

MCHENRY COUNTY COUNCIL OF MAYORS MEETING MINUTES

Thursday, January 7, 2016

2:00 PM

McHenry County Division of Transportation office – Main Conference Room
16111 Nelson Road, Woodstock, IL

1. CALL TO ORDER

Chairman Mack called the meeting to order at 2:02 p.m.

A. Roll Call/Introductions (Sign-In Sheet)

The meeting had a quorum (minimum of 7 members).

Council Members Present:

1. Village of Algonquin - Michele Zimmerman
2. Village of Bull Valley - Emily Berendt
3. Village of Cary - Erik Morimoto
4. City of Crystal Lake - Abby Wilgreen
5. Village of Fox River Grove - Robert Nunamaker
6. Village of Harvard - Dave Nelson
7. Village of Huntley - Tim Farrell
8. Village of Johnsburg - Claudett Peters
9. Village of Lake in the Hills - Jerry Sagona
10. Village of Lakewood - Catherine Peterson
11. City of Marengo - Gary Boden
12. City of McHenry - Jon Schmitt
13. Village of Oakwood Hills - Paul Smith
14. Village of Ringwood - Rick Mack, President (Chairman of McCOM)
15. Village of Spring Grove - Jeff Letzter
16. City of Woodstock - Jeff Van Landuyt
17. McHenry County - Jeff Young

Staff Present:

1. McHenry County Council of Mayors - Janell Jensen, Planning Liaison

Others Present:

1. Andrew Kelentano
2. Baxter & Woodman - Lou Haussmann
3. City of Crystal Lake - Jeff Mawdsley
4. City of McHenry - Scott Schweda
5. Ciorba Group - Joe Attanaseo
6. CMAP - Kama Dobbs
7. Gewalt Hamilton Associates, Inc. - Dan Strahan
8. HLR, Inc. - Amy McSwane

9. HR Green - Akram Chaudhry
10. HR Green - Dave Van Camp
11. HR Green - Jeff Strzalka
12. IDOT - Gerardo Fierro
13. IDOT - Marnie Hooghkirk
14. McHenry County DOT - Scott Hennings
15. Pace - Mary L. Donner
16. RTA - Andy Plummer
17. TranSystems - Todd Bright

2. AGENDA APPROVAL

- A. Approval of the agenda for the January 7, 2016, McHenry County Council of Mayors meeting.

A motion was made by Mr. Young, seconded by Ms. Peterson, to approve the agenda as presented. Discussion on motion occurred. Ms. Berendt requested to add the Village of Bull Valley's two MYB projects (Crystal Springs Road and Bull Valley Road) to the "A" list (STP scheduled program). Chairman Mack said that would be an amendment to the motion on the floor. Mr. Schmitt requested that the City of McHenry's Pearl Street/Lincoln Road MYB project be approved. Ms. Berendt and Mr. Schmitt requested action on their requests.

Chairman Mack said there is a motion and second on the floor and asked Mr. Young if he wanted to amend his motion. Mr. Young indicated yes. Ms. Peterson indicated she was not opposed to discussion. Chairman Mack indicated the motion to add Village of Bull Valley and City of McHenry's MYB projects failed due to lack of a second.

A motion was made by Mr. Sagona, seconded by Mr. Nunamaker, to approve the agenda as presented. The motion carried.

3. MINUTES APPROVAL

- A. Approval of the minutes for the December 10, 2015, McHenry County Council of Mayors meeting.

A motion was made by Mr. Nunamaker, seconded by Mr. Boden, to approve the minutes as presented. The motion carried unanimously.

4. PROGRAM & AGENCY UPDATES

- A. IDOT Highway Report – Marnie Hooghkirk

Ms. Hooghkirk provided the updated IDOT Transportation Improvement Program status sheets, which hasn't changed since the last meeting, except that a contract maintenance job in Algonquin was added.

Ms. Hooghkirk gave an update on the U.S. Route 14 reconstruction project and indicated the contracts are 50 percent complete. Ms. Hooghkirk indicated weather pending, they are planning on switching the traffic onto the new pavement between

Route 176 and McHenry County College this week or next week. Ms. Hooghkirk indicated they aren't planning on shutting down for the winter, they are planning on removing the old pavement.

B. Pace Report – Mary Donner

Ms. Donner indicated that there is no Pace report.

C. Metra Update – Rick Mack

Chairman Mack spoke mentioned the 2 percent net increase in fares that goes into effect this February.

D. RTA Update – Andy Plummer

Mr. Plummer indicated the RTA in 2015 met all their deadlines for the passage of their budget. Mr. Plummer went over the 2016 budget.

Mr. Plummer spoke regarding the new federal FAST Act and its impact on transit funding.

E. McHenry County Division of Transportation Update – Jeff Young

Mr. Young indicated they started a new bridge project last week up near Harvard on Lawrence Road.

Mr. Young mentioned this spring they'll be putting together their resurfacing program, which a lot should be up in the Harvard area.

F. Illinois Tollway Update

A representative was not present and no report was given.

G. IDOT STP Local Program Update – Gerardo Fierro

Gerardo Fierro handed out the Local Roads & Streets Status Sheet for Federal Aid Projects located in McHenry Regional Council.

H. CMAP Report – CMAP staff

Ms. Dobbs provided the Open House flyer for the new regional plan, which will be February 24, 2016, from 9:30 am to 12:00 pm.

Ms. Dobbs provided the STP Expenditure Report, which includes the November, 2015, lettings. Ms. Dobbs said we've only spent 6 percent of the STP mark so far. Ms. Dobbs went over the regions unobligated STP balance, which is over 129 million. Ms. Dobbs indicated that the Council of Mayors Executive Committee is beginning to talk about the unobligated STP balance issue and discussion is expected to continue over the next few months.

Ms. Dobbs indicated CMAP has a new policy update on the region's local industry clusters.

Ms. Dobbs said CMAP does not have a policy update on the FAST Act yet, they are still analyzing its impact on the region. Chairman Mack asked for an update on the FAST Act at the next meeting. Mrs. Jensen mentioned that the FAST Act replaced MAP-21, which funds our STP program. Ms. Dobbs indicated it took effect in December, 2015.

- I. Executive Council of Mayors Committee Report – CMAP staff
See agenda item 4.H.

5. MCHENRY COUNTY COUNCIL OF MAYORS SURFACE TRANSPORTATION PROGRAM

- A. FFY 2016-2020 Surface Transportation Program (STP)
See agenda item 5.B.

- B. Proposed STP Schedule for FFY 2016-2020

- i. Annual Project Status Updates

Mrs. Jensen explained the proposed five-year STP program. Mrs. Jensen indicated that our council is advanced funded into FFY 2019 and explained that we spent our future money from FFY 2016, 2017, 2018 and partially 2019. Mrs. Jensen explained that we can use future money from 2019 and 2020 this year. Mrs. Jensen indicated that we project what our future money will be based on our current mark (funding amount).

Mrs. Jensen explained we use our current mark and project that throughout the life of our 5-year program, which is what CMAP and other councils do also. Mrs. Jensen indicated we should have enough money to fund all the projects in our program, but on a year by year basis.

Mrs. Jensen handed out a STP program spreadsheet that shows the City of McHenry's proposed cost increase for Bull Valley Road project. Mrs. Jensen indicated that she spoke to City of Woodstock's representative and recommended to wait to request a cost increase until the project is closer to its letting date/program year in order to have more accurate costs.

Mr. Van Landuyt spoke regarding the City of Woodstock's Lake-South-Madison roundabout project status and wants to take it to their city council in February to see about reprioritizing the project. Mr. Van Landuyt indicated they will not be seeking a cost increase at this time.

Chairman Mack spoke regarding the council's sunset provision and mentioned that there are a few communities that have projects hitting the sunset and indicated that Mrs. Jensen sent emails out informing them. Chairman Mack said the sunset provision is in there to keep projects moving forward.

Mr. Sagona commented that agenda item 5.B.ii. discussion was tabled at the December meeting and the title should not have been changed. This agenda item will be corrected on the March meeting agenda.

The council discussed the sunset provisions. Mrs. Jensen indicated that during the project status update review (by Planning Liaison), there are currently four sunset projects. Mrs. Jensen indicated the four sunset projects: Acorn Lane in the Village of Lake in the Hills, Main Street in the Village of Algonquin, Miller Road/Ackman Road in the Village of Lake in the Hills, and Lake-South-Madison roundabout in the City of Woodstock.

The council decided that at the March meeting to have the four sunset projects on the agenda as "discussion and possible action", along with their Special Project Status update. The council indicated that written project update information should be included in the meeting packet in order for the council members to review in advance of the March meeting.

Mr. Sagona indicated wanting to move ahead with the Methodology Review Committee and a possible summer Call for STP Projects and not work off the MYB list. Chairman Mack indicated that typically the council does a Methodology Review along with a new Call for STP Projects. Chairman Mack suggested deciding at the March meeting whether the council wants to do a new Call for STP Projects or instead fund the existing MYB list projects.

Mrs. Jensen indicated that typically the council does a Call for STP Projects every 2-3 years and any MYB list projects would have to reapply during the next Call for STP Projects. Council discussion ensued.

The council decided that at the March meeting to have new agenda items for discussion and action on the council releasing a Call for STP Projects and the council's next Methodology Review.

The council discussed the reasoning for having a MYB list.

- ii. Project removal consideration for the Village of Lake in the Hills' Miller Road/Ackman Road project (TIP # 11-10-0007) from the 5-year STP program. See agenda item 5.B.i., special status project update discussion and possible action tabled to the March meeting.

- iii. Approving a cost increase exceeding 10% for the Bull Valley Road project (TIP # 11-13-0010) by the City of McHenry.
Mr. Chaudhry gave a project update indicating that the project scope changed from a turn lane to signalized intersection based on the Phase I Report. Mr. Chaudhry indicated the proposed cost increase is due to the project scope change and project cost/inflation increases. Mr. Chaudhry indicated this project is now targeting an April, 2016, letting.

Council discussion ensued. Mr. Schmitt indicated that organic topsoil was more than what they thought it would be (increasing costs).

A motion was made by Mr. Schmitt, seconded by Mr. Morimoto, to approve the cost increase request. Mr. Boden asked how the signalization was determined. Mr. Schmitt responded due to high traffic count during the Phase I Engineering. Mr. Schmitt indicated right-of-way has been acquired and this could kill project if not approved. Council discussion ensued and concerns were raised regarding the amount of money being requested and changing the project scope. A roll call vote was taken and the motion carried 10 to 6.

- iv. Approving a cost increase exceeding 10% for the Lake-South-Madison Roundabout project (TIP # 11-13-0002) by the City of Woodstock.
See agenda item 5.B.i., request was tabled at this time.

6. PLANNING LIAISON REPORT

Mrs. Jensen reminded that the next call for CMAQ/TAP projects will be in January, 2017. Mrs. Jensen mentioned to start thinking of possible projects.

7. OTHER BUSINESS / ANNOUNCEMENTS

- A. Discussion on logo design options for McHenry County Council of Mayors.

Mrs. Jensen asked the council whether they wanted to have a subcommittee to go over logo designs or hire a branding company. Chairman Mack indicated to have Mrs. Jensen's previously proposed logo designs presented at the March meeting. Mr. Sagona suggested Fiverr and offered the village staff for logo assistance.

Mr. Schmitt asked about FAU tracking. Mrs. Jensen explained how FAU routes get reviewed/approved/denied by IDOT and FHWA. Mrs. Jensen asked Mr. Schmitt to send her the roadways that are pending IDOT/FHWA decision. Mrs. Jensen mentioned that IDOT submitted a review of county-wide FAU routes.

8. NEXT MEETING DATE AND LOCATION

The next meeting will be Thursday, March 17, 2016, at 2:00 p.m. at the Cary Village Hall building, Village Board room (lower level), located at 655 Village Hall Drive, Cary, IL.

9. ADJOURNMENT

A motion to adjourn was made by Ms. Peterson and seconded by Mr. Nelson. The meeting was adjourned at 3:07 p.m. The motion carried.