

# MCHENRY COUNTY COUNCIL OF MAYORS MEETING MINUTES

Thursday, May 4, 2017

2:00 PM

McHenry County Division of Transportation office – Main Conference Room  
16111 Nelson Road, Woodstock, IL

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## 1. CALL TO ORDER

Chairman Mack called the meeting to order at 2:03 p.m.

### A. Roll Call/Introductions (Sign-In Sheet)

The meeting had a quorum (minimum of 7 members).

#### Council Members Present:

1. Village of Algonquin - Bob Mitchard
2. Village of Bull Valley - Emily Berendt, President
3. Village of Cary - Erik Morimoto
4. City of Harvard - Dave Nelson
5. Village of Hebron - Kimmy Martinez, President-Elect
6. Village of Johnsburg - Claudett Peters
7. Village of Lake in the Hills - Fred Mullard
8. City of McHenry - Jon Schmitt
9. Village of Ringwood - Rick Mack, President (Chairman of McCOM)
10. City of Woodstock - Jeff Van Landuyt
11. McHenry County - Jeff Young

#### Staff Present:

1. McHenry County Council of Mayors - Janell Jensen, Planning Liaison

#### Others Present:

1. Baxter & Woodman - Dan Schug
2. Bollinger, Lach & Associates - Jacob Thede
3. CMAP - Jane Grover
4. City of Crystal Lake - Jeff Mawdsley
5. City of McHenry - Mayor Wayne Jett
6. City of Woodstock - Tom Migatz
7. CivilTech Engineering - Derek Mall
8. Ciorba Group - Joe Attanaseo
9. IDOT - Alex Househ
10. IDOT - Chris Holt
11. IDOT - Gerardo Fierro
12. IDOT - Katie Herdus
13. McHenry County DOT - Ben Redding
14. McHenry County DOT - Scott Hennings

- 15. McHenry County DOT - Susan Borucki
- 16. McHenry County Planning & Development - Dennis Sandquist
- 17. Pace - Mary Donner

**2. AGENDA APPROVAL**

- B. Approval of the agenda for the May 4, 2017, McHenry County Council of Mayors meeting.

A motion was made by Mr. Young, seconded by Mr. Nelson, to approve the agenda as presented. The motion carried unanimously.

**3. MINUTES APPROVAL**

- A. Approval of the minutes for the March 16, 2017, McHenry County Council of Mayors meeting.

A motion was made by Mr. Mullard, seconded by Mr. Mitchard, to approve the minutes as presented. The motion carried unanimously.

**4. MCHENRY COUNTY COUNCIL OF MAYORS ELECTION**

- A. Approval of Chair for the McHenry County Council of Mayors.

A motion was made by Mr. Nelson, seconded by Mr. Young, to nominate Mr. Mack as chairman for McHenry County Council of Mayors. The motion carried unanimously.

- B. Approval of Vice-Chair for the McHenry County Council of Mayors.

A motion was made by Mr. Mack, seconded by Mr. Nelson, to nominate Mr. Nunamaker as vice-chairman for McHenry County Council of Mayors. The motion carried unanimously.

**5. PROGRAM & AGENCY UPDATES**

- A. IDOT Highway Report – Katie Herdus

Ms. Herdus indicated that were not too many changes to the handout (included in meeting packet).

Ms. Herdus indicated that the IL 31 project from IL 120 to Park Place and the IL 31 project from Strong to Central Park Drive was on the April letting. Ms. Herdus indicated that IDOT has four projects on the June letting.

Ms. Herdus indicated that IDOT is hoping that their Multi-Year Program will be released soon.

- B. Pace Report – Mary Donner

Ms. Donner handed out an updated Pace Reference Guide. Ms. Donner indicated that there is not much happening in McHenry County area, except for McRide started their taxi ride portion of the program this week.

Ms. Donner indicated that the I-90 corridor expressway buses are coming along. Ms. Donner mentioned that the Randall Road park-n-ride had over the winter about 38 cars and now has in the upper 40's.

C. Metra Update – Rick Mack

Mr. Mack went over Metra’s study of how fares are collected. Mr. Mack indicated that Metra has a zone collection system. Mr. Mack indicated that Metra hired a consultant and went out for public comment, which Metra received over 10,000 responses.

Mr. Mack indicated that the public comments from Metra’s regular riders are happy with the system the way it’s currently calculated and the occasional rider is open to some changes. Mr. Mack mentioned that Metra staff reported the study results to the Metra Board last month (April) and Metra Board is going to take that into consideration. Mr. Mack mentioned that likely by the end of the year Metra Board will take enact some policy changes, but not likely to be drastic.

D. RTA Update – Andy Plummer

Representative not present.

E. McHenry County Division of Transportation Update – Jeff Young

Mr. Young indicated that the proposed 5-year Transportation Program for FY 2017-2022 is currently posted on McHenry County’s website (under DOT page). Mr. Young indicated that McHenry County Division of Transportation staff just had workshops this week with County Board members, which they had over half the board participate.

Mr. Young mentioned that one of the big things that is changing in this program is the expansion of low-cost safety projects section. Mr. Young indicated that they are working with IDOT on their 5% crash locations and focusing on high accident locations (including corridors).

Mr. Young indicated that another thing that is changing in the program is identifying specific bicycle/pedestrian projects.

Mr. Young mentioned that the 5-year Transportation Program will be presented to the county’s Transportation Committee on May 31, 2017.

Mr. Young gave an update regarding the upcoming construction and related full detour route for the Charles Road and Raffel Road roundabout project, which detailed information is available on the county’s website.

F. Illinois Tollway Update – Vicky Zuprynski

Representative not present, but their report handout was passed out to council members during the meeting.

G. IDOT STP Local Program Update – Gerardo Fierro

Mr. Fierro handed out the Local Roads & Streets Status Sheet for Federal Aid Projects located in McHenry Regional Council. Mr. Fierro indicated that IDOT needs

updated target letting date for the Crystal Lake Road-Silver Lake Road roundabout STP-L project (11-16-0014).

H. CMAP Report – Jane Grover

Ms. Grover went over the Local Technical Assistance (LTA) Program Call for Projects will be released tomorrow, May 5, 2017. Ms. Grover mentioned the full-day LTA Symposium that will be held regarding the LTA Program on May 16, 2017. Ms. Grover indicated that CMAP is looking for coordinated/joint municipal and training projects during this Call for Projects.

I. Executive Council of Mayors Committee Report – Jane Grover

See agenda item 4.H.

J. CMAP Board Report – Carolyn Schofield

Representative not present.

**6. MCHENRY COUNTY COUNCIL OF MAYORS SURFACE TRANSPORTATION PROGRAM**

A. FFY 2017-2021 Surface Transportation Program (STP) schedule

Mrs. Jensen indicated that there were not any changes to the STP program since our last meeting in March.

There were no questions/comments from council members.

**7. PLANNING LIAISON REPORT**

Mrs. Jensen mentioned her upcoming maternity leave, which she's anticipating returning from late July or early August. Mrs. Jensen indicated that Scott Hennings and Susan Borucki will be filling in for her while she's on maternity leave.

Mrs. Jensen went over the Illinois Department of Transportation (IDOT) Project Administration Seminar that will be on May 16 and May 17, 2017 from 8:00 am to 4:00 pm. Mrs. Jensen indicated that the seminar is free, but registration is required. Mrs. Jensen mentioned that the seminar will cover Procurement, Management, and Administration of Engineering and Design Related Services (i.e. how to get through the IDOT process). Mrs. Jensen mentioned that there will be presentations from CMAP and Bruce Christensen, Planning Liaison for Lake County.

Mrs. Jensen went over the details of the active call for projects: Drive Clean Station Program, Local Highway Safety Improvement Program (HSIP) and Illinois Transportation Enhancement Program (ITEP) – SFY 2018, Cycle 13:

**8. ALTERNATIVE FUTURES - Jane Grover**

- A. Interactive exercise to "stress test" the Chicago Metropolitan Agency for Planning's (CMAP) assumptions about trends that will shape the region's future. The interactive exercise involved polling of all meeting attendees regarding our region's future transportation system.

**9. OTHER BUSINESS / ANNOUNCEMENTS**

- A. The McHenry County Active Communities Forum will be held on Friday, June 16, 2017, from 9:00 am - 2:30 pm at the Centegra Huntley Hospital, 10400 Haligus Rd, Huntley, IL. The forum is free and lunch is included. Registration is required. The forum will have an array of speakers/presentations on how to integrate land use and transportation to promote a healthy and active community.

Mr. Young showed a YouTube video that talked about active transportation.

- B. Mr. Holt announced IDOT's Project Administration Seminar and went over the details.
- C. Mrs. Jensen updated the council on CMAP's STP Programming/Suballocation Working Group meetings, which were held on March 9, 2017, and May 2, 2017.

Mrs. Jensen indicated that the working group representatives are very high-level people, such as CMAP staff, Federal Highway Authority (FHWA), IDOT, Mayor Schielke, Mayor Rockingham, Mayor Williams, City of Chicago Commissioner, Planning Liaison Mike Walczak and Council of Government Executive Director Hugh O'Hara.

Mrs. Jensen indicated that the working group meetings have been closed sessions, so she has not been able to attend them, but she gets a meeting summary from our Planning Liaison representative, Mike Walczak. Mrs. Jensen mentioned that our council has the ability to provide feedback to what the working group is discussing through our PL or COG representatives.

Mrs. Jensen indicated that discussions are at a "high-level" stage and are currently only discussing STP funding allocation. Mrs. Jensen gave a background in how our Metropolitan Planning Organization (MPO - aka CMAP) region allocates STP funding, which is Federal government gives STP funds to IDOT, IDOT then allocates to each MPO in the state, CMAP (our MPO) then suballocates funds to the City of Chicago and Councils based on a previously agreed-to breakdown between Chicago and the Councils, the Council's percentage is then broken-up to each council based on their population. Mrs. Jensen indicated that FHWA cited in CMAP's last federal certification review that suballocating STP-L funds to council's based on population is not appropriate "illegal" and needs to be based on performance measures/metrics.

Mrs. Jensen mentioned that this suballocating by population is an issue now due to the City of Chicago and the Councils need to renegotiate their STP-L funding agreement and CMAP will be going through their federal recertification process this Summer.

Mrs. Jensen indicated that as of May 2, 2017, no formal proposal has been made to address the STP Programming/Suballocation issue. Mrs. Jensen mentioned that CMAP staff is seeking feedback regarding two funding allocation distribution scenarios. Mrs. Jensen went over both scenarios.

Mrs. Jensen indicated the first scenario is the closest to our current set-up and would distribute funds to Chicago and the Councils based on a set of to-be-determined

performance measures, such as 1) congested road mileage; 2) serious and fatal crashes; 3) pavement and bridge conditions. Mrs. Jensen indicated that the performance measures would be for all the roads that are on the federal roadway network - functional classified roads. Mrs. Jensen indicated that performance measures that address rural/less urban areas should be considered to be added to the mix. Mrs. Jensen indicated that she envisions that a universal industry standard would need to be used to retrieve performance measure data. Mrs. Jensen cited a concern that retrieving all the performance measure data would be very time consuming.

Mrs. Jensen brought up an idea about possibility adding categories (i.e. urban, small town/rural, ect) to the performance measures based on population, similar to our council's Small Community set-aside.

Mrs. Jensen indicated that scenario one/hybrid would be the way to proceed and not scenario two. Mrs. Jensen indicated that in scenario one, councils wouldn't be competing against other councils (i.e. McHenry vs Lake County area/Chicago).

Mrs. Jensen went over scenario one's proposed variables: 1) more funds for lower-capacity communities; 2) bonus pool for councils who exceed performance targets.

Mrs. Jensen suggested throwing in bonus points for councils that show a need, have more projects than funding allotted.

Mrs. Jensen indicated the second scenario would eliminate all suballocation and program STP funds through a region-wide process, similar to CMAP handling their CMAP/TAP program. Mrs. Jensen indicated that this scenario was criticized by the mayors and Chicago, mainly due to political pressures for members of the new Project Selection Committee (like CMAQ Project Selection Committee set-up). Mrs. Jensen recommended not to go with this second scenario.

Mrs. Jensen indicated that the working group is not at the point of discussing whether council's methodologies will change or be changed to a universal methodology for all the councils. Mrs. Jensen mentioned it could be likely that each council's methodology may need to be changed to accommodate any new performance measures/metrics.

Mrs. Jensen indicated that good news that she's heard so far is that projects that are currently on council's scheduled STP programs would not be removed under a new system. Mrs. Jensen indicated that a transition plan would likely be put in place to address existing projects.

Mrs. Jensen indicated that she has already expressed concern regarding how Advance Funding (AF) will be impacted by a new STP system to CMAP staff and PL representative. Mrs. Jensen indicated that she does not want our projects to be blocked from proceeding forward. Mrs. Jensen mentioned that it does not appear that councils that AF would be penalized funding/project-wise.

Mrs. Jensen indicated that CMAP staff will provide an overview of the STP Working Group discussion during the May 23, 2017, and July 18, 2017, Council of Mayors Executive Committee meetings. Mrs. Jensen mentioned that Mr. Nunamaker will be present as our council representative during the May 23<sup>rd</sup> COM Executive Committee meeting.

Mrs. Jensen indicated that CMAP staff is planning on having a proposal done by this June. Mrs. Jensen mentioned that it is unknown how the proposal will be distributed, but likely through our PL and COG representatives. Mrs. Jensen mentioned that CMAP is targeting approving the STP Allocation/Programming Agreement (between Chicago & councils) at the October 11, 2017, joint CMAP Board & MPO Policy Committee meeting.

Mrs. Jensen opened the discussion up for suggestions from the council.

Mr. Mack indicated that we want to make sure the council is on-board with keeping local control as much as possible. Mr. Mack indicated that our council's STP funding is spread out nicely between large and small communities and is working very well. Mr. Mack mentioned that our council has come a long way since the mid 1990's, when many small communities were not participating/applying for STP funds. Mr. Mack mentioned that he does not want small communities to be pushed out and large communities having a hard time competing against cities outside of our council. Mr. Mack stressed keeping local control over our own program and not competing against other councils/area projects is important.

Mr. Mack indicated that we need to keep LAP - resurfacing projects in the STP program. Mr. Mack mentioned that there was a rumor going around that LAP projects might not be eligible anymore.

Mr. Mack expressed the two main points that our council will be advocating for is 1) keeping local control; 2) keeping LAP - resurfacing projects.

Ms. Berendt asked how did this start. Mrs. Jensen responded indicating that the councils and Chicago have to renegotiate their STP allocation agreement and secondly CMAP is going through their federal recertification this summer and suballocation based on population was a comment on their last certification review. Mrs. Jensen indicated that the federal government is directing CMAP to correct the suballocation based on population issue.

Mrs. Jensen mentioned that we are the only area in the country that has a STP program that suballocates based on population and also suballocates to local governments. Mrs. Jensen mentioned that most MPOs program the STP dollars and not the local government/councils.

Mrs. Jensen brought up her concern about how this could impact our council's upcoming Methodology Review (anticipated late Fall/Winter 2018) and Call for Project release (anticipated Spring 2018). Mrs. Jensen has been advised by CMAP staff to proceed as normal until she hears otherwise.

Mr. Mack indicated that if the council needs to meet in July due to this STP working group issue, then we will. Ms. Berendt asked if there is a place where the information is posted. Mrs. Jensen responded unfortunately no.

**10. NEXT MEETING DATE AND LOCATION**

The next meeting will be on Thursday, September 21, 2017, at 2:00 pm at the McHenry County Division of Transportation office, main conference room, located at 16111 Nelson Road, Woodstock, IL.

\* Please note that the July 20, 2017, meeting has been canceled.

**11. ADJOURNMENT**

A motion was made by Mr. Young and seconded by Mr. Mullard to adjourn. The motion carried unanimously. The meeting was adjourned at 3:30 pm.