

MCHENRY COUNTY COUNCIL OF MAYORS MEETING MINUTES

Thursday, December 10, 2015

2:00 PM

City of McHenry's Public Works building – Large Conference Room
1415 Industrial Drive, McHenry, IL

1. CALL TO ORDER

Chairman Mack called the meeting to order at 2:01 p.m. Chairman Mack announced that Bunny Anderson retired from the Illinois Tollway effective December 1, 2015, and Kirsten Mellem will be leaving McHenry County Division of Transportation employment this month.

A. Roll Call/Introductions (Sign-In Sheet)

The meeting had a quorum (minimum of 7 members).

Council Members Present:

1. Village of Bull Valley - Emily Berendt
2. Village of Cary - Erik Morimoto
3. City of Crystal Lake - Abby Wilgreen
4. Village of Fox River Grove - Robert Nunamaker
5. Village of Huntley - Tim Farrell
6. Village of Johnsburg - Claudett Peters
7. Village of Lake in the Hills - Jerry Sagona
8. Village of Lakewood - Catherine Peterson
9. City of Marengo - Gary Boden
10. City of McHenry - Derik Morefield
11. Village of Oakwood Hills - Paul Smith
12. Village of Ringwood - Rick Mack, President (Chairman of McCOM)
13. Village of Spring Grove - Jeff Letzter
14. City of Woodstock - Jeff Van Landuyt
15. McHenry County - Jeff Young

Staff Present:

1. McHenry County Council of Mayors - Janell Jensen, Planning Liaison

Others Present:

1. Baxter & Woodman - John Ambrose
2. Baxter & Woodman - Lou Haussmann
3. City of Crystal Lake - Jeff Mawdsley
4. City of McHenry - Jon Schmitt
5. Ciorba Group - Joe Attanaseo
6. CMAP - Berenice Vallecillos
7. Gewalt Hamilton Associates, Inc. - Dan Strahan
8. HLR, Inc. - Amy McSwane

9. HR Green - Akram Chaudhry
10. IDOT - Alex Househ
11. IDOT - Gerardo Fierro
12. IDOT - Marnie Hooghkirk
13. Kane County Division of Transportation/Kane-Kendall COM - Jennifer Becker
14. McHenry County DOT - Kirsten Mellem
15. McHenry County DOT - Scott Hennings
16. McHenry Economic Development Corporation - Jean Schober
17. Pace - Mary L. Donner
18. RTA - Andy Plummer

2. AGENDA APPROVAL

- A. Approval of the agenda for the December 10, 2015, McHenry County Council of Mayors meeting.

A motion was made by Mr. Nunamaker, seconded by Mr. Young, to approve the agenda as presented. The motion carried unanimously.

3. MINUTES APPROVAL

- A. Approval of the minutes for the July 16, 2015, McHenry County Council of Mayors meeting.

A motion was made by Mr. Young, seconded by Ms. Peters, to approve the minutes as presented. The motion carried unanimously.

4. MEETING SCHEDULE

- A. Approval of the 2016 Meeting Schedule for the McHenry County Council of Mayors.

Mrs. Jensen went over the proposed schedule and indicated that there are three open meeting dates for a community to host. A motion was made by Mr. Sagona, seconded by Mr. Letzter, to approve the minutes as presented. The motion carried unanimously.

5. PROGRAM & AGENCY UPDATES

- A. IDOT Highway Report – Marnie Hooghkirk

Ms. Hooghkirk provided the updated IDOT Transportation Improvement Program status sheets. Ms. Hooghkirk indicated that nothing has been let since July, 2015.

- B. Pace Report – Mary Donner

Pace's 2016 Budget report was included in the meeting packet. Ms. Donner said they have a very balanced budget.

Ms. Donner said one of the things that we are considering doing is to raise the cash fare from \$1.75 to \$2.00. Ms. Donner said it's pretty much like I-Pass, a higher cost for doing cash fare because there is a higher cost for collecting the money.

Ms. Donner said if you have a Ventra card, it's still \$1.75 and you get two transfers, the first transfer is 25 cents and second transfer is free if you do it within a two hour

period. Ms. Donner said we already have about 80 percent of our people using Ventra cards. Ms. Donner brought up the new Ventra card app with Metra.

Ms. Donner talked about the Advantage Program, which provides vehicles at a cost for non-for-profit human service organizations/workshops/agencies that hold a current State of Illinois Developmental Training Certification and provide work-related transportation service to persons with disabilities. Ms. Donner said Pioneer Center would be eligible, but Horizon for the Blind is not eligible since they are just a non-for-profit. Ms. Donner said there will be a reduced fare since Pace will be discontinuing issuing insurance that goes along with it. Ms. Donner indicated that the cost will be lowered by \$150 to accommodate Pace removing their insurance.

Ms. Donner said Paratransit budget is balanced.

Ms. Donner spoke regarding the new commuter bus route between Richmond and Fox Lake Metra that runs twice in the morning and twice in the afternoon. Ms. Donner said there are three people that use it every day.

Ms. Donner mentioned the Pace Route 550 that runs out of Crystal Lake Metra station and goes down to the Elgin transit center.

Ms. Donner mentioned that there will be a new park-n-ride at Randall Road and I-90 when the Tollway is finished. Ms. Donner said they plan to (if funds are available) to have bus on shoulder.

Ms. Donner indicated that the Route 550 ridership is increasing.

C. Metra Update – Rick Mack

Chairman Mack passed out Metra's "On the Bi-Level" handout and indicated that it gives a summary of the 2016 programming budget. Chairman Mack said it's proposed to have a 2 percent net increase in fares. Chairman Mack indicated the Metra Board approved the proposed budget at its November meeting and it goes next to the RTA for approval. Chairman Mack said the RTA meets next week to consider Metra's 2016 programming budget.

Chairman Mack said there's a million dollars in the budget for the Woodstock station for a general rehab of the station - replacing the roof, painting the station and putting in larger warming shelters on the in-bound platform. Chairman Mack said that station is located in the out-bound side, so the passengers in the morning have to wait basically without a lot of shelter. Chairman Mack said the plan is to add a nice warming shelter to accommodate the morning riders.

Chairman Mack said the budget will also cover PTC - Positive Train Control. Chairman Mack indicated that congress gave a 3-year extension for the PTC installation.

Chairman Mack spoke about the new Federal Transportation bill, which has 199 million dollars for PTC for all the railroads in the country, not just Metra.

Chairman Mack spoke regarding the new Ventra mobile app and have received a lot of positive feedback.

D. RTA Update – Andy Plummer

Mr. Plummer indicated the RTA budget has been largely unaffected by the State budget stalemate, because of the RTA sales tax. Mr. Plummer mentioned that the RTA sales tax and State match are not affected by the budget impasse because they aren't reliant on the appropriation process.

Mr. Plummer went over the RTA capital program and indicated that only projects that had progress and previously executed agreements are moving forward. Mr. Plummer indicated that projects that had agreements, but no progress/no work started, have not been funded.

Mr. Plummer went over the new Federal Transportation bill. Mr. Plummer indicated that it provides 61 billion dollars for transit, which is about an 18 percent increase in transit funding.

E. McHenry County Division of Transportation Update – Jeff Young

Mr. Young provided McHenry County DOT's project status handout for the month of December and went over the projects.

Mr. Young indicated that Wally Dittrich left McHenry County Division of Transportation employment to go work for the Village of Lincolnshire. Mr. Young mentioned that Kirsten Mellem will also be leaving McHenry County Division of Transportation employment this month.

F. Illinois Tollway Update

A representative was not present and no report was given.

G. IDOT STP Local Program Update – Gerardo Fierro

Gerardo Fierro handed out the Local Roads & Streets Status Sheet for Federal Aid Projects located in McHenry Regional Council.

H. CMAP Report – CMAP staff

Ms. Vallecillos indicated that the region has obligated just over 159 million STP dollars, being 56 percent of the region's mark. The STP expenditure report for September was provided. Ms. Vallecillos said the 2016 STP marks were approved at the last Council of Mayors Executive Committee meeting (11/10/2015).

Ms. Vallecillos said the CMAP Board and MPO Policy Committee approved the CMAQ and TAP program at their joint meeting on October 14, 2015. Ms. Vallecillos indicated the region accomplished 140 million dollars of its 162 million dollar CMAQ obligation 2015 goal. The CMAQ expenditure report for September was provided.

Ms. Vallecillos went over the newly released 2016 LTA projects within McHenry County - City of Harvard's unified development ordinance, McHenry County Planning and Development's Fox River corridor study and Village of Richmond's planning priorities report. Ms. Vallecillos said CMAP will start those sometime in early January, 2016.

Ms. Vallecillos gave a presentation on CMAP's new regional plan and planning process. Ms. Vallecillos they will be building on the current GO TO 2040 Plan. Ms. Vallecillos said they will come back before this council this spring to get our input.

Ms. Vallecillos indicated that CMAP will be having an open house formally unveiling the new plan on Wednesday, February 24, 2016, from 9:30 a.m. to 12:00 p.m. at CMAP's office. Ms. Vallecillos said registration is required.

Mrs. Jensen said the last MailChimp news/event update indicated the open house event.

I. Executive Council of Mayors Committee Report – CMAP staff

6. PRESENTATIONS

- A. Pace 2016 Budget - Mary Donner
See agenda item 5.B.
- B. CMAP's Next Regional Plan - Berenice Vallecillos/CMAP staff
See agenda item 5.H.

7. FUNCTIONAL CLASSIFICATION REVISIONS

If approved, the next action on the below items would be IDOT review.

- A. A Resolution Approving the Functional Classification Revision Request for Cherry Valley Road in Bull Valley, Illinois by the Village of Bull Valley (*Endpoints Bull Valley Road to Hillside Road*).

Ms. Berendt gave an overview of the request. A motion was made by Ms. Berendt, seconded by Mr. Young, to approve the functional classification revision request. The motion carried unanimously.

- B. A Resolution Approving the Functional Classification Revision Request for Mason Road in Bull Valley, Illinois by the Village of Bull Valley (*Endpoints Crystal Lake Road to Country Club Road*).

Ms. Berendt gave an overview of the request. A motion was made by Ms. Berendt, seconded by Mr. Nunamaker, to approve the functional classification revision request. The motion carried unanimously.

- C. Approving a letter of support for Longmeadow Parkway Functional Classification Revision Request by Kane County Division of Transportation (*Endpoints IL Route 62 to Huntley Road*).

Mrs. Jensen said our council was approached by an IDOT representative indicating that they needed a letter of support or opposition for Longmeadow Parkway Functional Classification revision request that was submitted by Kane County Division of Transportation (portion of roadway is located within our council's jurisdiction).

Mrs. Jensen indicated that Kane County DOT representative, Jennifer Becker, is present if the council has any questions. Mrs. Jensen mentioned that the Village of Algonquin provided a letter of support for this request.

A motion was made by Mr. Nunamaker, seconded by Mr. Young, to approve the letter of support. The motion carried unanimously.

8. MCHENRY COUNTY COUNCIL OF MAYORS SURFACE TRANSPORTATION PROGRAM

- A. FFY 2015-2019 Surface Transportation Program (STP)

Mrs. Jensen provided the current 2015-2019 STP program schedule, which has not been revised since July, 2015.

- B. Annual Project Status Update request

Mrs. Jensen indicated that the Project Status Update Reports help her program our FFY 2016-2020 STP program. Mrs. Jensen mentioned she will be sending out the Project Status Update Report requests to project sponsors.

- C. Special Project Update presentation for the Miller Road/Ackman Road project by the Village of Lake in the Hills (TIP # 11-10-0007).

Mr. Sagona indicated that they have been in communication with the developer, who is providing the funding, and the project is not ready from their perspective. Mr. Sagona said we cannot commit to funding based on what's going on in Springfield, we just started receiving MFT dollars.

Mrs. Jensen mentioned that she provided a memo regarding this agenda item in the meeting packet. Mrs. Jensen said if the council wants to act on your sunset provisions, you can, it's up to you. Mrs. Jensen said it means that this project has not initiated Phase I Engineering within two years of being on the program, and it doesn't sound like it will anything soon, so the council can remove the project from the program if you choose to.

Mr. Sagona asked if the status of this project is the same as others that haven't started. Mrs. Jensen indicated that with the Project Status Update Reports we'll see where everyone is at. Mrs. Jensen said the council can table this till the January meeting so you have a full understanding of where all the projects are and the funding.

A motion was made by Ms. Peterson, seconded by Mr. Sagona, to table discussion. The motion carried unanimously.

- D. Approving moving the City of McHenry's Bull Valley Road project from FFY 2017 to FFY 2016 on the STP 5-year program (TIP # 11-13-0010).

Mrs. Jensen indicated there is a memo in your packet that describes the City of McHenry wants to bump up their project since they are ready to go sooner. Mrs. Jensen said we can accommodate this request in our program.

Mr. Morefield gave an update that Phase II Engineering has been approved in September.

A motion was made by Ms. Peterson, seconded by Mr. Morimoto, to approve moving Bull Valley Road project from FFY 2017 to FFY 2016. The motion carried unanimously.

9. PLANNING LIAISON REPORT

Mrs. Jensen indicated that the next call for CMAQ/TAP projects will be in January, 2017. Mrs. Jensen mentioned to start thinking of possible projects. Mrs. Jensen said there shouldn't be any major changes to the criteria from the past call.

10. OTHER BUSINESS / ANNOUNCEMENTS

Mr. Nunamaker asked whether Route 14, between Crystal Lake and Woodstock, is shut down for the winter. Ms. Hooghkirk said she can check construction status. Ms. Wilgreen indicated the construction is pretty much done on the west contract and all the traffic is on the new pavement and they'll keep working as they can. Ms. Wilgreen indicated for the east contract, they are trying hard to get traffic on the new pavement. Ms. Wilgreen said they are not shut down.

Mr. Sagona asked about council's methodology review that was brought up at the last meeting. Chairman Mack said we can talk about it at the next meeting. Chairman Mack said the issue is we won't be having a call for projects anytime soon. Chairman Mack said traditionally we've done it in conjunction with a call for projects and right now there's no funding available for a call for projects. Chairman Mack indicated we can still do it now or wait until a call for projects. Chairman Mack said we can discuss it at the next meeting.

The council requested to have project status updates on MYB-list projects.

Mr. Sagona requested that discussion on logo design options for McHenry County Council of Mayors be placed on the January 7, 2016, meeting agenda.

11. NEXT MEETING DATE AND LOCATION

The next meeting will be Thursday, January 7, 2016, at 2:00 p.m. at McHenry County Division of Transportation office, main conference room, located at 16111 Nelson Road, Woodstock, IL.

12. ADJOURNMENT

A motion to adjourn was made by Mr. Young and seconded by Mr. Morefield. The meeting was adjourned at 2:50 p.m. The motion carried.