village of Wonder Lake and currently in the City of Marengo.

Mrs. Jensen relayed that IDOT staff indicated that their traffic counts are taken throughout the summer and at the start of the school year. Mrs. Jensen indicated that IDOT expressed they get the highest traffic volume in July and they don't see much of a difference during the school year unless there is a school on that roadway.

Mrs. Jensen indicated that IDOT staff stated that the WAVE app (for traffic) pulls from the functional classification map and the app will re-route people based on the FC designations.

Council members did not have any additional functional classification revisions/comments to add.

7. PLANNING LIAISON REPORT

Mrs. Jensen indicated that the Illinois Department of Transportation (IDOT) is now accepting applications for Truck Access Route Program (TARP) till September 15, 2016.

Mrs. Jensen gave an overview of the Council's website and updates/information that can be found on it (via projector).

8. OTHER BUSINESS / ANNOUNCEMENTS

9. NEXT MEETING DATE AND LOCATION

The next meeting will be Thursday, September 22, 2016, at 2:00 p.m. at the McHenry County Division of Transportation office, main conference room, 16111 Nelson Road, Woodstock, IL 60098.

10. ADJOURNMENT

A motion to adjourn was made by Mr. Mullard and seconded by Mr. Schmitt. The meeting was adjourned at 2:30 p.m. The motion carried.