

MCHENRY COUNTY COUNCIL OF MAYORS MEETING MINUTES

Thursday, July 16, 2015

2:00 PM

Village of Algonquin Ganek Municipal Center – Board Room
2200 Harnish Drive, Algonquin, IL 60102

1. CALL TO ORDER

Chairman Mack called the meeting to order at 2:02 p.m.

A. Roll Call/Introductions (Sign-In Sheet)

The meeting had a quorum (minimum of 7 members).

Council Members Present:

1. Village of Algonquin - Bob Mitchard
2. Village of Bull Valley - Emily Berendt
3. Village of Cary - Erik Morimoto
4. Village of Huntley - Tim Farrell
5. Village of Johnsburg - Claudett Peters
6. Village of Lake in the Hills - Gerald Sagona
7. City of Marengo - Gary Boden
8. City of McHenry - Jon Schmitt
9. Village of Prairie Grove - Jeannine Smith
10. Village of Ringwood - Rick Mack, President (Chairman of McCOM)
11. City of Woodstock - Jeff Van Landuyt

Staff Present:

1. McHenry County Council of Mayors - Janell Jensen, Planning Liaison

Others Present:

1. Baxter & Woodman - Michael Plant
2. City of Crystal Lake - Jeff Mawdsley
3. Ciorba Group - Joe Attanaseo
4. CMAP - Kama Dobbs
5. Gewalt Hamilton Associates, Inc. - Dan Strahan
6. HLR, Inc. - Ryan Livingston
7. HR Green - Tim Hartnett
8. IDOT - Alex Househ
9. IDOT - Gerardo Fierro
10. IDOT - Marnie Hooghkirk
11. Illinois Tollway - Bunny Anderson
12. McHenry County DOT - Kirsten Mellem
13. McHenry County DOT - Scott Hennings
14. Pace - Mary L. Donner

2. AGENDA APPROVAL

- A. Approval of the agenda for the July 16, 2015, McHenry County Council of Mayors meeting.

A motion was made by Ms. Smith, seconded by Mr. Sagona, to approve the agenda as presented. The motion carried unanimously.

3. MINUTES APPROVAL

- A. Approval of the minutes for the May 28, 2015, McHenry County Council of Mayors meeting.

A motion was made by Ms. Smith, seconded by Mr. Sagona, to approve the minutes with corrections. The motion carried unanimously.

4. PROGRAM & AGENCY UPDATES

- A. IDOT Highway Report – Marnie Hooghkirk

Ms. Hooghkirk provided the updated IDOT Transportation Improvement Program status sheets, which reflects the recently released new program.

Ms. Hooghkirk spoke about their urban resurfacing program throughout the area. Ms. Hooghkirk indicated that they just let a project in June in McHenry County for 1.6 million dollars. Ms Hooghkirk said the contract should be starting up anytime now.

- B. Pace Report – Mary Donner

Ms. Donner said they are doing major restructuring down in Aurora.

Ms. Donner said we are working on implementing the new Route 550 that's going to be coming out of Elgin to Crystal Lake Metra station as of August 17, 2015. Ms. Donner said they are finalizing where the bus stops will be along Randall Road and then down McHenry Avenue.

Ms. Donner said our Pace representatives are all riding the buses making sure everyone is aware of Ventra. Ms. Donner said we find that we are getting more revenue than we've ever had before, even though our ridership has gone down, which apparently is across the board. Ms. Donner said the reason for that is people don't have Ventra cards, so they can't use the transfers so they have to pay full fare for each ride. Ms. Donner indicated or they don't carry change with them, so they put more money in.

- C. Metra Update – Rick Mack

Chairman Mack said Metra still plans to roll out the mobile ticketing program this fall. Chairman Mack said ridership at this point this year is flat, it's not going down or up. Chairman Mack said we are going to continue to monitor that throughout the year.

D. RTA Update – Andy Plummer

Mr. Plummer was not present, but his RTA Report was handed out.

E. McHenry County Division of Transportation Update – Jeff Young

Mr. Young was not present, but McHenry County DOT's project status handout for the month of July was handed out.

F. Illinois Tollway Update – Bunny Anderson

Ms. Anderson passed out I-90 eastern segment work handout. Ms. Anderson indicated this project is widening 22 miles from Elgin Toll Plaza to the Kennedy Expressway. Ms. Anderson said there are five crossover bridges in this segment that will be reconstructed, including the Anthony road bridge in McHenry County. Ms. Anderson mentioned completion of this segment by the end of 2016.

Ms. Anderson mentioned we have been making some very major investments in the I-90 corridor. Ms. Anderson said in the past six years, 2010-2016, we will have invested over 141 million and 450 thousand dollars in infrastructure in this corridor. Ms. Anderson said that's six years of major investment.

Ms. Anderson said on the North Tri-State we've been reconstructing the Grand Avenue interchange (Great America access), with the work being done by the end of this year (2015).

Ms. Anderson handed out the press release and indicated that the Tollway has a new Executive Director, Greg Bedalov.

G. IDOT STP Local Program Update – Gerardo Fierro

Gerardo Fierro handed out the Local Roads & Streets Status Sheet for Federal Aid Projects located in McHenry Regional Council.

H. CMAP Report – CMAP staff

Ms. Dobbs indicated that there are no new STP or CMAQ expenditure handouts, since they have not been updated since the last McHenry County Council of Mayors meeting.

Ms. Dobbs said we received 120 applications for the CMAQ and TAP programs. Ms. Dobbs said 6 of those applications were from the McHenry County Council area. Ms. Dobbs said the staff recommended program, contains approximately 260 million dollars worth of projects, will be considered for release for public comment by the Transportation Committee tomorrow. Ms. Dobbs said that program includes 1 of those 6 McHenry projects being recommended for TAP funding. Ms. Dobbs said after release tomorrow there will be 30 days of public comment and then the

program will be reviewed by the Project Selection Committee again and will go to the Board and MPO Policy Committee in October.

Ms. Dobbs announced CMAP's new Executive Director, Joseph Sazbo.

Ms. Dobbs said the Local Technical Assistance program (LTA) Call for Projects closed at the end of June. Ms. Dobbs said we received 72 applications from 61 different applicants. Ms. Dobbs said those are under review right now. Ms. Dobbs said we anticipate selection in October.

Ms. Dobbs said IDOT announced a call for fiscal year 2016 Local Rail/Highway Grade Crossing Safety Program. Ms. Dobbs said those applications are due August 14 and the information and application is on the IDOT website. Ms. Dobbs said unlike previous years where it's 100 percent funding, there is actually a 10 percent local match required this time.

I. Executive Council of Mayors Committee Report – CMAP staff

Ms. Dobbs said the next Executive Committee is currently scheduled for September 1st, although the chairman has a conflict so we're trying to shift that either one week ahead or one week after.

5. MCHENRY COUNTY COUNCIL OF MAYORS SURFACE TRANSPORTATION PROGRAM

A. FFY 2015-2019 Surface Transportation Program (STP)

i. STP Schedule for FFY 2015-2019

Mrs. Jensen handed out the Council's most recent program (included in meeting packet). Mrs. Jensen said the Church Street project by the Village of Johnsburg was added to fiscal year 2016 based on their letting date request.

Mrs. Jensen indicated we're still good funding wise up to 2018. Mrs. Jensen said we may run into an issue in 2018 if everyone goes up to that 10 percent overage. Mrs. Jensen said if that's the case, we'll be in the negative. Mrs. Jensen said we might have to pull a project or be more conscious of cost increases going forward.

Mrs. Jensen said keep in mind that we might get more money next year. Mrs. Jensen indicated cost can fluctuate, so the anticipated costs are tentative and are there to aid the council in making decisions.

Ms. Berendt asked about when the council gets more money.

Mrs. Jensen indicated each year we get a “Mark” from the feds and it’s a certain amount based on our population and IDOT forecasting methods. Mrs. Jensen said each council gets a certain amount of money and ours just happens to be one of the smallest funding amounts. Mrs. Jensen indicated we already got this year’s Mark. Mrs. Jensen said each fiscal year we get a new Mark.

Ms. Dobbs provided further information regarding the specifics of how funding is determined and mentioned it fluctuates based on the federal transportation bill. Ms. Dobbs said we are currently in an extension of MAP-21. Ms. Dobbs said if there is a new bill that could change things. Mrs. Jensen said MAP-21 got extended until July 31, 2015.

Ms. Berendt wanted to confirm that the federal money comes to the state, the state divvies it up by region, our region is under control of CMAP, and CMAP divvies it up into councils.

Mrs. Jensen indicated that Ms. Berendt’s statements were correct. Mrs. Jensen said we already received our Mark for our current fiscal year, which is 2015. Mrs. Jensen said the federal fiscal year ends September 30th. Mrs. Jensen said the next fiscal year is 2016, which starts October 1st. Mrs. Jensen said we’ll see what our new Mark will be on October 1st. Mrs. Jensen indicated federal funds are based off of the federal fiscal year, October 1st - September 30th.

Ms. Berendt asked how does it get on the 5-year structure (STP program). Ms. Dobbs replied that generally the short-term planning horizon is 5 years. Ms. Dobbs said you make an assumption based on the current Mark and project that out for the next 5 years. Ms. Berendt asked if everyone is set-up the same way. Mrs. Jensen indicated that yes, all the other councils are set-up this way. Ms. Dobbs also indicated that CMAP is set-up this way too.

ii. Project Status Report Update for Church Street project in the Village of Johnsburg (TIP # 11-15-0007)

Mrs. Jensen indicated since this project was recently added to the STP funded program, this is the formal Project Status Report Update.

6. PLANNING LIAISON REPORT

A. MailChimp e-mail service

Mrs. Jensen went over the new email expediting service, MailChimp, that she has started using. Mrs. Jensen indicated the purpose is to provide information in a more readable and compact form versus traditional email.

Mrs. Jensen said she already sent out two news/alerts and one meeting agenda notice via MailChimp.

Mrs. Jensen indicated to let her know if anyone has any concerns/issues regarding MailChimp.

B. Logo design for McHenry County Council of Mayors

Mrs. Jensen went over the logo designs that she created for the council. Mrs. Jensen provided a reference sheet showing the other council's logos. The council discussed the designs and preferred the last circle design. The council provided the following suggestions: "MCCOM" lettering in the same font and size; adding the full name of our council; "MCCOM" to be located in the middle of the circle with the road faded in the background.

Mrs. Jensen will take the council's feedback and present the modified logo design to the council at their next meeting.

7. OTHER BUSINESS / ANNOUNCEMENTS

A. Canceling McHenry County Council of Mayors September 17, 2015, meeting.

Council members did not indicate an issue with canceling the meeting.

B. Rescheduling McHenry County Council of Mayors November 19, 2015, meeting to Thursday, December 10, 2015.

Council members did not indicate an issue with rescheduling the meeting. Mr. Schmitt indicated that he checked and the City of McHenry can still host the December 10th meeting.

Ms. Berendt asked about the small community set-aside provision in the council's Methodology. Mrs. Jensen responded that during each Call for STP Projects, when we're reviewing the applications we set-aside \$800,000 amount towards communities that fit the "small community" definition. Mrs. Jensen said we did this during the last Call for Projects. Chairman Mack indicated that the provision is there to level the playing field with larger communities.

Mrs. Jensen mentioned that it's the plan to do a Methodology review this coming winter. Mrs. Jensen indicated that due to the council's existing tight budget, there won't be a Call for

STP Projects in FFY 2016. Mrs. Jensen said a lot of other councils, for example Kane/Kendall Council, do a Call for Projects every 3 years. Mrs. Jensen indicated that ours has typically been every 2 years, but is also based on funding availability.

Mr. Schmitt asked if we used to keep our alternate projects on the Council's STP scheduled program. Mrs. Jensen replied not for a few years. Mrs. Jensen indicated she can add them back on there on a 2nd sheet, so the 1st sheet doesn't get too crowded.

8. NEXT MEETING DATE AND LOCATION

The next meeting will be Thursday, December 10, 2015, at 2:00 p.m. at the City of McHenry Municipal Center in the Council Chambers room, located at 333 S. Green Street, McHenry, IL.

9. ADJOURNMENT

A motion to adjourn was made by Mr. Sagona and seconded by Ms. Berendt. The meeting was adjourned at 2:24 p.m. The motion carried.